

MINUTES OF CANORA TOWN COUNCIL MEETING
March 5, 2019

A regular meeting of Canora Town Council was held on Tuesday, March 5, 2019 at the Canora Town Council Chambers. In attendance were Mayor Gina Rakochy Councillors Brad Gabora, Brent Pelechaty, Eric Sweeney and James Trofimenkoff. Also in attendance were Chief Administrative Officer Michael Mykytyshyn, Leisure Services Director Aaron Herriges and Community Development Officer Ben Sipple. Councillors Sheldon Derkatch and Kerry Trask were absent. Mayor Rakochy called the meeting to order at 7 p.m.

19-44
Sweeney
Trofimenkoff

ADOPT AGENDA

That the agenda be adopted as follows:

- 1) **CALL MEETING TO ORDER**
- 2) **ADOPTION OF THE AGENDA**
- 3) **APPROVAL OF COUNCIL MINUTES**
 - a) February 12, 2019 regular meeting
- 4) **BUSINESS ARISING OUT OF THE MINUTES**
- 5) **DELEGATIONS AND PUBLIC FORUM**
 - a) TetraTech – landfill site assessment
- 6) **ADMINISTRATION AND COMMITTEE REPORTS**
 - a) Leisure services report
 - b) Community development report
 - c) Chief administrative officer's report
- 7) **UNFINISHED BUSINESS**
- 8) **NEW BUSINESS**
 - a) Swimming pool staff
 - b) 2019 Budget
 - c) Landfill contract extension
 - d) Labourer I job description
 - e) Veterans services grant
 - f) FCM membership
 - g) Holodomyr tour bus
 - h) Traffic safety grants
 - i) Animal control bylaw
 - j) 2018 Financial statements
 - k) Rent adjustment request
 - l) Cancel cheques
- 9) **TAX ARREARS**
 - a) Tax enforcement report
- 10) **ACCOUNTS PAYABLE**
- 11) **BYLAWS**
 - a) Bylaw No. 19-04 – to repeal previous bylaws
 - b) Bylaw No. 19-05 – to close a back lane

Initials

Initials

12) CORRESPONDENCE

- a) Don Oystryk – CAO concerns
- b) Don Oystryk – ATV concerns
- c) Ministry of Govt. Relations – CFTA agreement mechanism
- d) CWWF grant program – closure letter
- e) Crestline Coach – deposit acknowledgement
- f) Water Security Agency – drinking water advisory
- g) SAMA – annual meeting registration
- h) Dynamic Roofing – landfill fee increase
- i) Water Security Agency – drinking water advisory
- j) NEATPC – AGM reminder
- k) Canora Home Rentals – tax assistance

13) GENERAL REPORTS

- a) Commissionaires – February 12, 2019
- b) Commissionaires – February 19, 2019
- c) Development permit No. 19-02 – Garrett Frost

14) ADJOURNMENT

Carried

19-45

Gabora
Pelechaty

APPROVAL OF COUNCIL MINUTES

That the minutes of the February 12, 2019 regular meeting be approved as presented.

Carried

DELEGATIONS AND PUBLIC FORUM

Nicholas Huyter of Tetra Tech Canada Inc. met with council to discuss the environmental site assessment and corrective action plan for the landfill.

Community Development Officer Ben Sipple left the meeting at 8:13 p.m.

19-46

Gabora
Trofimenkoff

SWIMMING POOL STAFF

That council hire the following swimming pool staff for 2019:

Manager	Kelly Bazuik
Assistant manager	Mackenzie Gulka
Full time	Abbey Sakal
Full time	Janayah Merriam
Full time	Jill Gulka
Part time	Emma Mykytyshyn
Part time	Ashley Stusek
Part time	Garrett Bazuik
Part time	Brett Popoff
Casual	Mina Mykytyshyn
Casual	Carter Matychuk
Casual	Emily Owchar
Casual	Drea Beblow
Casual	Bella Mykytyshyn
Casual	Lexie Biletski
Casual	Breanne Woloshyn
Casual	Zoe Thomas

Carried

Community Development Officer Ben Sipple left the meeting at 7:31 p.m.

Initials

Initials

19-47 **LANDFILL CONTRACT EXTENSION**
Trofimenkoff That council extend Craig Parmley's landfill operator contract for one year,
Sweeney in accordance with Section 3(a) of Bylaw No. 17-03. *Carried*

Mayor Gina Rakochy declared a conflict of interest and left the meeting at 8:36 p.m. Councillor James Trofimenkoff assumed the chair.

Councillor Brad Gabora declared a conflict of interest at 8:41 p.m. and left the meeting.

19-48 **VETERANS SERVICES GRANT**
Sweeney That council establish a veterans services grant fund of up to \$750.00 per
Pelechaty year; subject to an annual application process and disbursed at the
discretion of council. *Carried*

Mayor Rakochy and Councillor Gabora rejoined the meeting at 8:46 p.m. Mayor Rakochy re-assumed the chair.

19-49 **FCM MEMBERSHIP**
Sweeney That council purchase a 2019 membership in the Federation of Canadian
Trofimenkoff Municipalities at a cost of \$486.63. *Carried*

19-50 **TRAFFIC SAFETY GRANTS**
Sweeney That council authorize application to the Provincial Traffic Safety Fund
Trofimenkoff Grant for the purchase of two electronic speed signs at an approximate
cost of \$9,000.00. *Carried*

19-51 **2018 FINANCIAL STATEMENTS**
Sweeney That council approve the 2018 draft financial statements as presented.
Gabora *Carried*

19-52 **RENT ADJUSTMENT REQUEST**
Pelechaty That council adjust the rent in the lease agreement with Charanjit Shokar
Sweeney to \$250 per month, amending Section 1 of Schedule A to Bylaw No. 17-
21, effective April 1, 2019. *Carried*

19-53 **CANCEL CHEQUES**
Gabora That council cancel the following cheques:
Sweeney

7612	Monica Chupa/Matter of Taste	\$1,084.50
7748	Sask Government Insurance	\$7,229.02
7757	Sask Government Insurance	\$2,225.82
7759	Sask Government Insurance	\$5,003.20
7760	Sask Government Insurance	\$ 842.00

Carried

Councillor Brad Gabora declared a conflict of interest regarding a payment to himself in the following resolution and abstained from the vote.

Initials

Initials

Councillor Eric Sweeney declared a conflict of interest regarding a payment to himself in the following resolution and abstained from the vote.

19-54

Pelechaty

Trofimenkoff

ACCOUNTS PAYABLE

That the following accounts be paid:

<u>Chq. No.</u>	<u>Payee</u>	<u>Amount</u>
7761	Hitchens, James	49.00
7762	Assiniboine Watershed	1,100.00
7763	Bailey, Vincent	101.00
7764	Canora Auto Clinic	29.83
7765	Canora Equipment Rentals	40.24
7766	Canora Home Rentals	138.75
7767	Canora & District Fire Dept	1,084.50
7768	Certified Laboratories	575.76
7769	Commissionaires	592.20
7770	Community Insurance Inc	5,003.20
7771	Derkatch, Sheldon	258.90
7772	Gabora, Brad	454.65
7774	Gateway Lodge	3,375.00
7775	Health Foundation	4,250.00
7776	Hitchens, James	25.00
7777	Home Hardware	68.20
7778	IC Sales & Service	49.95
7779	Investors Group Trust Co. Ltd	50.00
7780	KTI Limited	215.71
7781	Lamb, Graham	55.49
7782	Lamb, Graham	3,000.00
7783	Minister of Finance	893.55
7784	Mykytyshyn, Michael	100.00
7785	Nelson Courier	40.66
7786	Ottenbreit Sanitation Services	17,366.57
7787	Digital Postage on Call	1,060.90
7788	Purolator Courier Ltd	27.36
7789	Receiver General for Canada	123.00
7790	Receiver General for Canada	704.00
7791	Receiver General for Canada	516.00
7792	Renegade Plumbing and Heating	12,424.95
7793	SaskTel	127.26
7794	SaskTel	1,028.59
7795	SaskTel Mobility	367.13
7796	Sask Government Insurance	83.94
7797	S.U.M.A.	3,308.35
7798	Sweeney, Eric	378.80
7799	Wolseley Cda - Mdwst Reg'n	160.06
EFT 132	CU CREDIT Payment Processing	1,042.23
EFT 133	Minister of Finance	231,786.62
EFT 134	SaskEnergy	5,661.34
EFT 135	SaskPower	24,372.66

Carried

Initials

Initials

Councillor James Trofimenkoff declared a conflict of interest regarding a payment to Gateway Co-op in the following resolution and abstained from the vote.

19-55
Sweeney
Gabora

ACCOUNTS PAYABLE

That the following accounts be paid:

<u>Chq. No.</u>	<u>Payee</u>	<u>Amount</u>
7773	Gateway Co-op	8.37

Carried

19-56
Gabora
Pelechaty

FIRST READING OF BYLAW No. 19-04

That Bylaw Number 19-04, a bylaw to repeal previous bylaws, be introduced and read a first time.

Carried

19-57
Pelechaty
Sweeney

SECOND READING OF BYLAW No. 19-04

That Bylaw No. 19-04 be read a second time.

Carried

19-58
Sweeney
Trofimenkoff

THIRD READING OF BYLAW No. 19-04

That Bylaw No. 19-04 be given a third reading at this meeting.

Carried unanimously

19-59
Trofimenkoff
Gabora

ADOPTION OF BYLAW No. 19-04

That Bylaw No. 19-04 be read a third time and adopted.

Carried

19-60
Trofimenkoff
Sweeney

FIRST READING OF BYLAW No. 19-05

That Bylaw Number 19-05, a bylaw to permanently close a back lane, be introduced and read a first time.

Carried

19-61
Pelechaty
Gabora

SECOND READING OF BYLAW No. 19-05

That Bylaw No. 19-05 be read a second time.

Carried

19-62
Sweeney
Trofimenkoff

THIRD READING OF BYLAW No. 19-05

That Bylaw No. 19-05 be given a third reading at this meeting.

Carried unanimously

Initials

Initials

19-63 **ADOPTION OF BYLAW No. 19-05**
Pelechaty That Bylaw No. 19-05 be read a third time and adopted.
Sweeney

Carried

19-64 **CORRESPONDENCE**
Gabora That the following items of correspondence are acknowledged as received
Trofimenkoff and be filed:

- a) Don Oystryk – CAO concerns
- b) Don Oystryk – ATV concerns
- c) Ministry of Govt. Relations – CFTA agreement mechanism
- d) CWWF grant program – closure letter
- e) Crestline Coach – deposit acknowledgement
- f) Water Security Agency – drinking water advisory
- g) SAMA – annual meeting registration
- h) Dynamic Roofing – landfill fee increase
- i) Water Security Agency – drinking water advisory
- j) NEATPC – AGM reminder
- k) Canora Home Rentals – tax assistance

Carried

19-65 **GENERAL REPORTS**
Sweeney That the following reports are acknowledged as received and the written
Trofimenkoff ones be filed:

- a) Commissionaires – February 12, 2019
- b) Commissionaires – February 19, 2019
- c) Development permit No. 19-02 – Garrett Frost

Carried

19-66 **ADJOURNMENT**
Sweeney That the meeting be adjourned.
Pelechaty

Carried

Meeting adjourned at 9:33 p.m.

Mayor

Chief Administrative Officer

Initials

Initials