

TOWN OF CANORA COUNCIL MEETING MINUTES
March 19, 2024

A regular meeting of Town of Canora Council was held on Tuesday, March 19, 2024 in council chambers. In attendance were Mayor Mike Kwas, Councillors Brad Gabora, Jacqueline Fetchuk, David Wasyliw, Denise Leslie and Kerry Trask. Also in attendance were Chief Administrative Officer Michael Mykytyshyn, Leisure Services Director Aaron Herriges, Community Development Officer Brandi Zavislak and Town Foreman Sheldon Danyluk. Councillor Eric Sweeney was absent. Mayor Kwas called the meeting to order at 7:02 p.m.

24-56
Leslie
Gabora

ADOPT AGENDA

That the agenda be adopted as follows:

- 1) **CALL MEETING TO ORDER**
- 2) **ADOPTION OF THE AGENDA**
- 3) **APPROVAL OF COUNCIL MINUTES**
 - a) March 5, 2024 regular meeting
- 4) **BUSINESS ARISING OUT OF THE MINUTES**
- 5) **DELEGATIONS AND PUBLIC FORUM**
 - a) Public hearing – back lane closure
- 6) **ADMINISTRATION AND COMMITTEE REPORTS**
 - a) Leisure services report
 - b) Community development report
 - c) Chief administrative officer's report
- 7) **UNFINISHED BUSINESS**
- 8) **NEW BUSINESS**
 - a) 2024 Budget
 - b) Offer to purchase
 - c) Sewer backup claim
 - d) April meeting dates
 - e) Proposed boundary change
- 9) **TAX ARREARS**
 - a) Tax enforcement report
- 10) **ACCOUNTS PAYABLE**
- 11) **BYLAWS**
 - a) Bylaw No. 24-03 – to close and sell a lane
 - b) Bylaw No. 24-04 – to enter into a bylaw enforcement contract
- 12) **CORRESPONDENCE**
 - a) Suncrest College – new programs
 - b) CCBF – second installment
 - c) Assiniboine Watershed Stewardship Assoc. – workshops
 - d) Town of Nipawin – municipal governance workshop

Initials

Initials

13) GENERAL REPORTS

- a) Statement of Financial Activities – February 2024
- b) Emergency Management Organization -- summary

14) ADJOURNMENT

Carried

24-57 **APPROVAL OF COUNCIL MINUTES**

Trask
Gabora That the minutes of the March 5, 2024 regular meeting be approved as presented.

Carried

24-58 **OPEN PUBLIC HEARING**

Fetchuk
Wasyliw That council suspend its regular meeting and open a public hearing regarding a proposed bylaw to provide for the closure and sale of a back lane.

Carried

Eugene Keyowski made personal representation regarding the bylaw. No written representations were received.

Councillor Eric Sweeney joined the meeting at 7:09 p.m. via electronic means.

24-59 **CLOSE PUBLIC HEARING**

Fetchuk
Wasyliw That council close the public hearing regarding a proposed bylaw to provide for the closure and sale of a back lane and resume its regular meeting.

Carried

Councillor Sweeney left the meeting at 7:54 p.m.

Community Development Officer Brandi Zavislak left the meeting at 8:09 p.m.

Leisure Services Director Aaron Herriges and Town Foreman Sheldon Danyluk both left the meeting at 8:31 p.m.

24-60 **OFFER TO PURCHASE**

Gabora
Fetchuk That council table the offer of Jonathan Alblas to purchase the vacant lot at 134 Fourth Avenue West (Lots 19-20, Block 10, Plan S1372) for \$5,475.00 plus GST.

Carried

24-61 **APRIL MEETING DATES**

Gabora
Wasyliw That council postpone the April 2 and 16 regular council meetings to April 9 and 23, 2024.

Carried

24-62 **PROPOSED BOUNDARY CHANGE**

Trask
Fetchuk That council approve the extension of the Rural Municipality of Keys coverage area under the Canora and District Fire Protection Board to include the sections of land between Twp Roads 323 and 324, with no change to the cost share formula.

Carried

Initials

Initials

24-63
Gabora
Trask

TAX ENFORCEMENT LIST

That council adopt the tax enforcement list as appended to these minutes.

Carried

24-64
Leslie
Gabora

ACCOUNTS PAYABLE

That the following accounts be paid:

<u>Chq. No.</u>	<u>Payee</u>	<u>Amount</u>
12817	Beckie Hydrogeologists	10,500.00
12818	Canamex Promotions	3,662.99
12819	Canora Auto Electric	22.92
12820	Canora Auto Electric	67.60
12821	Gateway Co-op	639.77
12822	Gateway Lodge	4,500.00
12823	Good Lake Electric	5,525.01
12824	Finning International Inc	3,019.30
12825	Lamb, Graham	4,800.00
12826	Leonor, Clint &/or Aileen	150.00
12827	Ludba Construction Ltd.	1,575.00
12828	Matechuk, Nicole	150.00
12829	Minister of Finance	30.00
12830	Ottenbreit Sanitation Services	28,921.52
12831	Parmley, Craig	2,160.00
12832	Pattison Agriculture	11.02
12833	Smith, Robin	150.00
12834	Staples Advantage	379.79
12835	Sweeney, Eric	10.00
12836	Tetra Tech Canada Inc	14,569.29
12837	Trans-Care Rescue Ltd	837.61
12838	Vetted HVAC Services Ltd.	732.11
12839	Village of Rhein	6,250.00
12840	Wasyliw, David	82.02
12841	Wyonzek Bros. Construction	3,438.46
12842	Xerox Canada Ltd	326.23
2647774	S.U.M.A.	9,492.04
2647778	SaskEnergy	3,646.43
2647779	SaskEnergy	1,160.85
2647781	SaskPower	13,391.33
2648999/9000	Receiver General for Canada	13,935.94
2649001	Sask. Municipal Employees'	8,214.34
2650627	SaskTel	353.12
Mar 19	SaskTel	0.59

Carried

24-65
Trask
Gabora

FIRST READING OF BYLAW No. 24-03

That Bylaw Number 24-03, a bylaw to provide for the closing and sale of a back lane, be introduced and read a first time.

Carried

24-66
Fetchuk
Leslie

SECOND READING OF BYLAW No. 24-03

That Bylaw No. 24-03 be read a second time.

Carried

Initials

Initials

24-67 **THIRD READING OF BYLAW No. 24-03**
Wasyliw That Bylaw No. 24-03 be given a third reading at this meeting.
Trask
Carried unanimously

24-68 **ADOPTION OF BYLAW No. 24-03**
Gabora That Bylaw No. 24-03 be read a third time and adopted.
Fetchuk
Carried

24-69 **FIRST READING OF BYLAW No. 24-04**
Fetchuk That Bylaw Number 24-04, a bylaw to enter into an agreement regarding
Trask the enforcement of bylaws, be introduced and read a first time.
Carried

24-70 **SECOND READING OF BYLAW No. 24-04**
Gabora That Bylaw No. 24-04 be read a second time.
Trask
Carried

24-71 **THIRD READING OF BYLAW No. 24-04**
Wasyliw That Bylaw No. 24-04 be given a third reading at this meeting.
Gabora
Carried unanimously

24-72 **ADOPTION OF BYLAW No. 24-04**
Wasyliw That Bylaw No. 24-04 be read a third time and adopted.
Trask
Carried

24-73 **CORRESPONDENCE**
Wasyliw That the following items of correspondence are acknowledged as received
Trask and be filed:
a) Suncrest College – new programs
b) CCBF – second installment
c) Assiniboine Watershed Stewardship Assoc. – workshops
d) Town of Nipawin – municipal governance workshop
Carried

24-74 **GENERAL REPORTS**
Gabora That the following reports are acknowledged as received and the written
Wasyliw ones be filed:
a) Statement of financial activities – February 2024
b) Emergency Management Organization – summary
Carried

24-75 **ADJOURNMENT**
Gabora That the meeting be adjourned.
Leslie
Carried

Initials

Initials

Meeting adjourned at 9:01 p.m.

Mayor

Chief Administrative Officer

Initials

Initials