

MINUTES OF CANORA TOWN COUNCIL MEETING
January 8, 2019

A regular meeting of Canora Town Council was held on Tuesday, January 8, 2019 at the Canora Town Council Chambers. In attendance were Mayor Gina Rakochy (via electronic means), Councillors Sheldon Derkatch, Brad Gabora, Brent Pelechaty, Eric Sweeney, James Trofimenkoff and Kerry Trask. Also in attendance was Chief Administrative Officer Michael Mykytyshyn. Given that Mayor Rakochy was not physically present, Deputy Mayor James Trofimenkoff assumed the chair and called the meeting to order at 7 p.m.

19-01
Sweeney
Gabora

ADOPT AGENDA

That the agenda be adopted as follows:

- 1) **CALL MEETING TO ORDER**
- 2) **ADOPTION OF THE AGENDA**
- 3) **APPROVAL OF COUNCIL MINUTES**
 - a) December 18, 2018 regular meeting
- 4) **BUSINESS ARISING OUT OF THE MINUTES**
- 5) **DELEGATIONS AND PUBLIC FORUM**
- 6) **ADMINISTRATION AND COMMITTEE REPORTS**
 - a) Leisure services report
 - b) Community development report
 - c) Chief administrative officer's report
- 7) **UNFINISHED BUSINESS**
- 8) **NEW BUSINESS**
 - a) 2019 Council appointments
 - b) Municipal officers allowance
 - c) Cancel cheques
 - d) Asset management
- 9) **TAX ARREARS**
 - a) Tax enforcement report
- 10) **ACCOUNTS PAYABLE**
- 11) **BYLAWS**
- 12) **CORRESPONDENCE**
 - a) HBRA – 2019 membership
 - b) Meridan Inspections – energy code changes
 - c) Sask. Govt. Relations – debt limit calculation
 - d) Collins Barrow – Baker Tilly
 - e) Don Oystryk – access to information request
- 13) **GENERAL REPORTS**
 - a) Commissionaires – December 17, 2018
 - b) Commissionaires – January 2, 2018

Initials

Initials

14) ADJOURNMENT

Carried

19-02 **APPROVAL OF COUNCIL MINUTES**
Sweeney That the minutes of the December 18, 2018 regular meeting be approved
Pelechaty as presented.

Carried

19-03 **COUNCIL APPOINTMENTS**
Rakochoy That council make the following appointments:
Sweeney

DEPUTY MAYORS

| <u>Councillor</u> | <u>Term</u> |
|--------------------|------------------------------|
| James Trofimenkoff | November 2018 – January 2019 |
| Kerry Trask | February 2019 – April 2019 |
| Sheldon Derkatch | May 2019 – July 2019 |
| Brad Gabora | August 2019 – October 2019 |
| Eric Sweeney | November 2019 – January 2020 |

STANDING COMMITTEES

| <u>Committee/portfolio</u> | <u>Chairperson</u> | <u>Members</u> |
|----------------------------|--------------------|----------------|
| General Government | Trask | Trofimenkoff |
| Protective services | Trofimenkoff | Trask |
| Public Works | Sweeney | Gabora |
| Environment & Health | Derkatch | Sweeney |
| Recreation and Culture | Gabora | Trofimenkoff |
| Planning and Development | Derkatch | Sweeney |

Term expiry date

TOWN SOLICITOR

Rusnak Balacko Kachur Rusnak Dec. 31, 2019

AUDITOR

Collins Barrow Dec. 31, 2019

INSPECTORS

Senior Public Works Operator David Wasyliv
- Untidy premises perpetual
- Dutch elm disease perpetual
Commissionaires
- Bylaw enforcement perpetual
Meridan Inspection Services
- Building inspection perpetual

ASSESSOR & TREASURER

Chief Administrative Officer Michael Mykytyshyn perpetual

PEST CONTROL OFFICER

Vince Bailey Dec. 31, 2019

PARKLAND REGIONAL LIBRARY BOARD

Councillor Brad Gabora Dec. 31, 2019

Initials

Initials

CANORA AGRICULTURAL SOCIETY

| | |
|------------------------------------|---------------|
| Councillor Kerry Trask | Dec. 31, 2019 |
| Councillor Brad Gabora (alternate) | Dec. 31, 2019 |

CANORA & DISTRICT FIRE PROTECTION BOARD

| | |
|-------------------------------|---------------|
| Councillor James Trofimenkoff | Dec. 31, 2019 |
| Councillor Kerry Trask | Dec. 31, 2019 |

CANORA WELCOME STATUE COMMITTEE

| | |
|-----------------------------|---------------|
| Councillor Sheldon Derkatch | Dec. 31, 2019 |
|-----------------------------|---------------|

STAFF OCCUPATIONAL HEALTH AND SAFETY COMMITTEE

| | |
|--|---------------|
| Councillor Sheldon Derkatch | Dec. 31, 2019 |
| Councillor Eric Sweeney (alternate) | Dec. 31, 2019 |
| Administrative Assistant Courtney Bourassa | Dec. 31, 2019 |
| CAO Michael Mykytyshyn (alternate) | Dec. 31, 2019 |
| Two Town employees | perpetual |
| One Fire Dept. member | perpetual |

COMMUNITY PLANNING COMMISSION

| | |
|-----------------------------|---------------|
| Councillor Sheldon Derkatch | Dec. 31, 2019 |
| Councillor Eric Sweeney | Dec. 31, 2019 |
| Rod Petrychyn | Dec. 31, 2019 |
| Glenn Dutchak | Dec. 31, 2019 |
| Deryl Ortynsky | Dec. 31, 2019 |

DEVELOPMENT APPEALS BOARD

| | |
|-----------------|---------------|
| Lorne Kopelchuk | Dec. 31, 2019 |
| Bill Foreman | Dec. 31, 2019 |
| Ernie Gabora | Dec. 31, 2019 |

CANORA AND DISTRICT COMMUNITY BENEVOLENT FUND ADMINISTRATIVE COMMITTEE INC.

| | |
|---|-----------|
| Mayor Gina Rakochy | perpetual |
| Councillor James Trofimenkoff (alternate) | perpetual |

NORTH EAST AREA TRANSPORTATION PLANNING COMMITTEE

| | |
|-----------------------------|-----------|
| Councillor Kerry Trask | perpetual |
| Councillor Sheldon Derkatch | perpetual |

NORTH EASTERN MUNICIPALITIES ASSOCIATION

| | |
|---|-----------|
| Senior Public Works Operator Dave Wasyliv | perpetual |
|---|-----------|

CANORA RURAL PUBLIC UTILITY BOARD (non-voting representative)

| | |
|-------------------------------------|---------------|
| Councillor Brad Gabora | Dec. 31, 2019 |
| Councillor Eric Sweeney (alternate) | Dec. 31, 2019 |

COMMUNITY (ECONOMIC) DEVELOPMENT COMMISSION

| | |
|-------------------------------------|---------------|
| Councillor Sheldon Derkatch | Dec. 31, 2019 |
| Councillor Eric Sweeney (alternate) | Dec. 31, 2019 |
| Jeff Bisschop | Dec. 31, 2019 |
| Russell Bartko | Dec. 31, 2019 |
| Al Babb | Dec. 31, 2019 |
| Sylvia Sanderson | Dec. 31, 2019 |

 Initials

 Initials

LEISURE SERVICES BOARD

| | |
|---|---------------|
| Councillor Brad Gabora | Dec. 31, 2019 |
| Councillor James Trofimenkoff (alternate) | Dec. 31, 2019 |
| Arlette Bogucky | Dec. 31, 2019 |
| Leona Kitchen | Dec. 31, 2019 |
| Sharon Ripa | Dec. 31, 2019 |
| Tracy Bletsky | Dec. 31, 2019 |
| Aimee Ruf | Dec. 31, 2019 |
| Kristen Kelbaugh | Dec. 31, 2019 |

TOURISM COMMITTEE

| | |
|---|---------------|
| Councillor James Trofimenkoff | Dec. 31, 2019 |
| Councillor Kerry Trask (alternate) | Dec. 31, 2019 |
| Community Development Officer Brandi Zavislak | Dec. 31, 2019 |
| Joy Stusek | Dec. 31, 2019 |
| Val Morozoff | Dec. 31, 2019 |
| Candace Doogan | Dec. 31, 2019 |
| Jamie Wasyliv | Dec. 31, 2019 |

PARKLAND COLLEGE PRESIDENT'S ADVISORY COUNCIL

| | |
|--------------------|---------------|
| Mayor Gina Rakochy | Dec. 31, 2019 |
|--------------------|---------------|

WHITESAND RIVER ADVISORY COUNCIL

| | |
|-------------------------|---------------|
| Councillor Eric Sweeney | Dec. 31, 2019 |
|-------------------------|---------------|

CANORA AND DISTRICT HEALTH CARE FOUNDATION

| | |
|-------------------------------------|---------------|
| Councillor Sheldon Derkatch | Dec. 31, 2019 |
| Councillor Eric Sweeney (alternate) | Dec. 31, 2019 |

GOOD SPIRIT PROVINCIAL PARK ADVISORY GROUP

| | |
|---|---------------|
| Councillor Brad Gabora | Dec. 31, 2019 |
| Councillor James Trofimenkoff (alternate) | Dec. 31, 2019 |

CANORA COMPOSITE SCHOOL COMMUNITY COUNCIL

| | |
|-------------------------------------|---------------|
| Councillor Kerry Trask | Dec. 31, 2019 |
| Councillor Eric Sweeney (alternate) | Dec. 31, 2019 |

CANORA COMMUNITY CHILD CARE CENTRE INC.

| | |
|-------------------------------|---------------|
| Councillor James Trofimenkoff | Dec. 31, 2019 |
|-------------------------------|---------------|

EMERGENCY MEASURES ORGANIZATION COMMITTEE

| | | |
|-------------------|-------------------------------|-----------|
| Control committee | Mayor Gina Rakochy | perpetual |
| | Councillor Kerry Trask | perpetual |
| | Councillor James Trofimenkoff | perpetual |

PEST CONTROL CONTRACTORS

| | |
|----------------------------|-----------|
| Greg Landstad | perpetual |
| Garry Landstad | perpetual |
| Grant Landstad | perpetual |
| Nestor Dutchak | perpetual |
| Chester Dutchak | perpetual |
| Darcy Dutchak | perpetual |
| Ian Thomas | perpetual |
| All Public Works employees | perpetual |

*Carried*_____
Initials_____
Initials

19-04
Sweeney
Gabora

CANCEL CHEQUES

That council cancel the following cheques:

| | | |
|----------|------------------------|------------|
| No. 7612 | Monica Chupa | \$1,084.50 |
| No. 5331 | Kwas, Mike and Jessica | \$18.03 |
| No. 6535 | Delorme, Autumn | \$79.76 |
| No. 5937 | Wannamaker, Virginia | \$53.08 |
| No. 5936 | Torres, Gerry | \$3.55 |

Carried

Councillor Kerry Trask declared a conflict of interest regarding a payment to himself at the December 18, 2018 meeting.

Councillor James Trofimenkoff declared a conflict of interest regarding a payment to Gateway Co-op in the following resolution and abstained from the vote.

19-05
Sweeney
Derkatch

ACCOUNTS PAYABLE

That the following accounts be paid:

| <u>Chq. No.</u> | <u>Payee</u> | <u>Amount</u> |
|-----------------|-------------------------------|---------------|
| 7624 | 94.1 The Fox | 251.48 |
| 7625 | 101224767 Sask Ltd | 801.60 |
| 7626 | Canora Courier | 181.10 |
| 7627 | Canora & District Health | 100.00 |
| 7628 | Canora Farm Service Ltd | 3,335.47 |
| 7629 | Commissionaires | 394.80 |
| 7630 | CUPE Local No. 4438 | 476.94 |
| 7631 | DH Electric | 9,533.56 |
| 7632 | Doogan, Candace | 664.60 |
| 7633 | Gabora Electric 2015 Ltd | 6,324.13 |
| 7634 | Gateway Co-op | 1,459.45 |
| 7635 | GX 94 | 251.48 |
| 7636 | Hach Sales & Service Canada | 461.76 |
| 7637 | Home Hardware | 40.12 |
| 7638 | Investors Group Trust Co. Ltd | 50.00 |
| 7639 | The Technical Safety | 31.50 |
| 7640 | Mykytyshyn, Michael | 250.00 |
| 7641 | Penguin Refrigeration | 426.58 |
| 7642 | Preeceville Overhead Doors | 924.07 |
| 7643 | Renegade Plumbing and Heating | 318.57 |
| 7644 | Renegade Plumbing and Heating | 1,862.14 |
| 7645 | SaskTel | 127.26 |
| 7646 | SaskTel | 1,532.92 |
| 7647 | SaskTel Mobility | 377.99 |
| 7648 | Stiles, Morgan | 49.50 |
| 7649 | Town of Canora | 2.35 |
| 7650 | W & P Plumbing & Heating | 22.70 |
| 7651 | Xerox Canada Ltd | 433.22 |
| EFT 119 | Receiver General for Canada | 16,358.74 |
| EFT 120 | Sask. Municipal Employees' | 11,523.98 |
| EFT 121 | SaskEnergy | 3,001.82 |
| EFT 122 | SaskPower | 10,772.75 |

Initials

Initials

EFT 123 Minister of Finance 40,346.87
EFT 124 SaskTel 100.26

Carried

19-06
Trask
Pelechaty

CORRESPONDENCE

That the following items of correspondence are acknowledged as received and be filed:

- a) HBRA – 2019 membership
- b) Meridan Inspections – energy code changes
- c) Sask. Govt. Relations – debt limit calculation
- d) Collins Barrow – Baker Tilly
- e) Don Oystryk – access to information request

Carried

19-07
Gabora
Trask

GENERAL REPORTS

That the following reports are acknowledged as received and the written ones be filed:

- a) Commissionaires – December 17, 2018
- b) Commissionaires – January 2, 2018

Carried

19-08
Pelechaty
Sweeney

ADJOURNMENT

That the meeting be adjourned.

Carried

Meeting adjourned at 7:51 p.m.

Mayor

Chief Administrative Officer

Initials

Initials