

TOWN OF CANORA COUNCIL MEETING MINUTES
May 18, 2021

A regular meeting of Town of Canora Council was held on Tuesday, May 18, 2021 in council chambers. In attendance were Mayor Mike Kwas, Councillors Eric Sweeney, Brad Gabora, Jacqueline Fetchuk, David Wasyliw, Matt Thompson and Kerry Trask. Also in attendance were Chief Administrative Officer Michael Mykytyshyn and Community Development Officer Brandi Zavislak. Mayor Kwas called the meeting to order at 7:02 p.m.

21-107
Trask
Sweeney

ADOPT AGENDA

That the agenda be adopted as follows:

- 1) **CALL MEETING TO ORDER**
- 2) **ADOPTION OF THE AGENDA**
- 3) **APPROVAL OF COUNCIL MINUTES**
 - a) May 4, 2021 regular meeting
- 4) **BUSINESS ARISING OUT OF THE MINUTES**
- 5) **DELEGATIONS AND PUBLIC FORUM**
- 6) **ADMINISTRATION AND COMMITTEE REPORTS**
 - a) Leisure services report
 - b) Community development report
 - c) Chief administrative officer's report
- 7) **UNFINISHED BUSINESS**
 - a) 2021 Budget
- 8) **NEW BUSINESS**
 - a) Curb replacement project
 - b) Staff resignation
 - c) 2021 landfill monitoring proposal
 - d) False alarm policy
 - e) Man lift rate
 - f) Natural gas agreement
- 9) **TAX ARREARS**
- 10) **ACCOUNTS PAYABLE**
- 11) **BYLAWS**
 - a) Bylaw No. 21-06 – to amend the traffic bylaw
 - b) Bylaw No. 21-08 – to provide for a base tax
 - c) Bylaw No. 21-09 – to establish mill rate factors
 - d) Bylaw No. 21-10 – to enter into a well rehabilitation agreement
- 12) **CORRESPONDENCE**
 - a) Michael Noble -- Commissionaires
 - b) Sharon Noble -- Commissionaires
 - c) Barb High -- Commissionaires
 - d) Kyla Sies -- Commissionaires
 - e) Water Security Agency – rescind PDWA
 - f) SARM – SUMA name change

Initials

Initials

- g) RM of Garry – SUMA name change
- h) Taras Korol – memorial marker
- i) Public Health – 126 Charters Avenue
- j) Victoria Ryczak – green bins

13) GENERAL REPORTS

- a) Bank reconciliations – February 2021
- b) Commissionaires – May 4, 2021
- c) Commissionaires – May 6, 2021
- d) Statement of financial activities – April 2021
- e) Development permit No. 21-03 – Joan Yawney
- f) Building permit No. 21-03 – Joan Yawney
- g) Commissionaires May 10, 2021
- h) Commissionaires May 13, 2021
- i) Demolition permit No. 12-04 – Shawna Lauzon

14) ADJOURNMENT

Carried

21-108 **APPROVAL OF COUNCIL MINUTES**

Wasyliw Thompson That the minutes of the May 4, 2021 regular meeting be approved as presented.

Carried

Community Development Officer Brandi Zavislak left the meeting at 7:34 p.m.

21-109 **2021 BUDGET**

Trask Wasyliw That the 2021 operating budget be adopted as appended to these minutes and further that the mill rate be set at 6.48 mills.

Carried

21-110 **STAFF RESIGNATION**

Sweeney Thompson That council accept, with regret, the resignation of Administrative Assistant Courtney Bourassa, effective July 31, 2021.

Carried

21-111 **TRANSFER STATION SITE VISIT**

Thompson Sweeney That council authorize Tetra Tech to complete an additional site visit to examine alternative locations for a transfer station site at an estimated cost of \$7,000.00.

Carried

21-112 **2021 LANDFILL MONITORING PROPOSAL**

Gabora Wasyliw That council accept Tetra Tech's proposal for the 2021 semi-annual ground water and surface water monitoring at the Town of Canora landfill site at an estimated cost of \$18,907.88.

Carried

21-113 **FALSE ALARM POLICY**

Fetchuk Trask That council adopt the false alarm policy for in-town fire department responses as appended to these minutes.

Carried

Initials

Initials

21-114 **MAN LIFT RATE**
 Sweeney That council set the following equipment rates for 2021:
 Thompson Man lift \$150.00 per hour \$225.00 per hour (OT) *Carried*

21-115 **NATURAL GAS AGREEMENT**
 Trask That council renew the natural gas supply agreement with Connect Energy
 Gabora for a term of five years commencing November 1, 2021 at a price of
 \$3.19/GJ. *Carried*

21-116 **ACCOUNTS PAYABLE**
 Sweeney That the following accounts be paid:
 Thompson

<u>Chq. No.</u>	<u>Payee</u>	<u>Amount</u>
9969	CUPE Local No. 4438	569.05
9970	Aquam Inc	1,976.03
9971	Canadian Red Cross	442.20
9972	Canora Auto Electric	1,096.12
9973	Certified Security	1,776.00
9974	Cloverdale Paint Inc	2,036.20
9975	Community Insurance Inc	61,792.70
9976	Dmytrowich, Napoleon	104.91
9977	Eastern Air Supplies Ltd	45.51
9978	Fer-Marc Equipment	16.27
9979	Gateway Co-op	51.66
9980	Gulka, MacKenzie	200.00
9981	Herriges, Aaron	45.00
9982	Heshka, Corey &/Or Roseanne	13.85
9983	Hutchings, Miles	350.00
9984	Nelson Courier	264.31
9985	North East Parts & Ag Ltd	284.81
9986	Ottenbreit Sanitation Services	21,734.00
9987	Parkland Septic Tank Services	1,365.00
9988	Parmley, Craig	1,800.00
9989	Parkland Carpet &	700.19
9990	Penguin Refrigeration	6.75
9991	Purolator Courier Ltd	19.89
9992	Redhead Equipment	450.41
9993	Renegade Plumbing and Heating	388.60
9994	Rocky Mountain Phoenix	2,622.93
9995	Sawka, Devon	391.60
9996	Schaeffer, Carrie	37.00
9997	Staples Advantage	152.20
9998	Supreme Basics	324.10
9999	Sweeney, Eric	37.00
10000	Technical Safety Authority	280.00
10001	Tetra Tech Canada Inc	4,370.39
10002	Walker Projects	19,090.50
10003	Wolseley Cda - Mdwst Reg'n	2,841.61

 Initials

 Initials

10004	Xerox Canada Ltd	141.43
10005	Yorkton Concrete Products Ltd	471.75
10006	Zavislak, Brandi	100.00
EFT 437	Receiver General for Canada	22,105.10
EFT 438	Sask. Municipal Employees'	13,285.22
EFT 439	SaskEnergy	1,836.88
EFT 440	Sask Worker's Compensation Bd	9,590.63
EFT 441	SaskPower	3,271.81

Carried

21-117 **FIRST READING OF BYLAW No. 21-06**
 Sweeney That Bylaw Number 21-06, a bylaw to amend the traffic bylaw, be introduced
 Fetchuk and read a first time.
Carried

21-118 **SECOND READING OF BYLAW No. 21-06**
 Gabora That Bylaw No. 21-06 be read a second time.
 Wasyliv
Carried

21-119 **THIRD READING OF BYLAW No. 21-06**
 Fetchuk That Bylaw No. 21-06 be given a third reading at this meeting.
 Wasyliv
Carried unanimously

21-120 **ADOPTION OF BYLAW No. 21-06**
 Trask That Bylaw No. 21-06 be read a third time and adopted.
 Wasyliv
Carried

21-121 **FIRST READING OF BYLAW No. 21-08**
 Trask That Bylaw Number 21-08, a bylaw to provide for a base tax, be introduced
 Wasyliv and read a first time.
Carried

21-122 **SECOND READING OF BYLAW No. 21-08**
 Fetchuk That Bylaw No. 21-08 be read a second time.
 Thompson
Carried

21-123 **THIRD READING OF BYLAW No. 21-08**
 Wasyliv That Bylaw No. 21-08 be given a third reading at this meeting.
 Thompson
Carried unanimously

21-124 **ADOPTION OF BYLAW No. 21-08**
 Thompson That Bylaw No. 21-08 be read a third time and adopted.
 Trask
Carried

 Initials

 Initials

21-125 **FIRST READING OF BYLAW No. 21-09**
Gabora That Bylaw Number 21-09, a bylaw to establish mill rate factors, be
Thompson introduced and read a first time.
Carried

21-126 **SECOND READING OF BYLAW No. 21-09**
Thompson That Bylaw No. 21-09 be read a second time.
Fetchuk
Carried

21-127 **THIRD READING OF BYLAW No. 21-09**
Thompson That Bylaw No. 21-09 be given a third reading at this meeting.
Gabora
Carried unanimously

21-128 **ADOPTION OF BYLAW No. 21-09**
Thompson That Bylaw No. 21-09 be read a third time and adopted.
Gabora
Carried

21-129 **FIRST READING OF BYLAW No. 21-10**
Trask That Bylaw Number 21-10, a bylaw to enter into a well rehabilitation
Fetchuk agreement, be introduced and read a first time.
Carried

21-130 **SECOND READING OF BYLAW No. 21-10**
Trask That Bylaw No. 21-10 be read a second time.
Fetchuk
Carried

21-131 **THIRD READING OF BYLAW No. 21-10**
Trask That Bylaw No. 21-10 be given a third reading at this meeting.
Gabora
Carried unanimously

21-132 **ADOPTION OF BYLAW No. 21-10**
Trask That Bylaw No. 21-10 be read a third time and adopted.
Wasyliw
Carried

21-133 **CORRESPONDENCE**
Gabora That the following items of correspondence are acknowledged as received
Wasyliw and be filed:
a) Michael Noble -- Commissionaires
b) Sharon Noble -- Commissionaires
c) Barb High -- Commissionaires
d) Kyla Sies -- Commissionaires
e) Water Security Agency – rescind PDWA
f) SARM – SUMA name change

Initials

Initials

- g) RM of Garry – SUMA name change
- h) Taras Korol – memorial marker
- i) Public Health – 126 Charters Avenue
- j) Victoria Ryczak – green bins

Carried

21-134

Trask
Sweeney

GENERAL REPORTS

That the following reports are acknowledged as received and the written ones be filed:

- a) Bank reconciliations – February 2021
- b) Commissionaires – May 4, 2021
- c) Commissionaires – May 6, 2021
- d) Statement of financial activities – April 2021
- e) Development permit No. 21-03 – Joan Yawney
- f) Building permit No. 21-03 – Joan Yawney
- g) Commissionaires May 10, 2021
- h) Commissionaires May 13, 2021
- i) Demolition permit No. 12-04 – Shawna Lauzon

Carried

21-135

Sweeney
Fetchuk

ADJOURNMENT

That the meeting be adjourned.

Carried

Meeting adjourned at 8:56 p.m.

Mayor

Chief Administrative Officer

Initials

Initials