

MINUTES OF CANORA TOWN COUNCIL MEETING
April 7, 2020

A regular meeting of Canora Town Council was held on Tuesday, April 7, 2020 at the Canora Town Council Chambers. In attendance were Mayor Jim Vewchar, Councillors Sheldon Derkatch, Brent Pelechaty, Eric Sweeney, James Trofimenkoff (via electronic means) and Kerry Trask. Also in attendance were Chief Administrative Officer Michael Mykytyshyn and Leisure Services Director Aaron Herriges. Councillor Brad Gabora was absent. Mayor Vewchar called the meeting to order at 7 p.m.

20-91

Sweeney

Trofimenkoff

ADOPT AGENDA

That the agenda be adopted as follows:

- 1) **CALL MEETING TO ORDER**
- 2) **ADOPTION OF THE AGENDA**
- 3) **APPROVAL OF COUNCIL MINUTES**
 - a) March 17, 2020 regular meeting
- 4) **BUSINESS ARISING OUT OF THE MINUTES**
- 5) **DELEGATIONS AND PUBLIC FORUM**
- 6) **ADMINISTRATION AND COMMITTEE REPORTS**
 - a) Leisure services report
 - b) Community development report
 - c) Chief administrative officer's report
- 7) **UNFINISHED BUSINESS**
- 8) **NEW BUSINESS**
 - a) Golf course season
 - b) Wiring tenders
 - c) Training policy
 - d) Remote work policy
 - e) Local improvement report
 - f) 2020 budget
 - g) Landfill contract
 - h) Fuel tenders
 - i) Phase III Landfill ESA
 - j) School division mill rates
 - k) Damage claim
 - l) Zoning bylaw amendment
- 9) **TAX ARREARS**
 - a) Tax enforcement list
 - b) Tax enforcement report
- 10) **ACCOUNTS PAYABLE**
- 11) **BYLAWS**
- 12) **CORRESPONDENCE**
 - a) Municipalities of Sask. – membership
 - b) NEATPC – AGM postponed

Initials

Initials

- c) Town of Kamsack – board of revisions
- d) Ministry of Govt. Relations – COVID information
- e) Parkland College – scholarships
- f) SAMA – office closures
- g) Water Security Agency – water rights licence
- h) Canora RCMP – 2019 statistics

13) GENERAL REPORTS

- a) Commissionaires – March 20, 2020
- b) Commissionaires – March 24, 2020
- c) Commissionaires – April 6, 2020

14) ADJOURNMENT

Carried

20-92 **APPROVAL OF COUNCIL MINUTES**

Derkatch That the minutes of the March 17, 2020 regular meeting be approved
Trask as presented.

Carried

20-93 **GOLF COURSE SEASON**

Sweeney That, due to the current COVID-19 restrictions, council provide Canora
Trofimenkoff Golf and Country Club with financial assistance to cover only necessary
payroll and maintenance expenses required to preserve the greens and
course infrastructure until such time as the Club is able to resume
operations of the course.

Carried

20-94 **WIRING TENDERS**

Sweeney That council accept Sleeva Electric's bid of \$3,793.67, including taxes, for
Pelechaty the installation of permanent electrical services to the LED winter lights at
King George Park.

Carried

20-95 **TRAINING POLICY**

Derkatch That council adopt the Training and Development Policy as appended to
Trofimenkoff these minutes.

Carried

20-96 **REMOTE WORK POLICY**

Trask That council adopt the Remote Working Policy as appended to these
Sweeney minutes.

Carried

Councillor James Trofimenkoff declared a conflict of interest regarding the following resolution and abstained from the vote.

20-97 **FUEL TENDERS**

Trask That council award the fuel and oil tender to Canora Farm Service Ltd. for
Pelechaty the period of May 1, 2020 to April 30, 2022 at the following rates:
Diesel \$0.772/litre

Initials

Initials

Gasoline \$0.566/litre

Carried

20-98 **PHASE III LANDFILL ESA**

Trofimenkoff That council approve the March 20, 2020 Phase III Environmental Site
Sweeney Assessment as prepared by Tetra Tech Canada Inc.

Carried

20-99 **SCHOOL DIVISION MILL RATES**

Sweeney That council acknowledge the provincial school division mill rates for 2020
Derkatch as follows:

Agricultural property	1.43 mills
Residential property	4.12 mills
Commercial/industrial property	6.27 mills
Resource property	9.68 mills

Carried

20-100 **DAMAGE CLAIM**

Trask That council table the request of Trudy Tuttle for compensation related to
Trofimenkoff damage to her car tires after her vehicle struck a pothole on Norway Road
on March 30, 2020.

Carried

20-101 **ZONING BYLAW AMENDMENT**

Trofimenkoff That council amend Part IV Section 8(g) of the Zoning Bylaw to read: "In a
Sweeney residential district, an accessory building consisting of a tarp or fabric-
covered structure shall have a maximum area of 27.87 square metres
(300 sq. ft.);" and authorize the chief administrative officer to give the
required public notice and prepare drafts to amend the bylaw.

Carried

20-102 **TAX ENFORCEMENT LIST**

Trofimenkoff That council adopt the tax enforcement list as appended to these minutes.
Pelechaty

Carried

Councillor James Trofimenkoff declared a conflict of interest regarding payments to Gateway Co-op at the March 17 meeting and in the following resolution and abstained from the vote.

Councillor Sheldon Derkatch declared a conflict of interest regarding a payment to Canora Service Station in the following resolution and abstained from the vote.

Councillor Eric Sweeney declared a conflict of interest regarding a payment to himself in the following resolution and abstained from the vote.

20-103 **ACCOUNTS PAYABLE**

Trask That the following accounts be paid:
Pelechaty

<u>Chq. No.</u>	<u>Payee</u>	<u>Amount</u>
8894	Bailey's Plumbing and Heating	273.06

Initials

Initials

8895	Bailey, Vincent	655.98
8896	Canadian National	1,220.00
8897	Canora Courier	704.53
8898	Canora Equipment Rentals	16.48
8899	Canora Farm Service	7,373.84
8900	Canora Service Station	520.14
8901	Canora Ukr. Heritage Museum	2000.00
8902	Federation of Canadian Munic	106.26
8903	Commissionaires	789.60
8904	Community Insurance	318.00
8905	Crestline Coach	120.73
8906	CUPE Local No. 4438	603.92
8907	Delco Automation Inc.	579.42
8908	Eastern Air Supplies	99.90
8909	Flaman Sales Ltd.	1,076.70
8910	Gabora, Brad	55.00
8911	Gateway Co-op	41.17
8912	Gateway Co-op	184.11
8913	Grand and Toy	211.71
8914	Hach Sales and Service	808.79
8915	Hannigan, Cassandra	39.40
8916	Home Hardware (Canora)	122.09
8917	Home Hardware (Canora)	626.39
8918	Home Hardware (Canora)	392.61
8919	Homestead 2020	125.42
8920	IC Sales and Service	38.85
8921	Jorgenson, Todd	149.85
8922	Finning International	540.79
8923	Leson, Skylar	111.00
8924	Maki Services Ltd.	813.92
8925	Minister of Finance	2,204.52
8926	Mykytyshyn, Michael	100.00
8927	HBI Office Plus Inc.	32.06
8928	Digital Postage on Call	1,060.90
8929	Provincial Mediation Board	160.00
8930	Purolator Courier	59.68
8931	Purolator Courier	76.19
8932	RH Electric	427.34
8933	Renegade Plumbing and Heating	1,013.77
8934	SaskTel	132.23
8935	SaskTel	600.44
8936	Sask Workers Compensation Bd	8,323.45
8937	Sask Government Insurance	1,515.10
8938	Sharpening Service	39.96
8939	Shewchuk, Tyson	57.53
8940	Saskatchewan Research Council	929.25
8941	SUMA	3,986.11
8942	Summit Valve and Controls	1,227.66
8943	Supreme Basics	269.68
8944	Sweeney, Eric	460.43
8945	Ukr. Orthodox Church of the Holy	1,000.00
8946	Volke, Erwin	112.50
8947	Wholesale Fire and Rescue	231.75

Initials

Initials

8948	Wholesale Fire and Rescue	449.75
8949	Wise, Patricia	136.91
8950	Wurth Canada Limited	435.84
8951	Wyonzek Bros. Construction	2,147.78
EFT 243	SaskPower	12,341.48
EFT 246	Sask Municipal Employees	13,742.26
EFT 246	Minister of Finance	11,412.15
EFT 247	Minister of Finance	119.18
EFT 248	Minister of Finance	29.23

Carried

20-104 **CORRESPONDENCE**

Sweeney That the following items of correspondence are acknowledged as received
Derkatch and be filed:

- a) Municipalities of Sask. – membership
- b) NEATPC – AGM postponed
- c) Town of Kamsack – board of revisions
- d) Ministry of Govt. Relations – COVID information
- e) Parkland College – scholarships
- f) SAMA – office closures
- g) Water Security Agency – water rights licence
- h) Canora RCMP – 2019 statistics

Carried

20-105 **GENERAL REPORTS**

Trask That the following reports are acknowledged as received and the written
Trofimenkoff ones be filed:

- a) Commissionaires – March 20, 2020
- b) Commissionaires – March 24, 2020
- c) Commissionaires – April 6, 2020

Carried

20-106 **ADJOURNMENT**

Sweeney That the meeting be adjourned.
Trask

Carried

Meeting adjourned at 8:39 p.m.

Mayor

Chief Administrative Officer

Initials

Initials