

MINUTES OF CANORA TOWN COUNCIL MEETING
April 2, 2019

A regular meeting of Canora Town Council was held on Tuesday, April 2, 2019 at the Canora Town Council Chambers. In attendance were Mayor Gina Rakochy (via electronic means), Councillors Sheldon Derkatch, Brad Gabora, James Trofimenkoff and Kerry Trask. Also in attendance were Chief Administrative Officer Michael Mykytyshyn and Community Development Officer Ben Sipple. Councillors Brent Pelechaty and Eric Sweeney were absent. Deputy Mayor Trask called the meeting to order at 7 p.m.

19-80
Gabora
Derkatch

ADOPT AGENDA

That the agenda be adopted as follows:

- 1) **CALL MEETING TO ORDER**
- 2) **ADOPTION OF THE AGENDA**
- 3) **APPROVAL OF COUNCIL MINUTES**
 - a) March 19, 2019 regular meeting
- 4) **BUSINESS ARISING OUT OF THE MINUTES**
- 5) **DELEGATIONS AND PUBLIC FORUM**
 - a) Baker Tilly
- 6) **ADMINISTRATION AND COMMITTEE REPORTS**
 - a) Leisure services report
 - b) Community development report
 - c) Chief administrative officer's report
- 7) **UNFINISHED BUSINESS**
- 8) **NEW BUSINESS**
 - a) Budget 2019
 - b) Parcel tie policy
 - c) Sewer blockage policy
 - d) UMAAS Convention
 - e) Assistant WTP operator
 - f) Staff training
 - g) Health Foundation request
 - h) EMO office radio equipment
 - i) 2019 School mill rates
 - j) Water billing request
- 9) **TAX ARREARS**
- 10) **ACCOUNTS PAYABLE**
- 11) **BYLAWS**
 - a) Bylaw No. 19-06 – to enter into an agreement regarding bylaw enforcement
- 12) **CORRESPONDENCE**
 - a) Health Foundation – thank you
 - b) Pelechaty family – thank you

Initials

Initials

- c) FCM – membership
- d) Parkland College – scholarship thank you
- e) Catterall and Wright – effluent proposal
- f) Water Security Agency – PDWA advisory
- g) CCS – scholarship presentation
- h) Munisoft – end of Microsoft support

13) GENERAL REPORTS

- a) Demolition permit No. 19-01 – RM of Good Lake
- b) Building permit No. 19-02 – Garrett Frost
- c) Commissionaires – March 26, 2019

14) ADJOURNMENT

Carried

19-81 **APPROVAL OF COUNCIL MINUTES**

Trofimenkoff That the minutes of the March 19, 2019 regular meeting be approved
 Derkatch as presented.

Carried

DELEGATIONS AND PUBLIC FORUM

Darcy Spilchen and Sharla Stein of Baker Tilly met with council to review the Town's 2018 financial statements.

Community Development Officer Ben Sipple left the meeting at 7:45 p.m.

19-82 **UMAAS CONVENTION**

Derkatch That council authorize Chief Administrative Officer Michael Mykytyshyn to
 Gabora attend the Urban Municipal Administrators Association of Saskatchewan
 (UMAAS) annual convention to be held June 4 to 7, 2019 in Saskatoon,
 Sask., expenses to be reimbursed by the Town.

Carried

19-83 **ASSISTANT WTP OPERATOR**

Gabora That council hire Eric Boychuk as assistant water treatment plant operator,
 Rakochy effective April 1, 2019.

Carried

19-84 **2019 SCHOOL MILL RATES**

Derkatch That council acknowledge the provincial school division mill rates for 2019
 Trofimenkoff as follows:

Agricultural property	1.43 mills
Residential property	4.12 mills
Commercial/industrial property	6.27 mills
Resource property	9.68 mills

Carried

19-85 **WATER BILLING REQUEST**

Trofimenkoff That council table the request of Lunn Hotel to reduce their March, 2019
 Gabora utility billing.

Carried

 Initials

 Initials

Councillor James Trofimenkoff declared a conflict of interest regarding a payment to Gateway Cooperative in the following resolution and abstained from the vote.

Councillor Brad Gabora declared a conflict of interest regarding a payment to himself in the following resolution and abstained from the vote.

19-86
Rakochy
Derkatch

ACCOUNTS PAYABLE

That the following accounts be paid:

<u>Chq. No.</u>	<u>Payee</u>	<u>Amount</u>
<u>7853</u>	<u>Canadian National</u>	<u>1,172.00</u>
<u>7854</u>	<u>Canora Courier</u>	<u>733.39</u>
<u>7855</u>	<u>Canora Farm Service Ltd</u>	<u>149.72</u>
<u>7856</u>	<u>Canora Farm Service Ltd</u>	<u>2,971.58</u>
<u>7857</u>	<u>Canora Ukr. Heritage Museum</u>	<u>2,500.00</u>
<u>7858</u>	<u>Commissionaires</u>	<u>197.40</u>
<u>7859</u>	<u>CUPE Local No. 4438</u>	<u>509.09</u>
<u>7860</u>	<u>Fer-Marc Equipment</u>	<u>4,560.22</u>
<u>7861</u>	<u>Gabora Electric 2015 Ltd</u>	<u>891.33</u>
<u>7862</u>	<u>Gabora, Brad</u>	<u>47.70</u>
<u>7863</u>	<u>Gateway Co-op</u>	<u>49.00</u>
<u>7864</u>	<u>Gateway Co-op</u>	<u>36.62</u>
<u>7865</u>	<u>The Geo. H. Hewitt Co. Ltd</u>	<u>331.77</u>
<u>7866</u>	<u>Holy Trinity Ukrainian</u>	<u>1,000.00</u>
<u>7867</u>	<u>Investors Group Trust Co. Ltd</u>	<u>50.00</u>
<u>7868</u>	<u>Jay's Transportation Group Ltd</u>	<u>590.62</u>
<u>7869</u>	<u>Kal Tire</u>	<u>873.60</u>
<u>7870</u>	<u>Love, Tina &/or Chris</u>	<u>112.50</u>
<u>7871</u>	<u>Malanchuk, Kevin</u>	<u>112.50</u>
<u>7872</u>	<u>Meridan Inspections Ltd</u>	<u>262.50</u>
<u>7873</u>	<u>Mykytyshyn, Michael</u>	<u>100.00</u>
<u>7874</u>	<u>North East Parts & Ag Ltd</u>	<u>110.04</u>
<u>7875</u>	<u>O'Dell, Cory</u>	<u>287.50</u>
<u>7876</u>	<u>Parkland Septic Tank Services</u>	<u>105.00</u>
<u>7877</u>	<u>Publications Saskatchewan</u>	<u>189.00</u>
<u>7878</u>	<u>Redhead Equipment</u>	<u>2,315.41</u>
<u>7879</u>	<u>Renegade Plumbing and Heating</u>	<u>3,837.78</u>
<u>7880</u>	<u>SaskTel</u>	<u>127.26</u>
<u>7881</u>	<u>SaskTel</u>	<u>1,463.59</u>
<u>7882</u>	<u>SaskTel Mobility</u>	<u>377.99</u>
<u>7883</u>	<u>Sask Volunteer Fire Fighters</u>	<u>616.36</u>
<u>7884</u>	<u>Saunders, Eric &/or Erin</u>	<u>111.00</u>
<u>7885</u>	<u>Sask Government Insurance</u>	<u>1,377.10</u>
<u>7886</u>	<u>Sharpening Service</u>	<u>39.96</u>
<u>7887</u>	<u>S.U.M.A.</u>	<u>3,308.35</u>
<u>7888</u>	<u>Trans-Care Rescue Ltd</u>	<u>1,957.04</u>
<u>7889</u>	<u>Yagelniski, Meagan</u>	<u>46.91</u>
<u>EFT 141</u>	<u>Sask. Municipal Employees'</u>	<u>12,127.28</u>
<u>EFT 142</u>	<u>Receiver General for Canada</u>	<u>20,247.91</u>
<u>EFT 143</u>	<u>SaskEnergy</u>	<u>2,992.32</u>
<u>EFT 144</u>	<u>SaskPower</u>	<u>10,118.66</u>

Carried

Initials

Initials

19-87 **FIRST READING OF BYLAW No. 19-06**
Derkatch That Bylaw Number 19-06, a bylaw to enter into an agreement regarding
Gabora bylaw enforcement, be introduced and read a first time. *Carried*

19-88 **SECOND READING OF BYLAW No. 19-06**
Gabora That Bylaw No. 19-06 be read a second time. *Carried*
Trofimenkoff

19-89 **THIRD READING OF BYLAW No. 19-06**
Trofimenkoff That Bylaw No. 19-06 be given a third reading at this meeting. *Carried unanimously*
Rakochoy

19-90 **ADOPTION OF BYLAW No. 19-06**
Rakochoy That Bylaw No. 19-06 be read a third time and adopted. *Carried*
Derkatch

19-91 **CORRESPONDENCE**
Derkatch That the following items of correspondence are acknowledged as received
Gabora and be filed:
a) Health Foundation – thank you
b) Pelechaty family – thank you
c) FCM – membership
d) Parkland College – scholarship thank you
e) Catterall and Wright – effluent proposal
f) Water Security Agency – PDWA advisory
g) CCS – scholarship presentation
h) Munisoft – end of Microsoft support *Carried*

19-92 **GENERAL REPORTS**
Trofimenkoff That the following reports are acknowledged as received and the written
Rakochoy ones be filed:
a) Demolition permit No. 19-01 – RM of Good Lake
b) Building permit No. 19-02 – Garrett Frost
c) Commissionaires – March 26, 2019 *Carried*

19-93 **ADJOURNMENT**
Derkatch That the meeting be adjourned. *Carried*
Trofimenkoff

Meeting adjourned at 9:14 p.m.

Mayor

Chief Administrative Officer

Initials

Initials