

MINUTES OF CANORA TOWN COUNCIL MEETING
January 22, 2019

A regular meeting of Canora Town Council was held on Tuesday, January 22, 2019 at the Canora Town Council Chambers. In attendance were Mayor Gina Rakochy, Councillors Sheldon Derkatch, Brad Gabora, Brent Pelechaty, Eric Sweeney, James Trofimenkoff and Kerry Trask. Also in attendance were Chief Administrative Officer Michael Mykytyshyn, Leisure Services Director Aaron Herriges and Community Development Officer Ben Sipple. Mayor Rakochy called the meeting to order at 7 p.m.

19-09
Sweeney
Trask

ADOPT AGENDA

That the agenda be adopted as follows:

- 1) **CALL MEETING TO ORDER**
- 2) **ADOPTION OF THE AGENDA**
- 3) **APPROVAL OF COUNCIL MINUTES**
 - a) January 8, 2019 regular meeting
- 4) **BUSINESS ARISING OUT OF THE MINUTES**
- 5) **DELEGATIONS AND PUBLIC FORUM**
- 6) **ADMINISTRATION AND COMMITTEE REPORTS**
 - a) Leisure services report
 - b) Community development report
 - c) Chief administrative officer's report
- 7) **UNFINISHED BUSINESS**
- 8) **NEW BUSINESS**
 - a) Landfill site assessment
 - b) Voluntary transfer of title
 - c) 2018 reserve transfer
 - d) Environmental site assessment
 - e) Uncollectable accounts
 - f) Electronic meeting policy
 - g) Driveway policy
 - h) TAPD grant application
 - i) Handi Bus purchase
 - j) Gun Club proposal
- 9) **TAX ARREARS**
- 10) **ACCOUNTS PAYABLE**
- 11) **BYLAWS**
- 12) **CORRESPONDENCE**
 - a) Water Security Agency – inspection report
 - b) SAMA – annual meeting
 - c) Catterall and Wright – transportation services
 - d) Sensus Yorkton – payroll services
 - e) Govt. of Saskatchewan – public library report
 - f) Minister of Labour Relations – WCB feedback

Initials

Initials

- g) All-Net Municipal Solutions – SUMA convention
- h) Asset Management Sask – asset management training
- i) AWSA – annual general meeting

13) GENERAL REPORTS

- a) Bank reconciliations – November 2018
- b) Commissionaires – January 16, 2019
- c) Bank reconciliations – December 2018

14) ADJOURNMENT

Carried

19-10 **APPROVAL OF COUNCIL MINUTES**

Trofimenkoff That the minutes of the January 8, 2018 regular meeting be approved
Sweeney as presented.

Carried

19-11 **VOLUNTARY TRANSFER OF TITLE**

Sweeney That council accept the voluntary transfer of title to the vacant lot property
Gabora at 235 Fourth Avenue West (Lots 11-12, Block 12, Plan S1372) from
Darcy and Katherine Rewakowsky.

Carried

19-12 **2018 RESERVE TRANSFER**

Trask That council approve the following transfer to reserves for 2018:
Trofimenkoff Events reserve \$3,785.00

Carried

Councillor Brent Pelechaty declared a conflict of interest and left the meeting at 7:30 p.m.

Councillor James Trofimenkoff declared a conflict of interest and left the meeting at 7:30 p.m.

19-13 **UNCOLLECTABLE ACCOUNTS**

Gabora That council write off the following accounts as uncollectable in 2018:
Trofimenkoff North East Lakers Hockey \$ 190.48
Dallon Leger \$ 27.00
Maks Construction \$1,450.00

Carried

Councillor Pelechaty rejoined the meeting at 7:39 p.m.

Councillor Trofimenkoff rejoined the meeting at 7:39 p.m.

19-14 **TAPD GRANT APPLICATION**

Trask That council approve application to the Transit for People with Disabilities
Derkatch (TAPD) capital grant program for the purchase of a new mobility vehicle
worth approximately \$100,000; that council agrees with the terms and
conditions of the program and will fund ongoing operation and
maintenance of the vehicle.

Carried

Initials

Initials

19-15 **HANDI BUS PURCHASE**
 Derkatch That council purchase a 2019 Ford E-450 StarTrans Senator II mobility
 Sweeney vehicle from Crestline Coach Ltd. at the estimated cost of \$101,785.00,
 including fees and taxes.

Carried

19-16 **GUN CLUB PROPOSAL**
 Gabora That council authorize the Canora Gun Club to modify the gun range to
 Trofimenkoff ensure it meets the federal licensing requirements.

Carried

Councillor James Trofimenkoff declared a conflict of interest regarding a payment to Gateway Co-op in the following resolution and abstained from the vote.

19-17 **ACCOUNTS PAYABLE**
 Sweeney That the following accounts be paid:
 Trask

<u>Chq. No.</u>	<u>Payee</u>	<u>Amount</u>
7652	Lamb, Graham	3,000.00
7653	S.U.M.A.	3,535.01
7654	Airmaster Sales Ltd	177.71
7655	Canadian National	248.00
7656	Canora Auto Electric	119.66
7657	Canora Courier	158.76
7658	Canora Equipment Rentals	112.78
7659	Canora Pharmacy	43.52
7660	Canora Photo	195.64
7661	CCS	500.00
7662	Cleartech Industries Inc	1,440.41
7663	Debruyne, Helen	148.25
7664	Deighton, Darryl &/or Cathy	97.13
7665	DH Electric	83.25
7666	Diakow, Stella	163.73
7667	Dionco Sales and Service Ltd	1,548.45
7668	Fort Garry Fire Trucks	1,818.90
7669	Gateway Co-op	1,576.56
7670	Gerrard, Kathie	97.13
7671	Herriges, Brian &/or Rose	111.00
7672	Hitchens, James	92.75
7673	Home Hardware	192.39
7674	Hudson Bay Route Association	100.00
7675	IC Sales & Service	49.95
7676	Lamb, Graham	4,333.00
7677	Meridan Inspections Ltd	205.94
7678	Miller, Laura	111.00
7679	Munisoft	3,996.00
7680	Mykytyshyn, Michael	200.00
7681	NAMS Canada Inc	504.00
7682	North East Area Transportation	350.00
7683	Omnilogic Online Inc	488.40
7684	Canadian Public Safety	2,530.00
7685	Ottenbreit Sanitation Services	16,022.23

 Initials

 Initials

7686	Parkland College	1,000.00
7687	Parkland Regional Library	14,754.96
7688	Parkland Septic Tank Services	472.50
7689	Parmley, Craig	1,500.00
7690	Digital Postage on Call	1,060.90
7691	Premium Fire Protection	2,249.64
7692	Purolator Courier Ltd	33.48
7693	Renegade Plumbing and Heating	23,954.39
7694	SaskTel	240.95
7695	SGI CANADA	1,000.00
7696	S.U.M.A.	811.07
7697	S.U.M.A.	7,280.95
7698	Summit Valve and Controls Inc	594.96
7699	Topliss, Carlyle	80.00
7700	UMAAS	420.00
7701	Walker Projects	3,535.88
7702	Woloschuk, Harold	163.72
7703	Wyonzek Bros. Construction	22,668.15
EFT 125	CU CREDIT Payment Processing	1,948.91
EFT 125	SaskEnergy	2,114.00
EFT 126	SaskPower	13,537.24

Carried

19-18 **FIRST READING OF BYLAW No. 19-01**
 Derkatch That Bylaw Number 19-01, a bylaw to enter into an amended street
 Sweeney rehabilitation funding agreement, be introduced and read a first time.

Carried

19-19 **SECOND READING OF BYLAW No. 19-01**
 Trofimenkoff That Bylaw No. 19-01 be read a second time.
 Derkatch

Carried

19-20 **THIRD READING OF BYLAW No. 19-01**
 Trask That Bylaw No. 19-01 be given a third reading at this meeting.
 Gabora

Carried unanimously

19-21 **ADOPTION OF BYLAW No. 19-01**
 Derkatch That Bylaw No. 19-01 be read a third time and adopted.
 Trofimenkoff

Carried

19-22 **CORRESPONDENCE**
 Sweeney That the following items of correspondence are acknowledged as received
 Trofimenkoff and be filed:
 a) Water Security Agency – inspection report
 b) SAMA – annual meeting
 c) Catterall and Wright – transportation services

 Initials

 Initials

- d) Sensus Yorkton – payroll services
- e) Govt. of Saskatchewan – public library report
- f) Minister of Labour Relations – WCB feedback
- g) All-Net Municipal Solutions – SUMA convention
- h) Asset Management Sask – asset management training
- i) AWSA – annual general meeting

Carried

19-23
Sweeney
Trask

GENERAL REPORTS

That the following reports are acknowledged as received and the written ones be filed:

- a) Bank reconciliations – November 2018
- b) Commissionaires – January 16, 2019
- c) Bank reconciliations – December 2018

Carried

19-24
Sweeney
Gabora

ADJOURNMENT

That the meeting be adjourned.

Carried

Meeting adjourned at 8:01 p.m.

Mayor

Chief Administrative Officer

Initials

Initials