

TOWN OF CANORA COUNCIL MEETING MINUTES
January 2, 2024

A regular meeting of Town of Canora Council was held on Tuesday, January 2, 2024 in council chambers. In attendance were Mayor Mike Kwas, Councillors Eric Sweeney, Brad Gabora, Jacqueline Fetchuk, David Wasyliw, Denise Leslie and Kerry Trask. Also in attendance was Chief Administrative Officer Michael Mykytyshyn. Mayor Kwas called the meeting to order at 7 p.m.

24-01
Leslie
Sweeney

ADOPT AGENDA

That the agenda be adopted as follows:

- 1) **CALL MEETING TO ORDER**
- 2) **ADOPTION OF THE AGENDA**
- 3) **APPROVAL OF COUNCIL MINUTES**
 - a) December 19, 2023 regular meeting
- 4) **BUSINESS ARISING OUT OF THE MINUTES**
- 5) **DELEGATIONS AND PUBLIC FORUM**
- 6) **ADMINISTRATION AND COMMITTEE REPORTS**
 - a) Leisure services report
 - b) Community development report
 - c) Chief administrative officer's report
- 7) **UNFINISHED BUSINESS**
 - a) Memorial trees
- 8) **NEW BUSINESS**
 - a) 2024 Council appointments
 - b) Cancel cheque
 - c) Water billing
 - d) Fire board agreement
- 9) **TAX ARREARS**
 - a) Tax enforcement report
- 10) **ACCOUNTS PAYABLE**
- 11) **BYLAWS**
 - a) Bylaw No. 24-01 – water and sewer management
- 12) **CORRESPONDENCE**
 - a) SaskTel – infiNet service
- 13) **GENERAL REPORTS**
 - a) Commissionaires – December 14, 2023
- 14) **ADJOURNMENT**

Carried

Initials

Initials

24-02
Wasyliw
Gabora

APPROVAL OF COUNCIL MINUTES

That the minutes of the December 19, 2023 regular meeting be approved as presented.

Carried

24-03
Trask
Wasyliw

COUNCIL APPOINTMENTS

That council make the following appointments for 2024:

DEPUTY MAYORS

<u>Councillor</u>	<u>Term</u>
Denise Leslie	November 2023 – January 2024
Kerry Trask	February 2024 – April 2024
Eric Sweeney	May 2024 – July 2024
Brad Gabora	August 2024 – October 2024
Jacqueline Fetchuk	November 2024 – January 2025

STANDING COMMITTEES

<u>Committee/portfolio</u>	<u>Chairperson</u>	<u>Members</u>	<u>Term expiry date</u>
General Government	Sweeney	Wasyliw	Dec. 31, 2024
Protective services	Fetchuk	Gabora	
Public Works	Trask	Fetchuk	
Environment & Health	Gabora	Sweeney	
Recreation and Culture	Leslie	Trask	
Planning and Development	Wasyliw	Leslie	

TOWN SOLICITOR

Leland Campbell Kondratoff Persick Dec. 31, 2024

AUDITOR

Baker Tilly Dec. 31, 2024

INSPECTORS

Senior Public Works Operator Sheldon Danyluk
- Untidy premises perpetual
- Dutch elm disease perpetual

Commissionaires
- Bylaw enforcement perpetual

Miles Hutchings
- Building inspection perpetual

ASSESSOR & TREASURER

Chief Administrative Officer Michael Mykytyshyn perpetual

BOARD OF REVISION AND SECRETARY

Nor-Sask Board Services Dec. 31, 2024

PEST CONTROL OFFICER

Vince Bailey Dec. 31, 2024

PARKLAND REGIONAL LIBRARY BOARD

Councillor Brad Gabora Dec. 31, 2024

CANORA AGRICULTURAL SOCIETY

Councillor David Wasyliw Dec. 31, 2024
Councillor Eric Sweeney (alternate) Dec. 31, 2024

Initials

Initials

CANORA & DISTRICT FIRE PROTECTION BOARD

Councillor Jacqueline Fetchuk Dec. 31, 2024
Councillor Brad Gabora Dec. 31, 2024

CANORA WELCOME STATUE COMMITTEE

Councillor Jacqueline Fetchuk Dec. 31, 2024
Councillor Denise Leslie Dec. 31, 2024

STAFF OCCUPATIONAL HEALTH AND SAFETY COMMITTEE

Councillor Brad Gabora Dec. 31, 2024
Councillor Eric Sweeney (alternate) Dec. 31, 2024
Deputy CAO Amanda Zuravloff Dec. 31, 2024
CAO Michael Mykytyshyn (alternate) Dec. 31, 2024
Two Town employees perpetual
One Fire Department member perpetual

COMMUNITY PLANNING COMMISSION

Councillor David Wasyliv Dec. 31, 2024
Councillor Denise Leslie Dec. 31, 2024
Rod Petrychyn Dec. 31, 2024
Glenn Dutchak Dec. 31, 2024
Deryl Ortynsky Dec. 31, 2024

DEVELOPMENT APPEALS BOARD

Lorne Kopelchuk Dec. 31, 2024
Ernie Gabora Dec. 31, 2024

**CANORA AND DISTRICT COMMUNITY BENEVOLENT FUND
ADMINISTRATIVE COMMITTEE INC.**

Councillor Jacqueline Fetchuk Dec. 31, 2024

NORTH EAST AREA TRANSPORTATION PLANNING COMMITTEE

Councillor Kerry Trask Dec. 31, 2024
Councillor Jacqueline Fetchuk (alternate) Dec. 31, 2024

NORTH EASTERN MUNICIPALITIES ASSOCIATION

Senior Public Works Operator Sheldon Danyluk Dec. 31, 2024

CANORA RURAL PUBLIC UTILITY BOARD (NON-VOTING)

Councillor Kerry Trask Dec. 31, 2024
Councillor Jacqueline Fetchuk (alternate) Dec. 31, 2024

LEISURE SERVICES BOARD

Councillor Denise Leslie Dec. 31, 2024
Councillor Kerry Trask (alternate) Dec. 31, 2024
Arlette Bogucky Dec. 31, 2024
Tracy Bletsky Dec. 31, 2024
Aimee Ruf Dec. 31, 2024
Kristen Kelbaugh Dec. 31, 2024

TOURISM COMMITTEE

Councillor David Wasyliv Dec. 31, 2024
Councillor Denise Leslie (alternate) Dec. 31, 2024
Community Development Officer Brandi Zavislak Dec. 31, 2024
Kristen Gabora Dec. 31, 2024
Gina Rakochy Dec. 31, 2024
Donna McCormick Dec. 31, 2024
Meridee Kopelchuk Dec. 31, 2024

Initials

Initials

Karen Tratch	Dec. 31, 2024
Jacqueline Fetchuk	Dec. 31, 2024
Barbara Messenger	Dec. 31, 2024
Michael Auckland	Dec. 31, 2024
Karen Wilgosh	Dec. 31, 2024
Mel McCormick	Dec. 31, 2024
Gladys Zavislak	Dec. 31, 2024

WHITESAND RIVER ADVISORY COUNCIL

Councillor Kerry Trask	Dec. 31, 2024
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CANORA AND DISTRICT HEALTH CARE FOUNDATION

Councillor Brad Gabora	Dec. 31, 2024
Councillor Eric Sweeney (alternate)	Dec. 31, 2024

CANORA COMPOSITE SCHOOL COMMUNITY COUNCIL

Councillor Eric Sweeney	Dec. 31, 2024
Councillor Jacqueline Fetchuk (alternate)	Dec. 31, 2024

CANORA COMMUNITY CHILD CARE CENTRE INC.

Councillor Denise Leslie	Dec. 31, 2024
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EMERGENCY MEASURES ORGANIZATION COMMITTEE

Control committee	Mayor Mike Kwas	perpetual
	Councillor Jacqueline Fetchuk	perpetual
	Councillor Eric Sweeney	perpetual

HUMAN RESOURCES COMMITTEE

Mayor Mike Kwas	perpetual
Councillor Eric Sweeney	perpetual

EMERGENCY MANAGEMENT ORGANIZATION COORDINATOR

Brandi Zavislak	perpetual
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PEST CONTROL CONTRACTORS

Greg Landstad	perpetual
Garry Landstad	perpetual
Grant Landstad	perpetual
Nestor Dutchak	perpetual
Chester Dutchak	perpetual
Darcy Dutchak	perpetual
Ian Thomas	perpetual
All Public Works employees	perpetual

Carried

24-04

Leslie
Fetchuk

CANCEL CHEQUE

That council cancel the following cheque:

No. 12597	Gateway Co-op	\$212.45
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Carried

24-05

Fetchuk
Sweeney

WATER BILLING

That council table the request of Barbara High for an adjustment to the December, 2023 utility billing for 201 Northern Avenue.

Carried

Initials

Initials

24-06
Trask
Wasyliw

ACCOUNTS PAYABLE

That the following accounts be paid:

<u>Chq. No.</u>	<u>Payee</u>	<u>Amount</u>
12632	Airmaster Sales Ltd	88.69
12633	Baron, Kevin	60.00
12634	Canadian National	1,096.50
12635	Canora Hotel	1,115.44
12636	Canora Courier	188.62
12637	Canoe Procurement Group	144.03
12638	Commissionaires	445.20
12639	CUPE Local No. 4438	606.96
12640	Eagle Eye Sewer Inspections Inc.	1,837.50
12641	Federation of Canadian	109.83
12642	Fer-Marc Equipment	713.24
12643	Ligtermoet, Mike	250.00
12644	Love, Tina &/or Chris	150.00
12645	Minister of Finance	4,393.20
12646	Munisoft	6,869.46
12647	Parkland Septic Tank Services	157.50
12648	Parnetta, Phyllis	149.85
12649	Pattison Agriculture	1,085.96
12650	Purolator Courier Ltd.	22.41
12651	Renegade Plumbing and Heating	94.35
12652	Rocky Mountain Phoenix	19,971.16
12653	SeaHawk	39,783.80
12654	Sill & Son Contracting	288.75
12655	S.U.M.A.	853.06
12656	S.U.M.A.	4,020.16
12657	Suncrest College	1,000.00
12658	Sweeney, Eric	119.88
12659	Swervns Repair	1,758.24
12660	Trans-Care Rescue Ltd	141.61
12661	UMAAS	250.00
12662	Zavislak, Brandi	100.00
2610647	Receiver General for Canada	29,974.50
2610647	SaskTel Mobility	512.01
2610651	SaskTel	455.92
2610652	SaskTel	158.76
2610653	Sask. Municipal Employees'	15,095.08
2610654	SaskTel	58.78
2610655	SaskTel	77.84
2610656	SaskTel	215.17
2610657	SaskTel	142.94
2610660	SaskTel	53.35
2610661	SaskPower	84.11

Carried

Initials

Initials

24-07 **FIRST READING OF BYLAW No. 24-01**
Gabora That Bylaw Number 24-01, a bylaw to regulate and control the water and
Sweeney sewer system, be introduced and read a first time. *Carried*

24-08 **SECOND READING OF BYLAW No. 24-01**
Leslie That Bylaw No. 24-01 be read a second time. *Carried*
Wasyliw

24-09 **THIRD READING OF BYLAW No. 24-01**
Trask That Bylaw No. 24-01 be given a third reading at this meeting. *Carried unanimously*
Fetchuk

24-10 **ADOPTION OF BYLAW No. 24-01**
Sweeney That Bylaw No. 24-01 be read a third time and adopted. *Carried*
Trask

24-11 **CORRESPONDENCE**
Trask That the following items of correspondence are acknowledged as received
Fetchuk and be filed:
a) SaskTel – infiNet service *Carried*

24-12 **GENERAL REPORTS**
Sweeney That the following reports are acknowledged as received and the written
Wasyliw ones be filed:
a) Commissionaires – December 14, 2023 *Carried*

24-13 **ADJOURNMENT**
Gabora That the meeting be adjourned. *Carried*
Sweeney

Meeting adjourned at 7:58 p.m.

Mayor

Chief Administrative Officer

Initials

Initials