

MINUTES OF CANORA TOWN COUNCIL MEETING
October 16, 2018

A regular meeting of Canora Town Council was held on Tuesday, October 16, 2018 at the Canora Town Council Chambers. In attendance were Councillors Sheldon Derkatch, Brad Gabora, Brent Pelechaty, Eric Sweeney, James Trofimenkoff and Kerry Trask. Also in attendance were Chief Administrative Officer Michael Mykytyshyn, Leisure Services Director Aaron Herriges and Community Development Officer Ben Sipple. Deputy Mayor Eric Sweeney called the meeting to order at 7 p.m.

18-283
Derkatch
Trofimenkoff

ADOPT AGENDA

That the agenda be adopted as follows:

- 1) **CALL MEETING TO ORDER**
- 2) **ADOPTION OF THE AGENDA**
- 3) **APPROVAL OF COUNCIL MINUTES**
 - a) October 2, 2018 regular meeting
- 4) **BUSINESS ARISING OUT OF THE MINUTES**
- 5) **DELEGATIONS AND PUBLIC FORUM**
 - a) Edith Kotzer – petition regarding back lane
- 6) **ADMINISTRATION AND COMMITTEE REPORTS**
 - a) Leisure services report
 - b) Community development report
 - c) Chief administrative officer's report
- 7) **UNFINISHED BUSINESS**
- 8) **NEW BUSINESS**
 - a) Public hearing – discretionary use application
 - b) Appeal of order to remedy
 - c) Minor hockey request
 - d) Golf club request
 - e) O'Dell proposal/street light request
 - f) Waterworks Quality Assurance Policy
 - g) Waterworks Emergency Response Plan
 - h) Cancel cheques
- 9) **TAX ARREARS**
- 10) **ACCOUNTS PAYABLE**
- 11) **BYLAWS**
 - a) Bylaw No. 18-23 – to close a back lane
- 12) **CORRESPONDENCE**
 - a) CUPE – social medial policy
 - b) Town of Carnduff – policing costs
 - c) Community Planning – subdivision approval
 - d) Heather Prestie – back lane closure
 - e) Ministry of Highways – TUHP grant

Initials

Initials

13) GENERAL REPORTS

- a) Commissionaires – October 3, 2018
- b) Building permit No. 18-18 – Devon Sawka
- c) Building permit No. 18-19 – McTavish Concrete
- d) Bank reconciliations – July 2018
- e) Commissionaires – October 9, 2018

14) ADJOURNMENT

Carried

18-284 **APPROVAL OF COUNCIL MINUTES**

Trask That the minutes of the October 2, 2018 regular meeting be approved
Pelechaty as presented.

Carried

DELEGATIONS AND PUBLIC FORUM

Edith Kotzer, George Stinka, Leo Rakochy, Alfred Converso, Peter Weibe, Bernice Rakochy and Elsie Carsten met with council to discuss and present a petition requesting the re-opening of the back lane from Fourth Street to the Gateway Co-op location.

18-285 **PARADE ROUTE**

Trofimenkoff That council approve the Winter Lights Festival proposed parade route as
Derkatch presented, with entrants gathering on Centre Avenue East, travelling west to Main Street, north on Main Street to Eighth Avenue, east on Eighth Avenue East to Third Street, north on Third Street to Railway Avenue, west on Railway Avenue to Main Street and south on Main Street to King George Park.

Carried

18-286 **FIREWORKS DISPLAY**

Derkatch That council authorize the use of Block 74, Plan Z5383 for a fireworks
Trask display on November 30, 2018 in conjunction with the Winter Lights Festival.

Carried

18-287 **OPEN PUBLIC HEARING – DISCRETIONARY USE**

Trofimenkoff That council suspend its regular meeting and open a public hearing
Gabora regarding the discretionary use of a home occupation at 348 Mary Street (Lot 10, Block 229, Plan CI4690).

Carried

No written or personal representations were received.

18-288 **CLOSE PUBLIC HEARING – DISCRETIONARY USE**

Derkatch That council close the public hearing regarding the discretionary use of a
Pelechaty home occupation at 348 Mary Street (Lot 10, Block 229, Plan CI4690).

Carried

Initials

Initials

18-289 **HOME OCCUPATION**
Trask That council approve the discretionary use of a home occupation at 348
Pelechaty Mary Street (Lot 10, Block 229, Plan CI4690).
Carried

18-290 **APPEAL OF ORDER**
Trofimenkoff That council stay the order to remedy issued to Doug and Sandra
Trask Tregarthen at 201 First Avenue West requiring the removal of an
accessory building; provided a building permit application for the building
is submitted by October 31, 2018 and obtained no later than November
16, 2018.
Carried

18-291 **MINOR HOCKEY REQUEST**
Derkatch That council contribute \$225.00 to Canora Minor Hockey towards the
Pelechaty Saskatchewan Junior Hockey League game to be held in November,
2018.
Carried

Councillor Brad Gabora declared a conflict of interest and left the meeting
at 8:25 p.m.

18-292 **GOLF CLUB REQUEST**
Trask That council table the request of Canora Golf and Country Club for
Trofimenkoff reimbursement of \$392.94 in water pump rental costs incurred in May,
2018.
Carried

Councillor Brad Gabora rejoined the meeting at 8:34 p.m.

Leisure Services Director Aaron Herriges left the meeting at 8:34 p.m.

18-293 **WATERWORKS QUALITY ASSURANCE POLICY**
Trofimenkoff That council adopt the Waterworks Quality Assurance and Control Policy
Trask as appended to these minutes.
Carried

18-294 **WATERWORKS EMERGENCY RESPONSE PLAN**
Derkatch That council adopt the Waterworks Emergency Response Plan as
Gabora appended to these minutes.
Carried

18-295 **CANCEL CHEQUES**
Pelechaty That council cancel the following cheques:
Derkatch

No. 6974	The TouchPros	\$8,343.66
No. 7353	Shermco	\$105.00

Carried

Councillor James Trofimenkoff declared a conflict of interest regarding a
payment to Gateway Co-op in the following resolution and abstained from
the vote.

Councillor Sheldon Derkatch declared a conflict of interest regarding a
payment to himself in the following resolution and abstained from the vote.

Initials

Initials

18-296
Trask
Gabora

ACCOUNTS PAYABLE

That the following accounts be paid:

<u>Chq. No.</u>	<u>Payee</u>	<u>Amount</u>
7366	Lamb, Graham	3,000.00
7367	Canadian National	248.00
7368	Canora Auto Electric	137.17
7369	Canora Auto Electric	125.11
7370	Key Chevrolet Cadillac	615.55
7371	Canora Chiropractic Clinic	111.00
7372	Canora Coin Laundry	50.40
7373	Canora Coin Laundry	283.55
7374	Canora Equipment Rentals	314.74
7375	Canora Farm Service Ltd	289.41
7376	Canora Farm Service Ltd	2,367.08
7377	Canora Home Rentals	112.50
7378	Canora Pharmacy	36.48
7379	Cleartech Industries Inc	156.40
7380	Colya J. Fire Services	2,438.16
7381	Concrete Restoration Canada	17,648.71
7382	C.O. Towing and Recovery	918.75
7383	Derkatch, Sheldon	194.26
7384	Donovan, Patti-Jo	97.13
7385	Doogan, Michael	1,140.30
7386	Flaman Sales Ltd	331.89
7387	Gabora Electric 2015 Ltd	20,057.70
7388	Gateway Co-op	1,949.95
7389	Green, Eileen	141.53
7390	Hach Sales & Service Canada	402.05
7391	Herbert, Garry &/or Eileen	158.18
7392	Home Hardware	389.91
7393	IC Sales & Service	45.51
7394	Kal Tire	56.21
7395	Kempin, Ty	125.55
7396	Kowalyszyn, Jodie	97.13
7397	Lamb, Graham	4,333.00
7398	Pattison Agriculture	1,413.51
7399	McTavish Concrete	8,880.00
7400	Meridan Inspections Ltd	708.75
7401	Nailed It Renovations	1,520.70
7402	Nelson Courier	33.85
7403	NEMA	998.55
7404	Parkland Septic Tank Services	315.00
7405	Parmley, Craig	1,500.00
7406	Penguin Refrigeration	2,196.42
7407	Digital Postage on Call	1,060.90
7408	Prairie Paint Centre Ltd	219.83
7409	Renegade Plumbing and Heating	8,357.45
7410	Royal Canadian Legion	55.00
7411	Royal Canadian Legion	75.00
7412	SaskEnergy	111.43
7413	SaskPower	519.88
7414	SaskTel	447.48

Initials

Initials

7415	Scheller, Neil	3,000.00
7416	Source Embroidery &	149.85
7417	Stephan, Rod &/or	97.13
7418	S.U.M.A.	196.79
7419	Tetra Tech Canada Inc	5,221.88
7420	The Safety Warehouse 911 Inc	155.84
7421	Wholesale Fire & Rescue Ltd	139.74
7422	Wolseley Cda - Mdwst Reg'n	1,990.86
7423	Woods, Mark	1,260.00

Carried

18-297 **FIRST READING OF BYLAW No. 18-23**

Derkatch That Bylaw Number 18-23, a bylaw to close a back lane, be introduced
Gabora and read a first time.

Carried

18-298 **SECOND READING OF BYLAW No. 18-23**

Gabora That Bylaw No. 18-23 be read a second time.
Pelechaty

Carried

18-299 **THIRD READING OF BYLAW No. 18-23**

Pelechaty That Bylaw No. 18-23 be given a third reading at this meeting.
Trofimenkoff

Carried unanimously

18-300 **ADOPTION OF BYLAW No. 18-23**

Trofimenkoff That Bylaw No. 18-23 be read a third time and adopted.
Trask

Carried

18-301 **CORRESPONDENCE**

Gabora That the following items of correspondence are acknowledged as received
Pelechaty and be filed:

- a) CUPE – social medial policy
- b) Town of Carnduff – policing costs
- c) Community Planning – subdivision approval
- d) Heather Prestie – back lane closure
- e) Ministry of Highways – TUHP grant

Carried

18-302 **GENERAL REPORTS**

Trofimenkoff That the following reports are acknowledged as received and the written
Derkatch ones be filed:

- a) Commissionaires – October 3, 2018
- b) Building permit No. 18-18 – Devon Sawka
- c) Building permit No. 18-19 – McTavish Concrete
- d) Bank reconciliations – July 2018
- e) Commissionaires – October 9, 2018

Carried

Initials

Initials

18-303
Trask
Derkatch

ADJOURNMENT
That the meeting be adjourned.

Carried

Meeting adjourned at 9:01 p.m.

Mayor

Chief Administrative Officer

Initials

Initials