

MINUTES OF CANORA TOWN COUNCIL MEETING
October 6, 2020

A regular meeting of Canora Town Council was held on Tuesday, October 6, 2020 at the Canora Town Council Chambers. In attendance were Mayor Jim Vewchar, Councillors Sheldon Derkatch, Brad Gabora, Brent Pelechaty, Eric Sweeney, Kerry Trask and James Trofimenkoff (via electronic means). Also in attendance were Chief Administrative Officer Michael Mykytyshyn and Leisure Services Director Aaron Herriges. Mayor Vewchar called the meeting to order at 7 p.m.

20-263

Pelechaty

Trofimenkoff

ADOPT AGENDA

That the agenda be adopted as follows:

- 1) **CALL MEETING TO ORDER**
- 2) **ADOPTION OF THE AGENDA**
- 3) **APPROVAL OF COUNCIL MINUTES**
 - a) September 15, 2020 regular meeting
- 4) **BUSINESS ARISING OUT OF THE MINUTES**
- 5) **DELEGATIONS AND PUBLIC FORUM**
- 6) **ADMINISTRATION AND COMMITTEE REPORTS**
 - a) Leisure services report
 - b) Community development report
 - c) Chief administrative officer's report
- 7) **UNFINISHED BUSINESS**
- 8) **NEW BUSINESS**
 - a) Labourer 2 position
 - b) Lot purchase refund
 - c) Uncollectable accounts
 - d) Council remuneration
 - e) Short-term disability plan
 - f) Traffic bylaw
 - g) Asset management plan – buildings
 - h) Cancel cheques
- 9) **TAX ARREARS**
 - a) Tax enforcement report
- 10) **ACCOUNTS PAYABLE**
- 11) **BYLAWS**
- 12) **CORRESPONDENCE**
 - a) Municipal Advisory Services – MA amendments
 - b) Ministry of Govt. Relations – Safe Restart Program
 - c) MuniSask – call for resolutions
 - d) Assiniboine River Watershed Authority – fall newsletter
 - e) NEATPC – July 13, 2020 minutes
 - f) Parkland Regional Library – City of Yorkton proposal
 - g) Solarcor Energy – ICIP funding

Initials

Initials

13) GENERAL REPORTS

- a) Development permit No. 20-11 – Sheila Purser
- b) Commissionaires – September 10, 2020
- c) Commissionaires – September 18, 2020
- d) Commissionaires – September 25, 2020
- e) Commissionaires – September 26, 2020
- f) Commissionaires – October 1, 2020
- g) Commissionaires – October 2, 2020

14) ADJOURNMENT

Carried

20-264 **APPROVAL OF COUNCIL MINUTES**

Gabora That the minutes of the September 15, 2020 regular meeting be approved
Sweeney as presented.

Carried

Leisure Services Director Aaron Herriges left the meeting at 7:36 p.m.

20-265 **LOT PURCHASE REFUND**

Pelechaty That council refund \$4,725.00, GST included, to Deborah Djan for the
Trofimenkoff purchase of Lot 43, Block 73, Plan 76Y00489 in the Town of Canora.

Carried

Councillor Brent Pelechaty declared a conflict of interest and left the meeting at 7:42 p.m.

Councillor James Trofimenkoff declared a conflict of interest at 7:47 p.m.

20-266 **UNCOLLECTABLE ACCOUNTS**

Derkatch That council write off the following accounts receivable as uncollectable in
Sweeney 2020:

Yorkton Stars Rec Hockey	\$192.86
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Carried

20-267 **UNCOLLECTABLE ACCOUNTS**

Trask That council write off as uncollectable the list of unpaid utility accounts as
Sweeney appended to these minutes.

Carried

Councillor Brent Pelechaty rejoined the meeting at 7:55 p.m.

20-268 **COUNCIL REMUNERATION**

Trask That council amend the following council remuneration rate:
Sweeney Per diem \$200

Defeated

20-269 **COUNCIL REMUNERATION**

Gabora That council amend the following council remuneration rates:
Derkatch Per diem \$175
Five hours or less \$120

Carried

Initials

Initials

20-270 **SHORT-TERM DISABILITY PLAN**

Trofimenkoff Sweeney That council amend coverage for all regular full-time employees to include a short-term disability benefit with a non-taxable seven-day waiting period, effective November 1, 2020.

Carried

20-271 **ASSET MANAGEMENT PLAN - BUILDINGS**

Trofimenkoff Trask That council adopt the Asset Management Plan for buildings as appended to these minutes.

Carried

20-272 **CANCEL CHEQUES**

Trofimenkoff Derkatch That council cancel the following cheques:

No. 8762	Aaron Herriges	\$	7.22
No. 8786	SaskEnergy	\$	363.98
No. 8884	Sask Parks and Recreation	\$	115.00
No. 8989	ABC Fire Extinguisher Co.	\$	1,102.15
No. 9127	Emma Mykytyshyn	\$	750.00
No. 9142	Rebekah Thomas	\$	250.00
No. 9097	Aquam Specialiste	\$	141.20
No. 9293	Minister of Finance	\$	12,986.40

Carried

Councillor James Trofimenkoff declared conflicts of interest for the September 15 and October 6 meetings regarding payments to Gateway Co-operative and abstained from the vote.

Mayor Jim Vewchar declared a conflict of interest regarding a payment to Ludba Construction in the following resolution and abstained from the vote.

20-273 **ACCOUNTS PAYABLE**

Gabora Derkatch That the following accounts be paid:

<u>Chq. No.</u>	<u>Payee</u>	<u>Amount</u>
9392	Bailey, Vincent	159.00
9393	Canora Courier	735.81
9394	Canora Golf & Country Club	452.79
9395	Commissionaires	2,778.30
9396	CUPE Local No. 4438	600.23
9397	Fedorowich Construction Ltd	13,923.62
9398	Gateway Co-op	54.95
9399	Grand & Toy Limited	95.41
9400	Home Hardware	460.27
9401	Homestead 20-20	14.99
9402	Huebert, Mary	165.00
9403	Lamb, Graham	3,000.00
9404	Ludba Construction Ltd	6,710.36
9405	Museums Association	50.00
9406	Mykytyshyn, Michael	200.00
9407	HBI Office Plus Inc	78.46
9408	Digital Postage on Call	1,060.90
9409	Quist, Gail	32.06

Initials

Initials

9410	Renegade Plumbing and Heating	55.48
9411	Rice Construction Ltd	2,691.20
9412	Scherban, Doreen	275.00
9413	Staples Advantage	655.97
9414	Tetra Tech Canada Inc	3,844.49
9415	Zavislak, Brandi	171.15
EFT 319	Receiver General for Canada	19,027.71
EFT 320	Minister of Finance	12,986.40
EFT 321	CU CREDIT Payment Processing	3,358.11
EFT 322	SaskEnergy	758.75
EFT 323	Receiver General for Canada	17,926.21
EFT 324	CU CREDIT Payment Processing	3,463.06
EFT 325	SaskEnergy	649.47
EFT 326	SaskPower	1,551.10
EFT 327	SaskTel	1,099.54
EFT 328	SaskTel Mobility	445.96
EFT 329	SaskTel Mobility	34.58
EFT 330	SaskTel	132.23
EFT 331	S.U.M.A.	3,989.11
EFT 332	Minister of Finance	16,298.90

Carried

20-274 **CORRESPONDENCE**

Pelechaty That the following items of correspondence are acknowledged as received
Sweeney and be filed:

- a) Municipal Advisory Services – MA amendments
- b) Ministry of Govt. Relations – Safe Restart Program
- c) MuniSask – call for resolutions
- d) Assiniboine River Watershed Authority – fall newsletter
- e) NEATPC – July 13, 2020 minutes
- f) Parkland Regional Library – City of Yorkton proposal
- g) Solarcor Energy – ICIP funding

Carried

20-275 **GENERAL REPORTS**

Gabora That the following reports are acknowledged as received and the written
Trofimenkoff ones be filed:

- a) Development permit No. 20-11 – Sheila Purser
- b) Commissionaires – September 10, 2020
- c) Commissionaires – September 18, 2020
- d) Commissionaires – September 25, 2020
- e) Commissionaires – September 26, 2020
- f) Commissionaires – October 1, 2020
- g) Commissionaires – October 2, 2020

Carried

20-276 **ADJOURNMENT**

Derkatch That the meeting be adjourned.
Sweeney

Carried

Initials

Initials

Meeting adjourned at 9:08 p.m.

Mayor

Chief Administrative Officer

Initials

Initials