

MINUTES OF CANORA TOWN COUNCIL MEETING
September 17, 2019

A regular meeting of Canora Town Council was held on Tuesday, September 17, 2019 at the Canora Town Council Chambers. In attendance were Mayor Jim Vewchar, Councillors Sheldon Derkatch, Brad Gabora, Eric Sweeney, James Trofimenkoff and Kerry Trask. Also in attendance were Chief Administrative Officer Michael Mykytyshyn and Leisure Services Director Aaron Herriges. Councillor Brent Pelechaty was absent. Mayor Vewchar called the meeting to order at 7:01 p.m.

19-229
Trask
Gabora

ADOPT AGENDA

That the agenda be adopted as follows:

- 1) **CALL MEETING TO ORDER**
- 2) **ADOPTION OF THE AGENDA**
- 3) **APPROVAL OF COUNCIL MINUTES**
 - a) September 3, 2019 regular meeting
- 4) **BUSINESS ARISING OUT OF THE MINUTES**
- 5) **DELEGATIONS AND PUBLIC FORUM**
- 6) **ADMINISTRATION AND COMMITTEE REPORTS**
 - a) Leisure services report
 - b) Community development report
 - c) Chief administrative officer's report
- 7) **UNFINISHED BUSINESS**
 - a) Conflict of interest
 - b) Golf course lots
- 8) **NEW BUSINESS**
 - a) Heritage and design workshop
 - b) CN Station House development
 - c) Civic Centre contract
 - d) Civic Centre assessment
 - e) Appeal of order to remedy
 - f) Signing authority
 - g) Conflict of interest webinar
 - h) Staff training
 - i) Tax overpayment refunds
- 9) **TAX ARREARS**
- 10) **ACCOUNTS PAYABLE**
- 11) **BYLAWS**
- 12) **CORRESPONDENCE**
 - a) Linda Balaberda - cemetery concerns
 - b) Water Security Agency – water works inspection report
 - c) Water Security Agency – lagoon inspection report
 - d) Environment Canada – data publication
 - e) RM of Keys – proposed bylaws

Initials

Initials

13) GENERAL REPORTS

- a) Commissionaires – September 4, 2019
- b) Commissionaires – September 10, 2019

14) ADJOURNMENT

Carried

19-230 **APPROVAL OF COUNCIL MINUTES**

Trofimenkoff That the minutes of the September 3, 2019 regular meeting be approved
Derkatch as presented.

Carried

APPEAL OF ORDER TO REMEDY

Janusz Superata met with council to discuss his appeal of the order to remedy he received for 231 Fourth Avenue West.

19-231 **APPEAL OF ORDER TO REMEDY**

Trask That council extend the deadline of the order to remedy issued to Janusz
Sweeney Superata at 231 Fourth Avenue West to October 20, 2019.

Carried

19-232 **IN CAMERA**

Sweeney That council proceed in camera at 8:14 p.m. to discuss matters under the
Derkatch council code of ethics.

Carried

Chief Administrative Officer Michael Mykytyshyn and Leisure Services
Director Aaron Herriges both left the meeting at 8:14 p.m.

19-233 **LEAVE IN CAMERA**

Sweeney That council leave in camera at 8:34 p.m.
Gabora

Carried

Chief Administrative Officer Michael Mykytyshyn and Leisure Services
Director Aaron Herriges both rejoined the meeting at 8:35 p.m.

19-234 **GOLF COURSE LOTS**

Gabora That council provide Lots 5,6,7 on Billy Cove to Michelle Bailey's
Sweeney condominium development project at no cost and waive the water and
sewer connection and installation fees to the building.

Carried

19-235 **HERITAGE AND DESIGN WORKSHOP**

Trofimenkoff That council authorize Community Development Officer Brandi Zavislak to
Gabora attend the Government of Saskatchewan Heritage and Design workshop
to be held September 24 to 26, 2019, in Moose Jaw, Sask., expenses to
be reimbursed by the Town.

Carried

Initials

Initials

19-236 **CN STATION HOUSE DEVELOPMENT**
Trask That council approve the construction of a pergola and clock arch at the
Sweeney CN Station House Museum at an estimated cost of \$9,700.00 to be
funded from the proceeds of the Canora Economic Development
Cooperatives loan programs.
Carried

19-237 **CIVIC CENTRE CONTRACT**
Gabora That council award the Civic Centre ice maintenance and janitorial
Derkatch contract to Graham Lamb for \$46,000.00 per season in 2019-2020 and
2020-2021.
Carried

19-238 **SIGNING AUTHORITY**
Trofimenkoff That council amend the signing authority at Crossroads Credit Union to
Sweeney remove Mayor Gina Rakochy and add Mayor Jim Vewchar.
Carried

19-239 **CONFLICT OF INTEREST WEBINAR**
Trask That council authorize Chief Administrative Officer Michael Mykytyshyn
Derkatch to attend the Saskatchewan Urban Municipalities (SUMA) Ethics and
Conflict of Interest webinar held September 11, 2019, expenses to be
reimbursed by the Town.
Carried

19-240 **STAFF TRAINING**
Gabora That council authorize Administrative Assistant Courtney Bourassa to
Derkatch attend the WorkSafe Regional Workshop to be held October 29, 2019, in
Yorkton, Sask., expenses to be reimbursed by the Town.
Carried

19-241 **STAFF TRAINING**
Trofimenkoff That council authorize Senior Public Works Operator Sheldon Danyluk to
Trask attend Modules 1-4 of the Leadership Skills for Front Line Managers
program at Parkland College in Yorkton, Sask., expenses to be
reimbursed by the Town.
Carried

Councillor Kerry Trask declared a conflict of interest regarding a payment to himself in the following resolution and abstained from the vote.

19-242 **TAX OVERPAYMENT REFUNDS**
Sweeney That council approve payment of the list of tax overpayment refunds as
Derkatch appended to these minutes.
Carried

Councillor James Trofimenkoff declared a conflict of interest regarding a payment to Gateway Co-op in the following resolution and abstained from the vote.

Initials

Initials

Councillor Sheldon Derkatch declared a conflict of interest regarding a payment to Canora Service Station in the following resolution and abstained from the vote.

19-243
Sweeney
Trask

ACCOUNTS PAYABLE

That the following accounts be paid:

| <u>Chq. No.</u> | <u>Payee</u> | <u>Amount</u> |
|-----------------|-------------------------------|---------------|
| 8341 | Void during printing | 0.00 |
| 8342 | Acklands Grainger | 7.11 |
| 8343 | Aquifer Distribution | 2,805.93 |
| 8344 | Bailey, Vincent | 362.00 |
| 8345 | Tammy Bobyk-Jacquemart | 1,050.00 |
| 8346 | Canadian National | 248.00 |
| 8347 | Canora Auto Electric | 166.73 |
| 8348 | Canora Coin Laundry | 341.35 |
| 8349 | Canora Courier | 589.68 |
| 8350 | Canora Farm Service Ltd | 2,745.50 |
| 8351 | Canora Pharmacy | 4.74 |
| 8352 | Canora Service Station | 54.76 |
| 8353 | Canora Service Station | 1,028.74 |
| 8354 | Cleartech Industries Inc | 3,043.05 |
| 8355 | Cloverdale Paint Inc | 622.91 |
| 8356 | Commissionaires | 1,702.58 |
| 8357 | Diakow, Michael | 111.00 |
| 8358 | Fedorowich Construction Ltd | 104.90 |
| 8359 | Gateway Co-op | 1,001.04 |
| 8360 | Herriges, Aaron &/or Brigitte | 4,106.99 |
| 8361 | Holinaty, Mary | 112.50 |
| 8362 | Home Hardware | 206.47 |
| 8363 | IC Sales & Service | 98.79 |
| 8364 | Kal Tire | 1,317.12 |
| 8365 | KMB Resources Group | 1,412.50 |
| 8366 | Kowalyshyn, Jodie | 112.50 |
| 8367 | Mintuck, Glenda | 23.29 |
| 8368 | North Fringe Industrial | 671.34 |
| 8369 | Ostafie, Anne | 112.50 |
| 8370 | Parasky, William | 141.53 |
| 8371 | Parkland Septic Tank Services | 273.00 |
| 8372 | Parmley, Craig | 1,500.00 |
| 8373 | Parkland Carpet & | 1,025.42 |
| 8374 | Pelly Trail Autobody | 3,000.00 |
| 8375 | Digital Postage on Call | 1,060.90 |
| 8376 | Premium Fire Protection | 400.55 |
| 8377 | Purolator Courier Ltd | 100.14 |
| 8378 | Renegade Plumbing and Hearing | 197.31 |
| 8379 | SaskTel | 461.47 |
| 8380 | Staples Advantage | 732.22 |
| 8381 | S.U.M.A. | 1,215.47 |
| 8382 | Wyonzek Bros. Construction | 6,860.70 |
| 8383 | Xerox Canada Ltd | 168.66 |
| 8384 | Zavislak, Brandi | 100.00 |
| EFT 183 | CU CREDIT Payment Processing | 844.11 |
| EFT 184 | SaskEnergy | 217.48 |

Initials

Initials

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|---------|---------------------|-----------|
| EFT 185 | SaskPower | 864.22 |
| EFT 186 | Minister of Finance | 11,136.51 |
| EFT 187 | SaskEnergy | 3,023.43 |
| EFT 188 | SaskPower | 7,614.13 |
| EFT 189 | Minister of Finance | 43.76 |
| EFT 190 | Minister of Finance | 98.14 |

Carried

19-244 **CORRESPONDENCE**

Trofimenkoff That the following items of correspondence are acknowledged as received
Sweeney and be filed:

- a) Linda Balaberda - cemetery concerns
- b) Water Security Agency – water works inspection report
- c) Water Security Agency – lagoon inspection report
- d) Environment Canada – data publication
- e) RM of Keys – proposed bylaws

Carried

19-245 **GENERAL REPORTS**

Trask That the following reports are acknowledged as received and the written
Sweeney ones be filed:

- a) Commissionaires – September 4, 2019
- b) Commissionaires – September 10, 2019

Carried

19-246 **ADJOURNMENT**

Sweeney That the meeting be adjourned.
Gabora

Carried

Meeting adjourned at 9:48 p.m.

Mayor

Chief Administrative Officer

Initials

Initials