

MINUTES OF CANORA TOWN COUNCIL MEETING
July 9, 2019

A regular meeting of Canora Town Council was held on Tuesday, July 9, 2019 at the Canora Town Council Chambers. In attendance were Councillors Sheldon Derkatch, Brent Pelechaty, Eric Sweeney, James Trofimenkoff and Kerry Trask. Also in attendance was Chief Administrative Officer Michael Mykytyshyn. Councillor Brad Gabora was absent. Deputy Mayor Derkatch called the meeting to order at 7 p.m.

19-168

ADOPT AGENDA

Trofimenkoff That the agenda be adopted as follows:
Trask

- 1) **CALL MEETING TO ORDER**
- 2) **ADOPTION OF THE AGENDA**
- 3) **APPROVAL OF COUNCIL MINUTES**
 - a) June 18, 2019 regular meeting
- 4) **BUSINESS ARISING OUT OF THE MINUTES**
- 5) **DELEGATIONS AND PUBLIC FORUM**
- 6) **ADMINISTRATION AND COMMITTEE REPORTS**
 - a) Leisure services report
 - b) Community development report
 - c) Chief administrative officer's report
- 7) **UNFINISHED BUSINESS**
- 8) **NEW BUSINESS**
 - a) Parade route
 - b) Temporary street closure
 - c) Golf club proposal
 - d) By-election for mayor
 - e) Polling areas and places
 - f) Election remuneration rates
 - g) Water damage claim
 - h) Road restriction request
 - i) Dangerous animal declaration
 - j) Nuisance bylaw – boulevards
 - k) EMO coordinator
 - l) Management salary policy
 - m) WHMIS/staff training
 - n) Senior Public Works Operator
- 9) **TAX ARREARS**
 - a) Tax enforcement report
- 10) **ACCOUNTS PAYABLE**
- 11) **BYLAWS**
- 12) **CORRESPONDENCE**
 - a) RM of Sliding Hills – dust control
 - b) Southeast College – municipal leadership summit

Initials

Initials

- c) SAMA – revaluation information sheet
- d) NEATPC – June 3, 2019 minutes

13) GENERAL REPORTS

- a) Commissionaires – June 14, 2019
- b) Commissionaires – June 22, 2019
- c) Commissionaires – June 28, 2019
- d) Commissionaires – July 2, 2019

14) ADJOURNMENT

Carried

19-169 **APPROVAL OF COUNCIL MINUTES**

Sweeney That the minutes of the June 18, 2019 regular meeting be approved
Trofimenkoff as presented.

Carried

19-170 **PARADE ROUTE**

Pelechaty That council approve the Canora in Bloom proposed parade route as
Sweeney presented, with entrants gathering on Centre Avenue East, travelling west
to Main Street, north on Main Street to Railway Avenue and east on
Railway Avenue to Third Street.

Carried

19-171 **TEMPORARY STREET CLOSURES**

Trofimenkoff That council authorize the temporary closures of Fifth Avenue West from
Trask First Street to Main Street and Main Street from Fifth Avenue West to
Eighth Avenue West from 9 a.m. to 10 p.m. on July 20 for Canora in
Bloom activities.

Carried

19-172 **GOLF CLUB PROPOSAL**

Trask That council authorize purchase of a 2019 John Deere TH 6x4 Gator from
Pelechaty Pattison Agriculture Ltd. with Canora Golf and Country Club to be
responsible for any and all payments on the unit.

Carried

#19-173 **BY-ELECTION FOR MAYOR**

Trofimenkoff That council schedule a by-election for mayor on August 28; with
Sweeney nomination day on July 24 and advance polling on August 24, 2019.

Carried

Initials

Initials

#19-174
 Pelechaty
 Sweeney

POLLING AREAS AND PLACES

That council set the following polling areas and places for the mayoral by-election

Polling area	Description of area	Polling place
1	All that area within the corporate limits of the Town of Canora lying: a) north of the CNR tracks b) east of Norway Road	Town council chambers
2	All that area within the corporate limits of the Town of Canora lying: a) south of the CNR tracks b) west of Norway Road	Town council chambers
Advance poll		Town council chambers

Carried

#19-175
 Sweeney
 Trask

ELECTION REMUNERATION RATES

That council set the following remuneration rates for officials appointed to work a by-election.

Official	Election day		Advance poll
Returning officer (1)	330		
Deputy returning officer (2)	275	(1)	125
Poll clerk/enumerator (2)	220	(1)	115
Receptionist (1)	155		
Constable (1)	165		
Nominating officer (2)	55		
Spare official (1)	55		

Carried

19-176
 Trofimenkoff
 Sweeney

WATER DAMAGE CLAIM

That council table the request of Gerry Burym for reimbursement of his \$750 insurance deductible following flooding at 240 Fourth Avenue West caused by a burst water pipe at 226 Fourth Avenue West on December 7, 2018.

Carried

19-177
 Trask
 Trofimenkoff

ROAD RESTRICTION REQUEST

That council table the request of Rod and Janna Steciuk to have vehicle weight limits implemented on Daniels Drive.

Carried

 Initials

 Initials

19-178 **DANGEROUS ANIMAL DECLARATION**
 Trask That council table the June 25, 2019 request of Nancy Leson to have the
 Trofimenkoff Town of Canora pursue a dangerous animal declaration after her dog was
 attacked by another dog on April 29, 2019.

Carried

19-179 **EMO COORDINATOR**
 Pelechaty That council appoint Brandi Zavislak as Emergency Management
 Trofimenkoff Organization (EMO) Coordinator for Town of Canora, effective August 1,
 2019.

Carried

19-180 **MANAGEMENT SALARY POLICY**
 Trask That council award Chief Administrative Officer Michael Mykytyshyn with
 Trofimenkoff variable pay of \$1,960.00 for 2018.

Carried

19-181 **WHMIS TRAINING**
 Trask That council authorize Water Treatment Plant Operator Darcy
 Sweeney Rewakowsky; Labourers I Kevin Malanchuk, Roger Sabiston, Rob Taylor,
 Randy Danyluk and Kris Currie; Assistant WTP Operator Eric Boychuk;
 Labourers II Sheldon Danyluk and Corey Heshka, and Caretaker Janusz
 Superata to attend WHMIS training held July 3, 2019 by Parkland College
 in Canora, Sask., expenses to be reimbursed by the Town.

Carried

19-182 **STAFF TRAINING**
 Sweeney That council authorize Administrative Assistant Courtney Bourassa to
 Pelechaty attend the SUMA webinar: Building Positive Relationships with Residents
 held June 27, 2019, expenses to be reimbursed by the Town.

Carried

19-183 **SENIOR PUBLIC WORKS OPERATOR**
 Trask That council hire Sheldon Danyluk as senior public works operator,
 Sweeney effective August 1, 2019.

Carried

Councillor James Trofimenkoff declared a conflict of interest regarding a payment to Gateway Co-operative in the following resolution and abstained from the vote.

Councillor Sheldon Derkatch declared a conflict of interest regarding a payment to Canora Service Station in the following resolution and abstained from the vote.

19-184 **ACCOUNTS PAYABLE**
 Sweeney That the following accounts be paid:
 Trask

<u>Chq. No.</u>	<u>Payee</u>	<u>Amount</u>
8109	Zavislak, Brandi	200.00

 Initials

 Initials

8110	Airmaster Sales Ltd	549.71
8111	Key Chevrolet Cadillac	82.80
8112	Canora Coin Laundry	277.25
8113	Canora Courier	366.98
8114	Canora Equipment Rentals	37.19
8115	Canora Farm Service Ltd	3,654.72
8116	Canora Golf & Country Club	1,480.13
8117	Canora Green House	6,182.70
8118	Canora Service Station	424.52
8119	Capital Staging & Production	2,973.75
8120	Cleartech Industries Inc	1,308.41
8121	Cloverdale Paint Inc	1,003.44
8122	Commissionaires	1,579.20
8123	Czemerynski, Greg	2,000.00
8124	Danyluk, Sheldon	24.59
8125	Doogan, Michael	183.60
8126	Evergreen Irrigation	253.08
8127	Nick Faye	250.00
8128	Fedorowich Construction Ltd	363,396.84
8129	Flasch Management Ltd	708.75
8130	Flunder, Rodney	400.00
8131	Fullerton, Riajun	144.75
8132	Gateway Co-op	72.10
8133	Gateway Co-op	83.79
8134	Gateway Services	738.15
8135	Gateway Services	763.14
8136	Gerrard, Kathie	111.00
8137	Hach Sales & Service Canada Ltd	573.43
8138	Halischuk, Shannon	2,800.00
8139	Herriges, Aaron	200.00
8140	Home Hardware	251.07
8141	Humeniuk, Josh	124.88
8142	IC Sales & Service	64.59
8143	Investors Group Trust Co. Ltd	50.00
8144	Jorgenson, Todd	111.00
8145	Kal Tire	19.98
8146	Korol, Taras &/or Dorothy	150.00
8147	Malanchuk, Kevin	36.98
8148	McGill's	18,794.52
8149	McKaeff, Ken	225.00
8150	McTavish Concrete	2,497.50
8151	Merriam, Janayah	120.00
8152	Meridan Inspections Ltd	587.48
8153	Moldowen, Sheldon	150.00
8154	Monson, Wayne	6,562.50
8155	Motion Industries (CDA) Inc	526.14
8156	Nelson Courier	24.41
8157	Nepjuk, Petrika	41.68
8158	Ordahl, Tim	74.86
8159	Paradise Pools	653.13
8160	Parmley, Craig	1,500.00
8161	Penguin Refrigeration	5,511.05
8162	Purolator Courier Ltd	36.31

Initials

Initials

8163	RC Creative Balloons	259.70
8164	Rusmassen, Randy	24.94
8165	SaskTel	138.56
8166	SaskTel	1,857.61
8167	SaskTel Mobility	378.17
8168	Saunders, Eric &/or Erin	111.00
8169	Sask Government Insurance	816.36
8170	St. Joseph's RC Parish	141.53
8171	S.U.M.A.	4,106.16
8172	Saskatchewan Health Region	90.00
8173	The Safety Warehouse 911 Inc	388.34
8174	Gabano's	29.50
8175	Trans-Care Rescue Ltd	293.75
8176	Wasyliw, David	22.19
8177	Wendell, Jordan	3.24
EFT 167	Minister of Finance	407.89
EFT 168	Receiver General for Canada	21,883.14
EFT 169	Sask. Municipal Employees'	12,137.36
EFT 170	Minister of Finance	21,056.48
EFT 171	SaskEnergy	3,600.95
EFT 172	SaskPower	3,326.60

Carried

19-185 **CORRESPONDENCE**

Pelechaty Trask That the following items of correspondence are acknowledged as received and be filed:

- a) RM of Sliding Hills – dust control
- b) Southeast College – municipal leadership summit
- c) SAMA – revaluation information sheet
- d) NEATPC – June 3, 2019 minutes

Carried

19-186 **GENERAL REPORTS**

Sweeney Trask That the following reports are acknowledged as received and the written ones be filed:

- a) Commissionaires – June 14, 2019
- b) Commissionaires – June 22, 2019
- c) Commissionaires – June 28, 2019
- d) Commissionaires – July 2, 2019

Carried

19-187 **ADJOURNMENT**

Trofimenkoff Pelechaty That the meeting be adjourned.

Carried

Meeting adjourned at 8:35 p.m.

Mayor

Chief Administrative Officer

Initials

Initials