

MINUTES OF CANORA TOWN COUNCIL MEETING
November 17, 2020

A regular meeting of Canora Town Council was held on Tuesday, November 17, 2020 at the Canora Town Council Chambers. In attendance were Mayor Mike Kwas, Councillors Eric Sweeney, Brad Gabora, Jacqueline Fetchuk, David Wasyliw, Matthew Thompson and Kerry Trask. Also in attendance were Chief Administrative Officer Michael Mykytyshyn and Community Development Officer Brandi Zavislak. Mayor Kwas called the meeting to order at 7 p.m.

20-316

Trask

Sweeney

ADOPT AGENDA

That the agenda be adopted as follows:

- 1) **CALL MEETING TO ORDER**
- 2) **ADOPTION OF THE AGENDA**
- 3) **APPROVAL OF COUNCIL MINUTES**
 - a) November 3, 2020 regular meeting
- 4) **BUSINESS ARISING OUT OF THE MINUTES**
- 5) **DELEGATIONS AND PUBLIC FORUM**
 - a) Canora Ministerial Association – Brett Watson
- 6) **ADMINISTRATION AND COMMITTEE REPORTS**
 - a) Leisure services report
 - b) Community development report
 - c) Chief administrative officer's report
- 7) **UNFINISHED BUSINESS**
- 8) **NEW BUSINESS**
 - a) Oath of office
 - b) Council code of conduct
 - c) Council code of ethics
 - d) Social media policy
 - e) Public disclosure statement
 - f) Council appointments
 - g) Declaration of results
 - h) Council tablets
 - i) SUMA regional meeting
 - j) Landfill operations plan
 - k) Signing authority
 - l) Cobras sponsorship
- 9) **TAX ARREARS**
- 10) **ACCOUNTS PAYABLE**
- 11) **BYLAWS**
- 12) **CORRESPONDENCE**
 - a) Water Security Agency -- PDWA
 - b) Ministry of Environment – corrective action plan
 - c) Ministry of Environment – environmental site assessment
 - d) Ministry of Environment – permit to operate extension

Initials

Initials

- e) Water Security Agency – lagoon inspection
- f) Water Security Agency – rescinding PDWA
- g) Access Communications – local programs
- h) Sask Housing Authority – municipal share amended
- i) Catterall and Wright – waste upgrade project
- j) Water Security Agency – rescinding PDWA

13) GENERAL REPORTS

- a) Bank reconciliations – August, 2020
- b) Commissionaires – November 3, 2020
- c) Development permit No. 20-13 – Lea Fowler

14) ADJOURNMENT

Carried

20-317 **APPROVAL OF COUNCIL MINUTES**

Gabora That the minutes of the November 3, 2020 regular meeting be approved
Thompson as presented.

Carried

DELEGATIONS AND PUBLIC FORUM

Pastor Brett Watson met with council via videoconference to discuss the Canora Ministerial Association and offer a prayer for council.

Community Development Officer Brandi Zavislak left the meeting at 7:52 p.m.

20-318 **LANDFILL OPERATIONS PLAN**

Trask That council adopt the landfill emergency response plan as appended to
Sweeney these minutes.

Carried

20-319 **SIGNING AUTHORITY**

Sweeney That council amend signing authority at Crossroads Credit Union to add
Wasyliw Mayor Mike Kwas and Councillors Jacqueline Fetchuk, David Wasyliw and
Matt Thompson; and remove Mayor Jim Vewchar and Councillors Sheldon
Derkatch, James Trofimenkoff and Brent Pelechaty.

Carried

20-320 **COBRAS SPONSORSHIP**

Trask That council purchase a Package B sponsorship for the Canora Cobras
Sweeney Senior Hockey Club 2020 season at a cost of \$400.00.

Carried

20-321 **ACCOUNTS PAYABLE**

Wasyliw That the following accounts be paid:
Thompson

<u>Chq. No.</u>	<u>Payee</u>	<u>Amount</u>
9512	Bourassa, Courtney	120.00
9513	Canora Courier	578.94
9514	Canora Farm Service Ltd	262.40

Initials

Initials

9515	Catterall & Wright	17,093.92
9516	Chabun, Sharon	93.70
9517	Dekra-Lite Industries Inc	1,975.61
9518	Dmitriuk, Sheila	300.00
9519	Eastside Paint & Wallpaper Inc	912.48
9520	Gateway Co-op	334.19
9521	Haskewich, Floreen	149.85
9522	Home Hardware	33.06
9523	Home Hardware	931.02
9524	Homestead 20-20	69.38
9525	Kostyshyn, Sonya	240.00
9526	Kuhn, Cheri	240.00
9527	Lamb, Graham	4,666.67
9528	Messenger, Barbara	425.00
9529	Morozoff, Valerie	300.00
9530	Mykytyshyn, Michael	360.00
9531	Parkland College	1,000.00
9532	Parmley, Craig	1,800.00
9533	Penquin Refrigeration	2,859.81
9534	Reine, Neal &/or Crystal	195.00
9535	Renegade Plumbing and Heating	91.58
9536	Rocky Mountain Phoenix	106.56
9537	Rocky Mountain Phoenix	1,633.92
9538	Rocky Mountain Phoenix	3,336.11
9539	Rocky Mountain Phoenix	317.46
9540	Rocky Mountain Phoenix	453.44
9541	Rocky Mountain Phoenix	377.40
9542	Sask Housing Corporation	11,393.46
9543	Sawka, Sharon	300.00
9544	SeaHawk	1,791.76
9545	SeaHawk	1,176.02
9546	Skurat, Irene	240.00
9547	Source Embroidery	33.30
9548	Staples Advantage	307.60
9549	Sts. Peter & Paul Ukr. Cath.	950.00
9550	Tetra Tech Canada Inc	714.75
9551	Thiele, Murray &/Or	150.00
9552	W & P Plumbing & Heating	37.41
9553	Watson, Brett	240.00
9554	Wolseley Cda - Mdwst Reg'n	24,470.39
9555	Wyonzek, Grace	149.85
9556	Xerox Canada Ltd	401.99
9557	Zatwarnitski, Cynthia	170.00
9558	Zavislak, Brandi	100.00
EFT 346	Minister of Finance	32,196.71
EFT 347	SaskTel Mobility	34.58

Carried

20-322

Gabora
Sweeney

CORRESPONDENCE

That the following items of correspondence are acknowledged as received and be filed:

- a) Water Security Agency -- PDWA

Initials

Initials

- b) Ministry of Environment – corrective action plan
- c) Ministry of Environment – environmental site assessment
- d) Ministry of Environment – permit to operate extension
- e) Water Security Agency – lagoon inspection
- f) Water Security Agency – rescinding PDWA
- g) Access Communications – local programs
- h) Sask Housing Authority – municipal share amended
- i) Catterall and Wright – waste upgrade project
- j) Water Security Agency – rescinding PDWA

Carried

20-323
Fetchuk
Wasyliw

GENERAL REPORTS

That the following reports are acknowledged as received and the written ones be filed:

- a) Bank reconciliations – August, 2020
- b) Commissionaires – November 3, 2020
- c) Development permit No. 20-13 – Lea Fowler

Carried

20-324
Sweeney
Gabora

ADJOURNMENT

That the meeting be adjourned.

Carried

Meeting adjourned at 9 p.m.

Mayor

Chief Administrative Officer

Initials

Initials