

**TOWN OF CANORA COUNCIL MEETING MINUTES**  
**July 6, 2021**

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A regular meeting of Town of Canora Council was held on Tuesday, July 6, 2021 in council chambers. In attendance were Mayor Mike Kwas, Councillors Eric Sweeney, Brad Gabora (via electronic means), Jacqueline Fetchuk and David Wasyliw (via telephone). Also in attendance were Chief Administrative Officer Michael Mykytyshyn and Leisure Services Director Aaron Herriges. Councillors Matt Thompson and Kerry Trask were absent. Mayor Kwas called the meeting to order at 7 p.m.

21-162  
Sweeney  
Fetchuk

**ADOPT AGENDA**

That the agenda be adopted as follows:

- 1) **CALL MEETING TO ORDER**
- 2) **ADOPTION OF THE AGENDA**
- 3) **APPROVAL OF COUNCIL MINUTES**
  - a) June 15, 2021 regular meeting
- 4) **BUSINESS ARISING OUT OF THE MINUTES**
- 5) **DELEGATIONS AND PUBLIC FORUM**
- 6) **ADMINISTRATION AND COMMITTEE REPORTS**
  - a) Leisure services report
  - b) Community development report
  - c) Chief administrative officer's report
- 7) **UNFINISHED BUSINESS**
  - a) Offer to purchase
- 8) **NEW BUSINESS**
  - a) Partner club utility expenses
  - b) Aquatic facility excavation
  - c) Property standards
  - d) Transfer station design
  - e) Administrative assistant
  - f) New Deal IIP
  - g) Water restriction bylaw
- 9) **TAX ARREARS**
  - a) Tax enforcement report
- 10) **ACCOUNTS PAYABLE**
- 11) **BYLAWS**
  - a) Bylaw No. 21-12 – to enter into an ice maintenance contract
  - b) Bylaw No. 21-13 – to enter into an employment contract
  - c) Bylaw No. 21-14 – to enter into the ICIP grant agreement
- 12) **CORRESPONDENCE**
  - a) Sill and Wishlow – dust control
  - b) Wyatt Engineering – engineering services
  - c) Water Security Agency – PDWA advisory
  - d) Water Security Agency – PDWA rescinded

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- e) Water Security Agency – draft permit
- f) Ministry of Govt. Relations – conflict of interest
- g) Sask. Housing Corp – nominating committee
- h) SaskEnergy – natural gas service
- i) RCMP Traffic Services – June 2021 update
- j) NEATPC – annual general meeting

**13) GENERAL REPORTS**

- a) Commissionaires – June 16, 2021
- b) Commissionaires – June 18, 2021
- c) Commissionaires – June 21, 2021
- d) Commissionaires – June 23, 2021
- e) Commissionaires – July 1, 2021

**14) ADJOURNMENT**

*Carried*

21-163  
Fetchuk  
Gabora

**APPROVAL OF COUNCIL MINUTES**

That the minutes of the June 15, 2021 regular meeting be approved as presented.

*Carried*

21-164  
Wasyliw  
Gabora

**OPEN PUBLIC HEARING**

That council suspend its regular meeting and open a public hearing regarding the discretionary use placement of a mobile home at 345 Korbin Avenue (Lot 4, Block 10, Plan 101824152).

*Carried*

No personal or written representations were received.

21-165  
Fetchuk  
Gabora

**CLOSE PUBLIC HEARING**

That council close the public hearing regarding the discretionary use placement of a mobile home at 345 Korbin Avenue and resume the regular council meeting.

*Carried*

21-166  
Sweeney  
Fetchuk

**DISCRETIONARY USE APPLICATION**

That council approve the discretionary use placement of a mobile home at 345 Korbin Avenue.

*Carried*

21-167  
Gabora  
Sweeney

**OPEN PUBLIC HEARING**

That council suspend its regular meeting and open a public hearing regarding the discretionary use of a home occupation at 226 Second Avenue West (Lots 6 and 22, Block 13, Plan S1372).

*Carried*

No personal or written representations were received.

21-168  
Wasyliw  
Gabora

**CLOSE PUBLIC HEARING**

That council close the public hearing regarding the discretionary use of a home occupation at 226 Second Avenue West and resume the regular council meeting.

*Carried*

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21-169 **DISCRETIONARY USE APPLICATION**  
 Wasyliw That council approve the discretionary use of a home occupation at 226  
 Fetchuk Second Avenue West. *Carried*

21-170 **AQUATIC FACILITY EXCAVATION**  
 Gabora That council accept the bid of Wyonzek Bros. Construction to prepare the  
 Sweeney new aquatic facility site at the following rates:  
           D7 cat                   \$210 per hour  
           D4 cat                   \$180 per hour  
           Excavator               \$200 per hour  
           Skid steer               \$130 per hour  
           Tandem trucks         \$110 per hour  
*Carried*

Leisure Services Director Aaron Herriges left the meeting at 7:49 p.m.

Councillor Matt Thompson joined the meeting at 8:09 p.m.

21-171 **OFFER TO PURCHASE**  
 Fetchuk That council accept the offer of Robert Ereth to purchase Lots 22-23, Block  
 Thompson 186, Plan Z5500 for \$1,000.00 plus GST, provided the current year's taxes  
 are prepaid and that payment is received within 30 days. *Carried*

21-172 **TRANSFER STATION DESIGN**  
 Sweeney That council authorize Tetra Tech Canada to proceed with Concept Design 1  
 Wasyliw for a new transfer station as shown in their July 2, 2021 proposal. *Carried*

21-173 **NEW DEAL IIP**  
 Fetchuk That council apply to allocate \$104,062.00 in New Deal funding to a portion  
 Thompson of the 2021 new aquatic facility project and that council agrees with the  
 terms and conditions of this program, will manage the completion of the  
 project and fund the municipal share of the costs. *Carried*

21-174 **ACCOUNTS PAYABLE**  
 Sweeney That the following accounts be paid:  
 Thompson

| <u>Chq. No.</u> | <u>Payee</u>                | <u>Amount</u> |
|-----------------|-----------------------------|---------------|
| 10095           | KBS Customs & Repair        | 9,738.21      |
| 10096           | Campbell, Ramey             | 4,190.78      |
| 10097           | Canadian National           | 296.00        |
| 10098           | Canora Courier              | 1,187.98      |
| 10099           | Canora Farm Service Ltd     | 5,428.09      |
| 10100           | Clark's Supply and Service  | 177.31        |
| 10101           | Commissionaires             | 2,778.30      |
| 10102           | CUPE Local No. 4438         | 774.33        |
| 10103           | Fedorowich Construction Ltd | 16,383.60     |

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|        |                                 |            |
|--------|---------------------------------|------------|
| 10104  | Fehr, Diana                     | 32.93      |
| 10105  | Gateway Co-op                   | 61.80      |
| 10106  | Gateway Co-op                   | 12.80      |
| 10107  | Gulka, Tracy &/or Ryan          | 132.50     |
| 10108  | Hach Sales & Service Canada Ltd | 176.49     |
| 10109  | Health Foundation               | 2,000.00   |
| 10110  | Home Hardware                   | 575.28     |
| 10111  | Kal Tire                        | 45.70      |
| 10112  | Leslie, Miles                   | 132.50     |
| 10113  | Pattison Agriculture            | 573.21     |
| 10114  | McPhee, Cheryl                  | 68.30      |
| 10115  | Minister of Finance             | 161,815.33 |
| 10116  | North East Parts & Ag Ltd       | 318.66     |
| 10117  | Paley, Damon                    | 305.00     |
| 10118  | Parkland Regional Library       | 15,007.96  |
| 10119  | Parkland Septic Tank Services   | 493.50     |
| 10120  | Paul, Dave &/or Heather         | 132.50     |
| 10121  | Purolator Courier Ltd           | 75.47      |
| 10122  | Richardson Pioneer              | 1,943.47   |
| 10123  | Saskatchewan Association of     | 183.75     |
| 10124  | Sask Volunteer Fire Fighters    | 235.00     |
| 10125  | Sask Government Insurance       | 1,930.58   |
| 10126  | Robin Skurat                    | 83.75      |
| 10127  | Solie Drilling                  | 62,309.58  |
| 10128  | Solinst Canada Ltd              | 516.99     |
| 10129  | Saskatchewan Research Council   | 509.25     |
| 10130  | Staples Advantage               | 99.15      |
| 10131  | SveinCo                         | 5,194.80   |
| 10132  | Swervns Repair                  | 626.88     |
| 10133  | Tratch, Walter                  | 132.50     |
| 10134  | Western Recreation              | 24,030.00  |
| 10135  | Yung, Samara                    | 60.00      |
| EFT554 | SaskTel                         | 64.98      |
| EFT555 | SaskTel Mobility                | 35.61      |
| EFT556 | SaskTel                         | 133.71     |
| EFT558 | S.U.M.A.                        | 3,777.92   |
| EFT559 | SaskTel                         | 696.16     |
| EFT660 | SaskEnergy                      | 65.10      |
| EFT661 | SaskPower                       | 2,655.31   |
| EFT662 | SaskTel                         | 1,182.65   |
| EFT663 | SaskTel Mobility                | 35.61      |
| EFT664 | SaskEnergy                      | 429.22     |
| EFT665 | SaskPower                       | 644.62     |
| EFT666 | Receiver General for Canada     | 34,423.49  |
| EFT667 | Sask. Municipal Employees'      | 13,345.10  |
| EFT668 | SaskPower                       | 74.38      |
| EFT669 | SaskTel                         | 488.58     |
| EFT670 | Sask. Municipal Employees'      | 702.00     |
| EFT671 | Minister of Finance             | 42,055.82  |

*Carried*

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Initials

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21-175 **FIRST READING OF BYLAW No. 21-12**  
Thompson That Bylaw Number 21-12, a bylaw to enter into an agreement regarding  
Wasyliw Civic Centre ice maintenance and caretaking, be introduced and read a first  
time. *Carried*

21-176 **SECOND READING OF BYLAW No. 21-12**  
Gabora That Bylaw No. 21-12 be read a second time. *Carried*  
Fetchuk

21-177 **THIRD READING OF BYLAW No. 21-12**  
Thompson That Bylaw No. 21-12 be given a third reading at this meeting. *Carried unanimously*  
Gabora

21-178 **ADOPTION OF BYLAW No. 21-12**  
Sweeney That Bylaw No. 21-12 be read a third time and adopted. *Carried*  
Gabora

21-179 **FIRST READING OF BYLAW No. 21-13**  
Fetchuk That Bylaw Number 21-13, a bylaw to enter into an employment contract, be  
Wasyliw introduced and read a first time. *Carried*

21-180 **SECOND READING OF BYLAW No. 21-13**  
Gabora That Bylaw No. 21-13 be read a second time. *Carried*  
Thompson

21-181 **THIRD READING OF BYLAW No. 21-13**  
Sweeney That Bylaw No. 21-13 be given a third reading at this meeting. *Carried unanimously*  
Thompson

21-182 **ADOPTION OF BYLAW No. 21-13**  
Thompson That Bylaw No. 21-13 be read a third time and adopted. *Carried*  
Gabora

21-183 **FIRST READING OF BYLAW No. 21-14**  
Gabora That Bylaw Number 21-14, a bylaw to enter into an agreement regarding  
Sweeney the Investing in Canada Infrastructure Program (ICIP), be introduced and  
read a first time. *Carried*

21-184 **SECOND READING OF BYLAW No. 21-14**  
Wasyliw That Bylaw No. 21-14 be read a second time. *Carried*  
Fetchuk

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21-185  
Gabora  
Wasyliw

**THIRD READING OF BYLAW No. 21-14**

That Bylaw No. 21-14 be given a third reading at this meeting.

*Carried unanimously*

21-186  
Fetchuk  
Thompson

**ADOPTION OF BYLAW No. 21-14**

That Bylaw No. 21-14 be read a third time and adopted.

*Carried*

21-187  
Fetchuk  
Thompson

**CORRESPONDENCE**

That the following items of correspondence are acknowledged as received and be filed:

- a) Sill and Wishlow – dust control
- b) Wyatt Engineering – engineering services
- c) Water Security Agency – PDWA advisory
- d) Water Security Agency – PDWA rescinded
- e) Water Security Agency – draft permit
- f) Ministry of Govt. Relations – conflict of interest
- g) Sask. Housing Corp – nominating committee
- h) SaskEnergy – natural gas service
- i) RCMP Traffic Services – June 2021 update
- j) NEATPC – annual general meeting

*Carried*

21-188  
Sweeney  
Fetchuk

**GENERAL REPORTS**

That the following reports are acknowledged as received and the written ones be filed:

- a) Commissionaires – June 16, 2021
- b) Commissionaires – June 18, 2021
- c) Commissionaires – June 21, 2021
- d) Commissionaires – June 23, 2021
- e) Commissionaires – July 1, 2021

*Carried*

21-189  
Sweeney  
Fetchuk

**ADJOURNMENT**

That the meeting be adjourned.

*Carried*

Meeting adjourned at 8:58 p.m.

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Mayor

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Chief Administrative Officer

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