

MINUTES OF CANORA TOWN COUNCIL MEETING
September 4, 2018

A regular meeting of Canora Town Council was held on Tuesday, September 4, 2018 at the Canora Town Council Chambers. In attendance were Mayor Gina Rakochy, Councillors Sheldon Derkatch, Brad Gabora, Brent Pelechaty, Eric Sweeney, James Trofimenkoff and Kerry Trask. Also in attendance were Chief Administrative Officer Michael Mykytyshyn and Community Development Officer Ben Sipple. Mayor Gina Rakochy called the meeting to order at 7:01 p.m.

18-229

ADOPT AGENDA

Trofimenkoff That the agenda be adopted as follows:
Derkatch

- 1) **CALL MEETING TO ORDER**
- 2) **ADOPTION OF THE AGENDA**
- 3) **APPROVAL OF COUNCIL MINUTES**
 - a) August 21, 2018 regular meeting
- 4) **BUSINESS ARISING OUT OF THE MINUTES**
- 5) **DELEGATIONS AND PUBLIC FORUM**
- 6) **ADMINISTRATION AND COMMITTEE REPORTS**
 - a) Leisure services report
 - b) Community development report
 - c) Chief administrative officer's report
- 7) **UNFINISHED BUSINESS**
- 8) **NEW BUSINESS**
 - a) Public hearing – amend zoning bylaw
 - b) Civic Centre concession
 - c) Road weight restrictions
 - d) EMO coordinator
 - e) Housing development costs
 - f) Asset management training
 - g) Social media policy
 - h) SUMA Regional meeting
 - i) Commercial screen resolutions
 - j) TUHP workshop
 - k) Cancel cheque
- 9) **TAX ARREARS**
 - a) Tax enforcement list
- 10) **ACCOUNTS PAYABLE**
- 11) **BYLAWS**
 - a) Bylaw No. 18-17 – to amend the zoning bylaw
 - b) Bylaw No. 18-19 – to enter into an ice maintenance contract
- 12) **CORRESPONDENCE**
 - a) Gas Tax Fund – installment payment
 - b) Sensus – audit services

Initials

Initials

c) Suncorp Valuations – valuation services

13) GENERAL REPORTS

- a) Commissionaires – August 27, 2018
- b) Development permit No. 18-02 – Michael Noble
- c) Development permit No. 18-17 – Devon Sawka
- d) Building permit No. 18-03 – Michael Noble
- e) Building permit No. 18-14 – Marlene Witzko
- f) Building permit No. 18-15 – James Hitchens
- g) Building permit No. 18-16 – Clarity Cannabis
- h) Demolition permit No. 18-17 – Susan Michl

14) ADJOURNMENT

Carried

DELEGATIONS AND PUBLIC FORUM

Dallas Harrison and Kent Gress of Richardson Pioneer met with council to discuss the maintenance of Daniels Drive.

18-230 **APPROVAL OF COUNCIL MINUTES**

Sweeney That the minutes of the August 21, 2018 regular meeting be approved as
Derkatch presented.

Carried

18-231 **OPEN PUBLIC HEARING**

Sweeney That council suspend its regular meeting and open a public hearing
Gabora regarding an amendment to Zoning Bylaw No. 89-07.

Carried

No personal or written representations were received.

18-232 **CLOSE PUBLIC HEARING**

Trask That council close the public hearing regarding an amendment to Zoning
Derkatch Bylaw No. 89-07 and resume its regular meeting.

Carried

18-233 **CIVIC CENTRE CONCESSION**

Trofimenkoff That council award the 2018-2019 Civic Centre concession contract
Pelechaty to 3G Catering at a rental rate of \$300.00 per month plus GST.

Carried

18-234 **EMO COORDINATOR**

Trofimenkoff That council accept the resignation of Emergency Measures Organization
Pelechaty (EMO) Coordinator Randy Molyneaux, effective immediately.

Carried

18-235 **SOCIAL MEDIA POLICY**

Gabora That council adopt the Electronic Communication and Social Media Policy
Trask as appended to these minutes.

Carried

Community Development officer Ben Sipple left the meeting at 8:37 p.m.

Initials

Initials

18-236 **SUMA REGIONAL MEETING**
 Derkatch That council authorize all of council to attend the Saskatchewan
 Trofimenkoff Urban Municipalities Association (SUMA) East Central regional meeting to
 be held September 28, 2018 in Yorkton, Sask., expenses to be
 reimbursed by the Town.

Carried

18-237 **COMMERCIAL SCREEN RESOLUTION**
 Gabora That council rescind Resolution No. 18-217.
 Sweeney

Carried

18-238 **TUHP WORKSHOP**
 Trofimenkoff That council authorize Councillors Eric Sweeney and Kerry Trask to attend
 Pelechaty the Town Urban Highway Policy (TUHP) consultation workshop to be held
 September 26, 2018 in Saskatoon, Sask., expenses to be reimbursed by
 the Town.

Carried

18-239 **CANCEL CHEQUE**
 Derkatch That council cancel the following cheque:
 Sweeney No. 7169 Bonnie Bazariski and Softa Bazariski \$509.68

Carried

Councillor James Trofimenkoff declared conflicts of interest regarding a payment to Gateway Co-op at the August 21 meeting and a payment to Gateway Co-op in the following resolution and abstained from the vote.

Councillor Eric Sweeney declared a conflict of interest regarding a payment to himself in the following resolution and abstained from the vote.

18-240 **ACCOUNTS PAYABLE**
 Pelechaty That the following accounts be paid:
 Derkatch

<u>Chq. No.</u>	<u>Payee</u>	<u>Amount</u>
7232	Saskatchewan Roughriders	715.58
7233	Saskatchewan Roughriders	500.00
7234	Receiver General for Canada	251.34
7235	Bonnie Bazariski	509.68
7236	Beckie Hydrogeologists	36,252.00
7237	Canadian National	248.00
7238	Canadawide Scientific	245.31
7239	Canora Courier	463.28
7240	Canora Courier	42.00
7241	Canora Equipment Rentals	1,471.05
7242	Commissionaires	1,184.40
7243	Community Insurance Inc	265.00
7244	Concrete Restoration Canada	11,000.00
7245	Flaman Sales Ltd	3.87
7246	Gateway Co-op	12.41
7247	Halchyshak, Kevin	112.50
7248	Harper, Jess &/or Lisa	97.13

 Initials

 Initials

7249	IC Sales & Service	114.33
7250	Investors Group Trust Co. Ltd	50.00
7251	Kal Tire	170.72
7252	Finning International Inc	291.98
7253	Markusson NH of Regina Ltd	695.15
7254	Maxim Chemical International	344.10
7255	McGill's	8,776.99
7256	Minister of Finance	149,326.14
7257	Minister of Finance	666.00
7258	MLT Aikins LLP	50.00
7259	Nordli, Lynnette	101.67
7260	Purolator Courier Ltd	43.76
7261	Renegade Plumbing and Heating	891.58
7262	SaskTel	131.08
7263	SaskTel	1,706.36
7264	SaskTel Mobility	377.99
7265	S.U.M.A.	338.57
7266	Superior Forklift Ltd	6,229.50
7267	Sweeney, Eric	22.18
7268	Gabano's	125.00
7269	Walker Projects	1,142.76
7270	Wolseley Cda - Mdwst Reg'n	5,687.88
7271	Wyonzek Bros. Construction	17,132.64
EFT 83	SaskPower	3,881.97
EFT 84	SaskEnergy	3,870.94
EFT 85	SaskEnergy	1,173.42
EFT 86	SaskPower	841.11

Carried

18-241 **SECOND READING OF BYLAW No. 18-17**
Trofimenkoff That Bylaw No. 18-17 be read a second time.
Derkatch

Carried

18-242 **ADOPTION OF BYLAW No. 18-17**
Trask That Bylaw No. 18-17 be read a third time and adopted.
Sweeney

Carried

18-243 **FIRST READING OF BYLAW No. 18-19**
Gabora That Bylaw Number 18-19, a bylaw to enter into an ice maintenance and
Trofimenkoff janitorial contract, be introduced and read a first time.

Carried

18-244 **SECOND READING OF BYLAW No. 18-19**
Pelechaty That Bylaw No. 18-19 be read a second time.
Derkatch

Carried

Initials

Initials

18-245 **THIRD READING OF BYLAW No. 18-19**
Sweeney That Bylaw No. 18-19 be given a third reading at this meeting.
Trask
Carried unanimously

18-246 **ADOPTION OF BYLAW No. 18-19**
Trask That Bylaw No. 18-19 be read a third time and adopted.
Gabora
Carried

18-247 **CORRESPONDENCE**
Gabora That the following items of correspondence are acknowledged as received
Trask and be filed:
a) Gas Tax Fund – installment payment
b) Sensus – audit services
c) Suncorp Valuations – valuation services
Carried

18-248 **GENERAL REPORTS**
Derkatch That the following reports are acknowledged as received and the written
Trofimenkoff ones be filed:
a) Commissionaires – August 27, 2018
b) Development permit No. 18-02 – Michael Noble
c) Development permit No. 18-17 – Devon Sawka
d) Building permit No. 18-03 – Michael Noble
e) Building permit No. 18-14 – Marlene Witzko
f) Building permit No. 18-15 – James Hitchens
g) Building permit No. 18-16 – Clarity Cannabis
h) Demolition permit No. 18-17 – Susan Michl
Carried

18-249 **ADJOURNMENT**
Sweeney That the meeting be adjourned.
Trask
Carried

Meeting adjourned at 8:50 p.m.

Mayor

Chief Administrative Officer

Initials

Initials