

MINUTES OF CANORA TOWN COUNCIL MEETING
October 1, 2019

A regular meeting of Canora Town Council was held on Tuesday, October 1, 2019 at the Canora Town Council Chambers. In attendance were Mayor Jim Vewchar, Councillors Sheldon Derkatch, Brent Pelechaty, Eric Sweeney, James Trofimenkoff and Kerry Trask. Also in attendance were Chief Administrative Officer Michael Mykytyshyn and Community Development Officer Brandi Zavislak. Councillor Brad Gabora was absent. Mayor Vewchar called the meeting to order at 7:01 p.m.

19-247

ADOPT AGENDA

Trofimenkoff That the agenda be adopted as follows:
Sweeney

- 1) **CALL MEETING TO ORDER**
- 2) **ADOPTION OF THE AGENDA**
- 3) **APPROVAL OF COUNCIL MINUTES**
 - a) September 17, 2019 regular meeting
- 4) **BUSINESS ARISING OUT OF THE MINUTES**
- 5) **DELEGATIONS AND PUBLIC FORUM**
 - a) Public hearing – discretionary use
 - b) Public hearing – zoning bylaw
 - c) Appeal of order to remedy
- 6) **ADMINISTRATION AND COMMITTEE REPORTS**
 - a) Leisure services report
 - b) Community development report
 - c) Chief administrative officer's report
- 7) **UNFINISHED BUSINESS**
 - a) Conflict of interest
- 8) **NEW BUSINESS**
 - a) Residential lot auction
 - b) Five-year capital plan
 - c) Water works rate policy
 - d) Permanent labourer
 - e) Staff training
 - f) Asset management plan – curb and gutter
 - g) Handi bus tender
- 9) **TAX ARREARS**
 - a) Tax enforcement list
- 10) **ACCOUNTS PAYABLE**
- 11) **BYLAWS**
 - a) Bylaw No. 19-13 – to amend the zoning bylaw
 - b) Bylaw No. 19-14 – to enter into an ice maintenance agreement
- 12) **CORRESPONDENCE**
 - a) Cory O'Dell – complaints
 - b) SaskPower – smart meters

Initials

Initials

c) CN – Rail safety week

13) GENERAL REPORTS

- a) Commissionaires – September 17, 2019
- b) Commissionaires – September 24, 2019
- c) Building permit No. 19-10 – Barry Makowsky
- d) Building permit No. 19-11 – Michael Noble

14) ADJOURNMENT

Carried

19-248 **APPROVAL OF COUNCIL MINUTES**

Derkatch That the minutes of the September 17, 2019 regular meeting be approved
Trask as presented.

Carried

19-249 **OPEN PUBLIC HEARING**

Trofimenkoff That council suspend its regular meeting and open a public hearing
Pelechaty regarding the discretionary use of a home occupation at 124 Sixth Avenue
East (Lot 13, Block 18, Plan Z1077).

Carried

Written representation regarding the application was received from
Tammy Bobyk-Jacquemart.

19-250 **CLOSE PUBLIC HEARING**

Sweeney That council close the public hearing regarding the discretionary use of a
Trask home occupation at 124 Sixth Avenue East and resume the regular
council meeting.

Carried

19-251 **OPEN PUBLIC HEARING**

Trofimenkoff That council suspend its regular meeting and open a public hearing
Derkatch regarding Bylaw No. 19-13, an amendment to the zoning bylaw.

Carried

No personal or written representations regarding the amendment were
received.

19-252 **CLOSE PUBLIC HEARING**

Trask That council close the public hearing regarding the amendment to the
Sweeney zoning bylaw and resume the regular council meeting.

Carried

19-253 **BYLAW AMENDMENT**

Derkatch That council amend Bylaw No. 19-13 to limit the maximum size of tarp
Sweeney structures in a residential district to 10 feet by 20 feet.

Carried

Initials

Initials

APPEAL OF ORDER TO REMEDY

Cory O'Dell met with council to discuss his appeal of the order to remedy he received for Railway Avenue.

19-254 **APPEAL OF ORDER TO REMEDY**

Sweeney That council extend the deadline of the order to remedy issued to Cory
Trofimenkoff O'Dell at Railway Avenue to April 30, 2020.

Carried

19-255 **BOARD ADVERTISING RATE**

Trofimenkoff That council set the advertising rate for the Civic Centre boards at \$150
Sweeney per year for the 2019-2020 season.

Carried

19-256 **LEISURE SERVICES APPOINTMENT**

Derkatch That council appoint Alfredo Converso to the Canora Leisure Services
Pelechaty Board.

Carried

Community Development Officer Brandi Zavislak left the meeting at 7:46 p.m.

19-257 **IN CAMERA**

Sweeney That council proceed in camera at 7:55 p.m. to discuss matters under the
Trofimenkoff council code of ethics.

Carried

Chief Administrative Officer Michael Mykytyshyn left the meeting at 7:57 p.m.

Councillor Brent Pelechaty left the meeting at 8 p.m.

19-258 **LEAVE IN CAMERA**

Trofimenkoff That council leave in camera at 8:22 p.m.
Derkatch

Carried

Chief Administrative Officer Michael Mykytyshyn rejoined the meeting at 8:23 p.m.

Councillor Brent Pelechaty rejoined the meeting at 8:42 p.m.

19-259 **CONFLICT OF INTEREST**

Trofimenkoff That following his failure to declare a conflict of interest at the August 20,
Derkatch 2019 council meeting and failure to properly update his public disclosure statement, contrary to Section 142 of *The Municipalities Act* and the council code of conduct and ethics bylaw, council suspend Councillor Brent Pelechaty from attending all council meetings for 180 days, effective immediately.

Mayor Vewchar requested a recorded vote.

For: Councillors Derkatch, Sweeney, Trofimenkoff and Trask

Against: Mayor Vewchar and Councillor Pelechaty

Carried

Initials

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Councillor Brent Pelechaty left the meeting at 8:55 p.m.

- 19-260 **RESIDENTIAL LOT AUCTION**
Trask That council offer two lots for sale by auction with the purchasers each
Sweeney having a choice of one of Lots 1,2,3,8,9 or 10 of Billy Cove or Lots 1 or 6
of Swerhone Court, with the auction conducted by Karla's Auction with a
reserve bid of \$20,000; and further that each purchaser has one year to
begin and two years to complete construction.
Carried
- 19-261 **FIVE-YEAR CAPITAL PLAN**
Sweeney That council adopt the 2019 Five-year capital plan as appended to these
Trask minutes.
Carried
- 19-262 **WATER WORKS RATE POLICY**
Trofimenkoff That council adopt the 2019 Water Works Rate Policy and Capital
Sweeney Investment Strategy as appended to these minutes.
Carried
- 19-263 **PERMANENT LABOURER**
Trask That council hire Brian Bernath as permanent Labourer I, effective
Trofimenkoff September 30, 2019.
Carried
- 19-264 **STAFF TRAINING**
Trofimenkoff That council authorize Labourers Robert Taylor, Roger Sabiston, Kevin
Sweeney Malanchuk and Kris Currie to attend the ground disturbance training held
September 26, 2019, at Parkland College in Yorkton, Sask., expenses to
be reimbursed by the Town.
Carried
- 19-265 **HARASSMENT POLICY WEBINAR**
Sweeney That council authorize Chief Administrative Officer Michael Mykytyshyn
Trask to attend the Saskatchewan Urban Municipalities (SUMA) Harassment
Prevention Policy Template webinar to be held October 10, 2019,
expenses to be reimbursed by the Town.
Carried
- 19-266 **ASSET MANAGEMENT PLAN**
Trofimenkoff That council adopt the Asset Management Plan for curb and gutter as
Derkatch appended to these minutes.
Carried
- 19-267 **HANDI BUS TENDER**
Trask That council accept the offer of Doug O'Dell to purchase the 1997 Ford
Derkatch E450 mobility bus for \$1,301.00, provided payment is received within 30
days.
Carried

Initials

Initials

19-268

ACCOUNTS PAYABLE

Trofimenkoff That the following accounts be paid:
Derkatch

<u>Chq. No.</u>	<u>Payee</u>	<u>Amount</u>
8385	Canora Auto Electric	54.39
8386	Canora Coin Laundry	92.40
8387	Canora Courier	846.10
8388	Carnation Street Florals	103.23
8389	CUPE Local No. 4438	516.49
8390	Eastside Paint & Wallpaper Inc	1,518.37
8391	Flaman Sales Ltd	244.20
8392	Gabora Electric 2015 Ltd	572.92
8393	Greatrix, Mitch	70.50
8394	Huebert, Mary	245.24
8395	Jacquemart, Kelly	480.00
8396	Jeffries Nurseries Ltd	5,236.88
8397	Lamb, Graham	3,000.00
8398	Museums Association	50.00
8399	Prairie Projects	33,238.95
8400	Meridan Inspections Ltd	315.00
8401	Mykytyshyn, Michael	100.00
8402	Ottenbreit Sanitation Services	17,564.80
8403	Purolator Courier Ltd	43.01
8404	Renegade Plumbing and Heating	675.99
8405	Ministry of Social Services	68.73
8406	SaskTel	132.71
8407	SaskTel	1,343.38
8408	SaskTel Mobility	525.86
8409	Sawka, Devon	108.00
8410	Scherban, Doreen	110.00
8411	S.U.M.A.	4,018.61
8412	Supreme Basics	487.03
8413	Swervns Repair	146.11
8414	Taylor, Robert	5.00
8415	Tetra Tech Canada Inc	6,236.17
8416	Gabano's	128.50
8417	Town of Springside	7,050.00
EFT 191	Receiver General for Canada	18,831.88
EFT 192	Sask. Municipal Employees'	12,284.82
EFT 193	SaskEnergy	1,115.00
EFT 194	SaskPower	762.52

Carried

19-269

FIRST READING OF BYLAW No. 19-14

Derkatch That Bylaw Number 19-14, a bylaw to enter into a Civic Centre ice
Sweeney maintenance agreement, be introduced and read a first time.

Carried

Initials

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19-270 **SECOND READING OF BYLAW No. 19-14**
Sweeney That Bylaw No. 19-14 be read a second time.
Trofimenkoff

Carried

19-271 **THIRD READING OF BYLAW No. 19-14**
Trofimenkoff That Bylaw No. 19-14 be given a third reading at this meeting.
Trask

Carried unanimously

19-272 **ADOPTION OF BYLAW No. 19-14**
Trask That Bylaw No. 19-14 be read a third time and adopted.
Derkatch

Carried

19-273 **CORRESPONDENCE**
Derkatch That the following items of correspondence are acknowledged as received
Trask and be filed:

- a) Cory O'Dell – complaints
- b) SaskPower – smart meters
- c) CN – Rail safety week

Carried

19-274 **GENERAL REPORTS**
Trask That the following reports are acknowledged as received and the written
Derkatch ones be filed:

- a) Commissionaires – September 17, 2019
- b) Commissionaires – September 24, 2019
- c) Building permit No. 19-10 – Barry Makowsky
- d) Building permit No. 19-11 – Michael Noble

Carried

19-275 **ADJOURNMENT**
Trofimenkoff That the meeting be adjourned.
Sweeney

Carried

Meeting adjourned at 9:48 p.m.

Mayor

Chief Administrative Officer

Initials

Initials