

MINUTES OF CANORA TOWN COUNCIL MEETING
May 5, 2020

A regular meeting of Canora Town Council was held on Tuesday, May 5, 2020 at the Canora Town Council Chambers. In attendance were Mayor Jim Vewchar, Councillors Brad Gabora, Brent Pelechaty, Eric Sweeney, James Trofimenkoff (via electronic means) and Kerry Trask. Also in attendance were Chief Administrative Officer Michael Mykytyshyn and Leisure Services Director Aaron Herriges. Councillor Sheldon Derkatch was absent. Mayor Vewchar called the meeting to order at 7 p.m.

20-116
Trask
Sweeney

ADOPT AGENDA

That the agenda be adopted as follows:

- 1) **CALL MEETING TO ORDER**
- 2) **ADOPTION OF THE AGENDA**
- 3) **APPROVAL OF COUNCIL MINUTES**
 - a) April 21, 2020 regular meeting
- 4) **BUSINESS ARISING OUT OF THE MINUTES**
- 5) **DELEGATIONS AND PUBLIC FORUM**
- 6) **ADMINISTRATION AND COMMITTEE REPORTS**
 - a) Leisure services report
 - b) Community development report
 - c) Chief administrative officer's report
- 7) **UNFINISHED BUSINESS**
- 8) **NEW BUSINESS**
 - a) 2020 budget
 - b) Infrastructure Investment Plans
 - c) 2020 Water works assessment
 - d) Landfill permit renewal
 - e) Zoning amendment
 - f) 2019 Financial statements
- 9) **TAX ARREARS**
 - a) Tax enforcement report
- 10) **ACCOUNTS PAYABLE**
- 11) **BYLAWS**
 - a) Bylaw No. 20-08 – to amend the traffic bylaw
- 12) **CORRESPONDENCE**
 - a) Water Security Agency -- PDWA
 - b) Jason Chorneyko, UMAAS – UMAAS salary guidelines
 - c) Water Security Agency – rescind PDWA
 - d) Sask Housing Authority – annual report
 - e) Water Security Agency – PDWA
 - f) Parkland Regional Library – COVID update

Initials

Initials

13) GENERAL REPORTS

- a) Commissionaires – April 21, 2020
- b) Bank reconciliations – January 2020
- c) Bank reconciliations – February 2020
- d) Commissionaires – May 4, 2020

14) ADJOURNMENT

Carried

20-117 **APPROVAL OF COUNCIL MINUTES**

Trofimenkoff That the minutes of the April 21, 2020 regular meeting be approved
Gabora as presented.

Carried

20-118 **PROPERTY MAINTENANCE SERVICES**

Sweeney That council hire Doreen Scherban to carry out nuisance order work in
Trask 2020 at a rate of \$50 per hour, including equipment.

Carried

Leisure Services Director Aaron Herriges left the meeting at 7:41 p.m.

20-119 **2020 BUDGET**

Trofimenkoff That the 2020 operating budget be adopted as appended to these minutes
Pelechaty and further that the mill rate be set at 14.05 mills.

Carried

20-120 **INFRASTRUCTURE INVESTMENT PLAN**

Sweeney That council apply to allocate \$53,206.00 in New Deal funding to a portion
Trask of the 2020 water main replacement project and that council agrees with
the terms and conditions of this program, will manage the completion of
the project and fund the municipal share of the costs.

Carried

20-121 **INFRASTRUCTURE INVESTMENT PLAN**

Pelechaty That council apply to allocate \$300,000.00 in New Deal funding to a
Trofimenkoff portion of the Water treatment plant effluent processing upgrade project
and that council agrees with the terms and conditions of this program, will
manage the completion of the project and fund the municipal share of the
costs.

Carried

20-122 **INFRASTRUCTURE INVESTMENT PLAN**

Gabora That council apply to allocate \$55,994.00 in New Deal funding to a portion
Pelechaty of the 2020 Water treatment plant and reservoir pump rebuild project and
that council agrees with the terms and conditions of this program, will
manage the completion of the project and fund the municipal share of the
costs.

Carried

20-123 **AMEND ZONING BYLAW**

Trask That council amend the zoning bylaw to add “processing plants” as a

Initials

Initials

Sweeney permitted use in the C-3 – Highway Commercial District and authorize the chief administrative officer to give the required public notice and prepare drafts to amend the appropriate bylaw.

Carried

20-124 **2019 FINANCIAL STATEMENTS**

Gabora That council approve the 2019 draft financial statements as presented.
Pelechaty

Carried

Councillor James Trofimenkoff declared a conflict of interest regarding a payment to Gateway Co-op in the following resolution and abstained from the vote.

Councillor Kerry Trask declared a conflict of interest regarding a payment to himself in the following resolution and abstained from the vote.

20-125 **ACCOUNTS PAYABLE**

Gabora That the following accounts be paid:
Sweeney

<u>Chq. No.</u>	<u>Payee</u>	<u>Amount</u>
8989	ABC Fire Extinguisher Co.	1,102.15
8990	Tammy Bobyk-Jacquemart	112.50
8991	Canadian National	327.50
8992	Canora Courier	270.00
8993	Canora Golf & Country Club	5,854.12
8994	Carlton Trail College	1,064.70
8995	Catterall & Wright	1,270.64
8996	Commissionaires	394.80
8997	Community Insurance Inc	58,777.00
8998	CUPE Local No. 4438	591.78
8999	Danyluk, Sheldon	40.00
9000	Fedorowich Construction Ltd	2,588.74
9001	Gateway Co-op	6.46
9002	Global Industrial Canada	1,327.30
9003	Home Hardware	356.73
9004	Hutchings, Miles	175.00
9005	Miller, Charmaine	120.00
9006	Popoff, Danny	112.50
9007	Purolator Courier Ltd	98.19
9008	Renegade Plumbing and Heating	85.97
9009	Rocky Mountain Phoenix	3,786.21
9010	Source Embroidery &	308.58
9011	Staples Advantage	139.86
9012	Supreme Basics	168.64
9013	Supreme Basics	217.25
9014	Tetra Tech Canada Inc	7,975.13
9015	Trask, Kerry &/or Norma	111.00
9016	Wasyliw, David	149.85
9017	Wyonzek Bros. Construction	697.80
EFT 255	Sask. Municipal Employees'	13,678.90
EFT 256	Receiver General for Canada	18,991.83
EFT 257	SaskTel	132.23
EFT 258	SaskPower	4,642.09

Initials

Initials

EFT 259	SaskTel Mobility	445.96
EFT 260	SaskEnergy	1,948.95
EFT 261	SaskTel	1,454.91

Carried

20-126 **FIRST READING OF BYLAW No. 20-08**
 Gabora That Bylaw Number 20-08, a bylaw to amend the traffic bylaw, be
 Pelechaty introduced and read a first time.

Carried

20-127 **SECOND READING OF BYLAW No. 20-08**
 Pelechaty That Bylaw No. 20-08 be read a second time.
 Sweeney

Carried

20-128 **THIRD READING OF BYLAW No. 20-08**
 Sweeney That Bylaw No. 20-08 be given a third reading at this meeting.
 Trask

Carried unanimously

20-129 **ADOPTION OF BYLAW No. 20-08**
 Trofimenkoff That Bylaw No. 20-08 be read a third time and adopted.
 Trask

Carried

20-130 **CORRESPONDENCE**
 Trofimenkoff That the following items of correspondence are acknowledged as received
 Trask and be filed:
 a) Water Security Agency -- PDWA
 b) Jason Chorneyko, UMAAS – UMAAS salary guidelines
 c) Water Security Agency – rescind PDWA
 d) Sask Housing Authority – annual report
 e) Water Security Agency – PDWA
 f) Parkland Regional Library – COVID update

Carried

20-131 **GENERAL REPORTS**
 Pelechaty That the following reports are acknowledged as received and the written
 Sweeney ones be filed:
 a) Commissionaires – April 21, 2020
 b) Bank reconciliations – January 2020
 c) Bank reconciliations – February 2020
 d) Commissionaires – May 4, 2020

Carried

 Initials

 Initials

20-132
Pelechaty
Trask

ADJOURNMENT

That the meeting be adjourned.

Carried

Meeting adjourned at 8:28 p.m.

Mayor

Chief Administrative Officer

Initials

Initials