

Town of Canora	Waterworks Rate Policy		
Date	Revision details	Department	Resolution
August 5, 2025	Original document	Utilities	25-177
August 18, 2026	Amended document	Utilities	26-200

Rates and fees

According to the policy, the following monthly rates shall apply, as adopted under the bylaw dated April 22, 2025, to ensure that revenues cover operating, capital and debt repayment costs.

Where a water and sewer service connection is supplied by the Town:

0 to 2,000 gallons	minimum charge of \$43.05 for a one-month period
2,001 to 6,000 gallons	\$11.70 per 1,000 gallons
6,001 to 10,000 gallons	\$11.85 per 1,000 gallons
Over 10,000 gallons	\$12.10 per 1,000 gallons

Where a water service connection only is supplied by the Town:

0 to 2,000 gallons	minimum charge of \$39.90 for a one-month period
2,001 to 6,000 gallons	\$8.80 per 1,000 gallons
6,001 to 10,000 gallons	\$8.90 per 1,000 gallons
Over 10,000 gallons	\$9.05 per 1,000 gallons

The charge for water drawn from a hydrant or bulk dispenser is \$26.80 per 1,000 gallons.

The charge for water supplied to the Canora Rural Public Utility Board (CRPUB):

Raw water	\$5.50 per 1,000 gallons
Treated water	\$11.00 per 1,000 gallons
Infrastructure fee	\$25,000 annually

Council will conduct an annual review of the waterworks policy to ensure revenues continue to cover operating, capital and debt repayment costs. By planning waterworks rates ahead of time, users will be able to prepare for and adjust to fluctuations. Bylaws will be passed when it is necessary to change the water rates.

How rates are determined

The rate established on April 22, 2025 generates sufficient revenues to cover operating, capital and debt repayment costs and provide for reserve building. Operating costs include staff wages and benefits, contracted services, heat, power, phone, insurance, repairs, maintenance, materials and supplies. Capital costs include both infrastructure maintenance and replacement projects. Debt repayment costs include long-term loan

payments. When practical, any excess of revenues over expenses is designated for a water and sewer reserve fund.

Policy objective

The objective of the rate policy is to ensure waterworks are self-sustaining and that users bear the costs of the service. To facilitate this, rates need to generate revenues that cover operating, capital and debt repayment costs. Council will review its waterworks policy annually to determine whether or not revenues are covering costs. Council may consider increasing rates to fund reserves for future infrastructure costs, including upgrades to water mains and the backwash effluent system at the Water Treatment Plant as identified in the Town of Canora's five-year capital plan. This policy will maintain a financially independent waterworks that provides safe, quality drinking water.

TOWN OF CANORA 2024 WATERWORKS CAPITAL INVESTMENT STRATEGY

Objective

The objective of the capital investment strategy is to address anticipated infrastructure maintenance and replacement projects and ensure Canora's waterworks continues to provide safe, quality drinking water to all users, including the Canora Rural Public Utility Board. The strategy uses the Town of Canora's asset management practices, including a five-year capital plan, for infrastructure planning.

To meet the costs of future infrastructure maintenance and replacements, council will ensure water rates cover operating, capital and debt repayment costs and will endeavour to build water and sewer reserves.

Capital plan

A waterworks capital plan has been established to address infrastructure maintenance and replacement projects as identified in the Town of Canora's overall five-year capital plan. The current waterworks capital plan and planned sources of funding are as follows:

Project	Year	Estimated cost	Source of funding
Replace filter media	2025	72,000	Operating revenues
Well rehabilitations	2025	95,000	Operating revenues
Rebuild pump 3	2025	25,000	Operating revenues
Well field communications	2025	25,000	Operating revenues
Water main replacements	2026	400,000	Operating, LIP
Sewer lift upgrades	2026	100,000	Operating revenues
Influent piping at WTP	2026	50,000	Operating revenues
Effluent piping at reservoir	2026	30,000	Operating revenues
Reline sanitary sewers	2026	30,000	Operating revenues
Sewer lift cleaning	2026	24,000	Operating revenues
Reline water mains	2027	250,000	Operating revenues
Golf course lift station	2027	250,000	Operating revenues
Well rehabilitations	2027	85,000	Operating revenues
Lagoon dredging	2027	60,000	Operating revenues
Main lift backup pump	2027	60,000	Operating revenues
Communications upgrade	2027	50,000	Operating revenues
Reline sanitary sewer	2027	30,000	Operating revenues
Sewer lift cleaning	2027	24,000	Operating revenues
Water main replacements	2028	470,000	Operating revenues
Well rehabilitations	2028	90,000	Operating revenues
Reline sanitary sewer	2028	30,000	Operating revenues
Sewer lift cleaning	2028	24,000	Operating revenues

For future waterworks capital plans, projects will be prioritized based on what is needed to ensure safe, quality drinking water.

ANNUAL FINANCIAL REVIEW

Total 2025 waterworks revenues (R): \$932,274

Total 2025 waterworks expenses (E): \$810,550

Comparison of revenues to expenditures plus debt payments, expressed as ratio:

$R / E = \text{ratio}$

$932,274 / 810,550 = 1.15$

For 2025, waterworks revenues covered 100 per cent of waterworks expenditures

Amount of 2025 revenues transferred out of the utility to general revenue: \$121,724

The amounts listed above do not include total 2025 debt payments on waterworks infrastructure loans of \$23,590

RESERVES

Reserves available for waterworks capital infrastructure: \$800,000

NOTES

The following information required pursuant to Section 54 of *The Municipalities Regulations* is available for inspection at the municipal office during regular office hours:

- Canora Rural Public Utility Board agreement
- Capital plans for infrastructure projects and sources of funding