

MINUTES OF CANORA TOWN COUNCIL MEETING
December 18, 2018

A regular meeting of Canora Town Council was held on Tuesday, December 18, 2018 at the Canora Town Council Chambers. In attendance were Mayor Gina Rakochy, Councillors Sheldon Derkatch, Brad Gabora, Eric Sweeney and James Trofimenkoff. Councillor Sweeney attended the meeting via electronic means. Also in attendance were Chief Administrative Officer Michael Mykytyshyn, Leisure Services Director Aaron Herriges and Community Development Officer Ben Sipple. Councillors Brent Pelechaty and Kerry Trask were absent. Mayor Rakochy called the meeting to order at 7 p.m.

18-345

ADOPT AGENDA

Trofimenkoff That the agenda be adopted as follows:

Derkatch

- 1) **CALL MEETING TO ORDER**
- 2) **ADOPTION OF THE AGENDA**
- 3) **APPROVAL OF COUNCIL MINUTES**
 - a) December 4, 2018 regular meeting
- 4) **BUSINESS ARISING OUT OF THE MINUTES**
- 5) **DELEGATIONS AND PUBLIC FORUM**
 - a) Canora Weaving and Manufacturing
- 6) **ADMINISTRATION AND COMMITTEE REPORTS**
 - a) Leisure services report
 - b) Community development report
 - c) Chief administrative officer's report
- 7) **UNFINISHED BUSINESS**
- 8) **NEW BUSINESS**
 - a) Water and sewer install rate
 - b) Management salary policy
 - c) January meeting dates
 - d) Damage claim
 - e) Access to information request
 - f) NAMS Canada subscription
 - g) Voluntary transfer of title
- 9) **TAX ARREARS**
- 10) **ACCOUNTS PAYABLE**
- 11) **BYLAWS**
 - a) Bylaw No. 18-24 – To amend the traffic bylaw
- 12) **CORRESPONDENCE**
 - a) SUMA – Impacted sites webinar Q&A
 - b) Federation of Canadian Municipalities – membership
 - c) Gas Tax Fund – infrastructure investment plan
 - d) Ministry of Govt. Relations – municipal debt limits

Initials

Initials

13) GENERAL REPORTS

- a) Commissionaires – December 5, 2018
- b) Asset management plan – water mains
- c) Bank reconciliations – October 2018

14) ADJOURNMENT

Carried

Councillor Brent Pelechaty joined the meeting at 7:06 p.m.

DELEGATIONS AND PUBLIC FORUM

Quentin Weinbender of Canora Weaving and Manufacturing attended the meeting to discuss with council the proposed changes to the back lane adjacent to Canora Weaving property.

18-346 **APPROVAL OF COUNCIL MINUTES**

Gabora That the minutes of the December 4, 2018 regular meeting be approved
Derkatch as presented.

Carried

18-347 **APPLICATION FEE**

Trofimenkoff That council agree to reimburse Chief Administrative Officer Michael
Gabora Mykytyshyn the \$250 application fee for his Advanced Level 2 Certificate of qualification from Urban Municipal Administrators Association of Saskatchewan (UMAAS).

Leisure Services Director Aaron Herriges and Community Development Officer Ben Sipple both left the meeting at 7:45 p.m.

18-348 **WATER AND SEWER INSTALL RATE**

Gabora That council set the water and/or sewer line excavation and installation
Derkatch rate at \$160.00 per foot plus material costs, effective January 1, 2019.

Carried

18-349 **MANAGEMENT SALARY POLICY**

Gabora That council authorize salary increases of 1.8% in 2019, 1.8% in 2020 and
Derkatch 1.8% in 2021 for the following positions under the 2018 Management Salary Policy: Chief administrative officer, Administrative assistant, Community development officer, Leisure services director, and Swimming pool manager.

Carried

18-350 **JANUARY MEETING DATES**

Derkatch That council reschedule its January meetings from January 1 and 15 to
Trofimenkoff January 8 and 22, 2019.

Carried

18-351 **DAMAGE CLAIM**

Trofimenkoff That council table the request of Jeffery Hill for compensation related to
Derkatch damage to his tire rim after his vehicle struck the concrete median on Railway Avenue on December 6, 2018.

Carried

Initials

Initials

18-352 **VOLUNTARY TRANSFER**

Pelechaty Trofimenkoff That council table the offer from Jean Kobelka to voluntarily transfer the title for the property at Pt. 1, Block 3, Plan G2107 to the Town of Canora.

Carried

Councillor James Trofimenkoff declared a conflict of interest regarding a payment to Gateway Co-op in the following resolution and abstained from the vote.

Councillor Eric Sweeney declared a conflict of interest regarding a payment to himself in the following resolution and abstained from the vote.

Councillor Sheldon Derkatch declared a conflict of interest regarding a payment to Canora Service Station in the following resolution and abstained from the vote.

18-353 **ACCOUNTS PAYABLE**

Gabora Pelechaty That the following accounts be paid:

<u>Chq. No.</u>	<u>Payee</u>	<u>Amount</u>
7581	S.U.M.A.	47.25
7582	94.1 The Fox	236.25
7583	Blackbird, Ryan	51.95
7584	Canadian National	15.75
7585	Canora Auto Electric	97.42
7586	Canora Auto Electric	552.38
7587	Canora Coin Laundry	464.84
7588	Canora Community Curling Club	453.50
7589	Canora Community Curling Club	334.29
7590	Canora Courier	47.25
7591	Canora Farm Service Ltd	398.40
7592	Canora Service Station	164.12
7593	Chaikowski, Olivia	200.00
7594	Fedorowich Construction Ltd	90,585.85
7595	Fort Garry Fire Trucks	168.28
7596	Gateway Co-op	635.91
7597	Good Lake Electric	121.91
7598	Hach Sales & Service Canada	241.33
7599	Herriges, Aaron	45.90
7600	Voided by the print process	0.00
7601	Hi-Way Welding	11,648.14
7602	Home Hardware	518.14
7603	IC Sales & Service	58.83
7604	Interwest Mechanical Ltd	17,068.47
7605	Lamb, Graham	4,333.00
7606	Meridan Inspections Ltd	210.00
7607	Nelson Courier	17.07
7608	Nelson Courier	59.06
7609	Ottenbreit Sanitation Services	16,246.51
7610	Parmley, Craig	1,500.00
7611	Renegade Plumbing and Heating	908.63
7612	Chupa, Monica	1,084.50

Initials

Initials

7613	Sapphire Water	2,519.70
7614	Success Office Systems	467.60
7615	S.U.M.A.	1,926.75
7616	Sweeney, Eric	34.20
7617	Swervns Repair	678.77
7618	Tetra Tech Canada Inc	3,220.95
7619	Trask, Kerry	225.00
7620	W & P Plumbing and Heating	2,834.89
7621	Walker Projects	56,043.31
7622	Wholesale Fire & Rescue Ltd	1,804.75
7623	Wolseley Cda - Mdwst Reg'n	757.87
EFT 115	Minister of Finance	5,169.03
EFT 116	SaskEnergy	2,464.93
EFT 117	SaskPower	10,937.27
EFT 118	CU CREDIT Payment Processing	2,016.32

Carried

18-354 **FIRST READING OF BYLAW No. 18-24**
 Derkatch That Bylaw Number 18-24, a bylaw to amend the traffic bylaw, be
 Pelechaty introduced and read a first time.

Carried

18-355 **SECOND READING OF BYLAW No. 18-24**
 Gabora That Bylaw No. 18-24 be read a second time.
 Sweeney

Carried

18-356 **THIRD READING OF BYLAW No. 18-24**
 Trofimenkoff That Bylaw No. 18-24 be given a third reading at this meeting.
 Derkatch

Carried unanimously

18-357 **ADOPTION OF BYLAW No. 18-24**
 Trofimenkoff That Bylaw No. 18-24 be read a third time and adopted.
 Gabora

Carried

18-358 **CORRESPONDENCE**
 Derkatch That the following items of correspondence are acknowledged as received
 Trofimenkoff and be filed:

- a) SUMA – Impacted sites webinar Q&A
- b) Federation of Canadian Municipalities – membership
- c) Gas Tax Fund – infrastructure investment plan
- d) Ministry of Govt. Relations – municipal debt limits

Carried

 Initials

 Initials

18-359 **GENERAL REPORTS**

Derkatch That the following reports are acknowledged as received and the written
Trofimenkoff ones be filed:

- a) Commissionaires – December 5, 2018
- b) Asset management plan – water mains
- c) Bank reconciliations – October 2018

Carried

18-360 **ADJOURNMENT**

Trofimenkoff That the meeting be adjourned.
Pelechaty

Carried

Meeting adjourned at 8:41 p.m.

Mayor

Chief Administrative Officer

Initials

Initials