

MINUTES OF CANORA TOWN COUNCIL MEETING
January 21, 2020

A regular meeting of Canora Town Council was held on Tuesday, January 21, 2020 at the Canora Town Council Chambers. In attendance were Mayor Jim Vewchar, Councillors Brad Gabora, Eric Sweeney, James Trofimenkoff and Kerry Trask. Also in attendance were Chief Administrative Officer Michael Mykytyshyn, Community Development Officer Brandi Zavislak and Leisure Services Director Aaron Herriges. Councillors Brent Pelechaty and Sheldon Derkatch were absent. Mayor Vewchar called the meeting to order at 7:04 p.m.

20-14
Gabora
Trask

ADOPT AGENDA

That the agenda be adopted as follows:

- 1) **CALL MEETING TO ORDER**
- 2) **ADOPTION OF THE AGENDA**
- 3) **APPROVAL OF COUNCIL MINUTES**
 - a) January 7, 2020 regular meeting
- 4) **BUSINESS ARISING OUT OF THE MINUTES**
- 5) **DELEGATIONS AND PUBLIC FORUM**
- 6) **ADMINISTRATION AND COMMITTEE REPORTS**
 - a) Leisure services report
 - b) Community development report
 - c) Chief administrative officer's report
- 7) **UNFINISHED BUSINESS**
- 8) **NEW BUSINESS**
 - a) Swimming pool assessment
 - b) 2020 Council appointments
 - c) Landfill feasibility study
 - d) ICIP grant application
 - e) Election workshop
 - f) Staff training
 - g) Board of revision secretary
 - h) Music festival
 - i) Mutual aid meeting
 - j) Cancel cheques
- 9) **TAX ARREARS**
- 10) **ACCOUNTS PAYABLE**
- 11) **BYLAWS**
- 12) **CORRESPONDENCE**
 - a) Water Security Agency – PDWA rescinded
 - b) SaskAlert – participation options
 - c) Ministry of Govt. Relations – volunteer workshop
 - d) NEATPC – transportation plan
 - e) AWSA – membership letter and invoice

Initials

Initials

f) SAMA – annual meeting

13) GENERAL REPORTS

a) Commissionaires – January 11, 2020

14) ADJOURNMENT

Carried

20-15 **APPROVAL OF COUNCIL MINUTES**

Trofimenkoff That the minutes of the January 7, 2020 regular meeting be approved
Sweeney as presented.

Carried

Community Development Officer Brandi Zavislak left the meeting at 7:08 p.m.

20-16 **SWIMMING POOL ASSESSMENT**

Sweeney That council hire Walker Projects of Regina to conduct a condition
Gabora assessment of the Canora Swimming Pool at an estimated cost of \$6,500.00 as outlined in their January 17, 2020 proposal.

Carried

Leisure Services Director Aaron Herriges left the meeting at 8:02 p.m.

20-17 **COUNCIL APPOINTMENTS**

Trask That council make the following appointments:
Gabora

DEPUTY MAYORS

<u>Councillor</u>	<u>Term</u>
Eric Sweeney	January 2020
James Trofimenkoff	February 2020 – April 2020
Kerry Trask	May 2020 – July 2020
Sheldon Derkatch	August 2020 – October 2020
Brad Gabora	November 2020

STANDING COMMITTEES

<u>Committee/portfolio</u>	<u>Chairperson</u>	<u>Members</u>	<u>Term expiry date</u>
General Government	Trofimenkoff	Sweeney	
Protective services	Trask	Trofimenkoff	
Public Works	Derkatch	Gabora	
Environment & Health	Pelechaty	Derkatch	
Recreation and Culture	Sweeney	Trask	
Planning and Development	Gabora	Pelechaty	

TOWN SOLICITOR

Leland Campbell Kondratoff Persick Dec. 31, 2020

AUDITOR

Baker Tilly Dec. 31, 2020

INSPECTORS

Senior Public Works Operator Sheldon Danyluk
- Untidy premises perpetual
- Dutch elm disease perpetual

Initials

Initials

Commissionaires	
- Bylaw enforcement	perpetual
Miles Hutchings	
- Building inspection	perpetual

ASSESSOR & TREASURER

Chief Administrative Officer Michael Mykytyshyn	perpetual
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PEST CONTROL OFFICER

Vince Bailey	Dec. 31, 2020
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PARKLAND REGIONAL LIBRARY BOARD

Councillor Brad Gabora	Dec. 31, 2020
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CANORA AGRICULTURAL SOCIETY

Councillor Kerry Trask	Dec. 31, 2020
Councillor Brad Gabora (alternate)	Dec. 31, 2020

CANORA & DISTRICT FIRE PROTECTION BOARD

Councillor Kerry Trask	Dec. 31, 2020
Councillor James Trofimenkoff	Dec. 31, 2020

CANORA WELCOME STATUE COMMITTEE

Councillor Sheldon Derkatch	Dec. 31, 2020
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STAFF OCCUPATIONAL HEALTH AND SAFETY COMMITTEE

Councillor Brent Pelechaty	Dec. 31, 2020
Councillor Sheldon Derkatch (alternate)	Dec. 31, 2020
Administrative Assistant Courtney Bourassa	Dec. 31, 2020
CAO Michael Mykytyshyn (alternate)	Dec. 31, 2020
Two Town employees	perpetual
One Fire Dept. member	perpetual

COMMUNITY PLANNING COMMISSION

Councillor Brad Gabora	Dec. 31, 2020
Councillor Brent Pelechaty	Dec. 31, 2020
Rod Petrychyn	Dec. 31, 2020
Glenn Dutchak	Dec. 31, 2020
Deryl Ortynsky	Dec. 31, 2020

DEVELOPMENT APPEALS BOARD

Lorne Kopelchuk	Dec. 31, 2020
Bill Foreman	Dec. 31, 2020
Ernie Gabora	Dec. 31, 2020

**CANORA AND DISTRICT COMMUNITY BENEVOLENT FUND
ADMINISTRATIVE COMMITTEE INC.**

Councillor James Trofimenkoff	perpetual
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NORTH EAST AREA TRANSPORTATION PLANNING COMMITTEE

Councillor Sheldon Derkatch	perpetual
Councillor Brad Gabora	perpetual

NORTH EASTERN MUNICIPALITIES ASSOCIATION

Senior Public Works Operator Sheldon Danyluk	perpetual
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Initials

Initials

CANORA RURAL PUBLIC UTILITY BOARD (non-voting representative)

Councillor Sheldon Derkatch Dec. 31, 2020
Councillor Brad Gabora (alternate) Dec. 31, 2020

LEISURE SERVICES BOARD

Councillor Eric Sweeney Dec. 31, 2020
Councillor Kerry Trask (alternate) Dec. 31, 2020
Arlette Bogucky Dec. 31, 2020
Leona Kitchen Dec. 31, 2020
Sharon Ripa Dec. 31, 2020
Tracy Bletsky Dec. 31, 2020
Aimee Ruf Dec. 31, 2020
Kristen Kelbaugh Dec. 31, 2020
Alfredo Converso Dec. 31, 2020
CCS representative Dec. 31, 2020

TOURISM COMMITTEE

Councillor Brad Gabora Dec. 31, 2020
Councillor Brent Pelechaty (alternate) Dec. 31, 2020
Community Development Officer Brandi Zavislak Dec. 31, 2020
Candace Doogan Dec. 31, 2020
Jamie Wasylw Dec. 31, 2020
Julia Westerman Dec. 31, 2020

WHITESAND RIVER ADVISORY COUNCIL

Councillor Eric Sweeney Dec. 31, 2020

CANORA AND DISTRICT HEALTH CARE FOUNDATION

Councillor Brent Pelechaty Dec. 31, 2020
Councillor Sheldon Derkatch (alternate) Dec. 31, 2020

GOOD SPIRIT PROVINCIAL PARK ADVISORY GROUP

Councillor Brad Gabora Dec. 31, 2020
Councillor James Trofimenkoff (alternate) Dec. 31, 2020

CANORA COMPOSITE SCHOOL COMMUNITY COUNCIL

Councillor Kerry Trask Dec. 31, 2020
Councillor Eric Sweeney (alternate) Dec. 31, 2020

CANORA COMMUNITY CHILD CARE CENTRE INC.

Councillor James Trofimenkoff Dec. 31, 2020

EMERGENCY MEASURES ORGANIZATION COMMITTEE

Control committee Mayor Jim Vewchar perpetual
Councillor Kerry Trask perpetual
Councillor James Trofimenkoff perpetual

PEST CONTROL CONTRACTORS

Greg Landstad perpetual
Garry Landstad perpetual
Grant Landstad perpetual
Nestor Dutchak perpetual
Chester Dutchak perpetual
Darcy Dutchak perpetual
Ian Thomas perpetual
All Public Works employees perpetual

Carried

Initials

Initials

- 20-18 **LANDFILL FEASIBILITY STUDY**
 Trask That council approve the development of a Public Drop-off Transfer
 Trofimenkoff Station as outlined in Option 1 of the Town of Canora Solid Waste
 Management Feasibility Study completed by Tetra Tech Canada Inc.
Carried
- 20-19 **ICIP GRANT APPLICATION**
 Sweeney That council authorize Tetra Tech Canada Inc. to prepare an application to
 Gabora the Investing in Canada Infrastructure Program (ICIP) for grant funding
 towards the construction of a new solid waste management facility and
 decommissioning of the current landfill, with the project(s) to include
 development of a closure plan and a conversion to inert landfill; that
 council agrees with the terms and conditions of this program, will manage
 the construction of the project, fund the municipal share of construction
 cost, fund ongoing operation and maintenance and follow any mitigation
 measures as required by federal and/or provincial legislation.
Carried
- 20-20 **ELECTION WORKSHOP**
 Trofimenkoff That council authorize Chief Administrative Officer Michael Mykytyshyn to
 Gabora attend the election and dealing with difficult conversations workshops to
 be held March 27, 2020 in Melville, Sask., expenses to be reimbursed by
 the Town.
Carried
- 20-21 **STAFF TRAINING**
 Gabora That council authorize Labourers I Kris Currie, Robert Taylor and Brian
 Sweeney Bernath to attend the Powered Mobile Equipment (PME) training to be
 held January 24, 2020 at Parkland College in Yorkton, Sask., expenses to
 be reimbursed by the Town.
Carried
- 20-22 **STAFF TRAINING**
 Sweeney That council authorize Labourers I Kris Currie and Brian Bernath,
 Trofimenkoff Labourer II Roger Sabiston and Assistant Water Treatment Plant Operator
 Eric Boychuk to attend the first aid course to be held February 11 and 12,
 2020 at Parkland College in Yorkton, Sask., expenses to be reimbursed
 by the Town.
Carried
- 20-23 **STAFF TRAINING**
 Trask That council authorize Labourers I Kris Currie and Brian Bernath to attend
 Sweeney fall protection training to be held January 22, 2020 at Parkland College in
 Yorkton, Sask., expenses to be reimbursed by the Town.
Carried
- 20-24 **STAFF TRAINING**
 Trofimenkoff That council authorize Labourers I Kris Currie, Robert Taylor and Brian
 Trask Bernath to attend confined space entry training to be held January 23,
 2020 at Parkland College in Yorkton, Sask., expenses to be reimbursed
 by the Town.
Carried

 Initials

 Initials

20-25 **BOARD OF REVISION SECRETARY**
 Sweeney That council approve the appointment of Deb Uhlow as secretary to the
 Gabora North East District Board of Revision for 2020 and 2021. *Carried*

20-26 **MUSIC FESTIVAL**
 Trask That council contribute \$150.00 to Parkland Music Festival for 2020.
 Gabora *Carried*

20-27 **CANCEL CHEQUES**
 Trofimenkoff That council cancel the following cheques:
 Sweeney

No. 8551	Sunrise Public Health	\$95.00
No. 8653	Jean Chabun	\$112.50

Carried

Councillor James Trofimenkoff declared a conflict of interest regarding a payment to Gateway Co-op in the following resolution and abstained from the vote.

Councillor Eric Sweeney declared a conflict of interest regarding a payment to Triple T's in the following resolution and abstained from the vote.

20-28 **ACCOUNTS PAYABLE**
 Trask That the following accounts be paid:
 Gabora

<u>Chq. No.</u>	<u>Payee</u>	<u>Amount</u>
8694	Lamb, Graham	3,000.00
8695	Digital Postage on Call	1,060.90
8696	S.U.M.A.	3,659.76
8697	ABC Fire Extinguisher Co.	732.60
8698	Acklands Grainger	16.65
8699	Acti-Zyme Products Ltd	2,007.50
8700	Assiniboine Watershed	1,100.00
8701	Triple T's	650.00
8702	Bernath, Brian	73.09
8703	Canadian National	296.00
8704	Canora Courier	98.78
8705	CCS	800.00
8706	Federation of Canadian	614.85
8707	Kosar, Leona	112.50
8708	Cleartech Industries Inc	497.28
8709	Cloverdale Paint Inc	1,005.61
8710	Danyluk, Sheldon	20.00
8711	Delorme-Obey, Cheryl	79.08
8712	Dmitriuk, Sheila	1,280.00
8713	Gateway Co-op	1,283.50
8714	Health Foundation	2,500.00
8715	Home Hardware	708.28
8716	Jay's Transportation Group Ltd	76.53
8717	K & T Autobody	109.67
8718	Lamb, Graham	4,666.67

 Initials

 Initials

8719	Leniuk, John	112.50
8720	Malanchuk, Kevin	20.00
8721	Saskatchewan Health Authority	161.00
8722	Newton Landscaping	2,551.88
8723	North East Area Transportation	350.00
8724	HBI Office Plus Inc	20.10
8725	Ottenbreit Sanitation Services	1,089.50
8726	Parkland College	3,590.00
8727	Parkland Septic Tank Services	105.00
8728	Peter, Toni	138.75
8729	Rocky Mountain Phoenix	1,475.19
8730	Sabiston, Roger	44.89
8731	SaskTel	156.21
8732	Sawka, Devon	411.72
8733	Staples Advantage	223.30
8734	S.U.M.A.	811.07
8735	S.U.M.A.	7,649.54
8736	Supreme Basics	256.97
8737	Tenwolde, William	111.00
8738	Tratch, Shadd	145.00
8739	UMAAS	420.00
8740	McMunn & Yates	39.34
8741	Wyonzek Bros. Construction	26,288.55
8742	Xerox Canada Ltd	506.70
8743	Yorkton Small Engine & Repairs	51.04
8744	Zavislak, Brandi	100.00
8745	Zavislak, Brandi	200.00
EFT 225	Minister of Finance	291.46

Carried

20-29
Sweeney
Trask

CORRESPONDENCE

That the following items of correspondence are acknowledged as received and be filed:

- a) Water Security Agency – PDWA rescinded
- b) SaskAlert – participation options
- c) Ministry of Govt. Relations – volunteer workshop
- d) NEATPC – transportation plan
- e) AWSA – membership letter and invoice
- f) SAMA – annual meeting

Carried

20-30
Sweeney
Gabora

GENERAL REPORTS

That the following reports are acknowledged as received and the written ones be filed:

- a) Commissionaires – January 11, 2020

Carried

Initials

Initials

20-31 **ADJOURNMENT**
Trofimenkoff That the meeting be adjourned.
Trask

Carried

Meeting adjourned at 9:01 p.m.

Mayor

Chief Administrative Officer

Initials

Initials