

**Town of Canora**  
**FINANCIAL STATEMENTS**  
**Year Ended December 31, 2017**

**Town of Canora**  
Canora, Saskatchewan  
December 31, 2017

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## Management's Responsibility

To the ratepayers of Town of Canora:

Management is responsible for the preparation and presentation of the accompanying financial statement, including responsibility for significant accounting judgments and estimates in accordance with Canadian generally accepted accounting principles and ensuring that all information in the annual report is consistent with the statements. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statement, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The council is composed of elected officials who are not employees of the municipality. The council is responsible for overseeing management in the performance of its financial reporting responsibilities. The council fulfils these responsibilities by reviewing the financial information prepared by the administration and discussing relevant matters with external auditors. The council is also responsible for recommending the appointment of the municipality's external auditors.

Collins Barrow PQ LLP, an independent firm of chartered accountants, is appointed by the councillors to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the council and administration to discuss their audit findings.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator



## Independent Auditors' Report

To the Council  
Town of Canora

### *Report on the Financial Statements*

We have audited the accompanying consolidated financial statements of Town of Canora, which comprise the Statement of Financial Position as at December 31, 2017, and the Statements of Operations, Changes in Net Financial Assets and Cash Flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditors' Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### *Opinion*

In our opinion, the financial statements present fairly, in all material respects, the financial position of Town of Canora as at December 31, 2017, and its financial performance and its cash flow for the year then ended in accordance with Canadian public sector accounting standards.

Collins Barrow PQ LLP

Yorkton, SK  
March 6, 2018

*Collins Barrow PQ LLP*

**Town of Canora**  
 Canora, Saskatchewan  
 Consolidated Statement of Financial Position as at December 31, 2017

Statement 1

	2017	2016
<b>Assets</b>		
<b>Financial Assets</b>		
Cash and temporary investments - note 2	2,078,421	1,514,027
Taxes receivable - municipal - note 3	275,982	297,095
Other accounts receivable - note 4	659,593	254,160
Land for resale - note 5	1,277,330	1,270,391
Long-term investments - note 6	15,624	20,824
<b>Total Financial Assets</b>	4,306,950	3,356,497
<b>Liabilities</b>		
Accounts payable	174,101	269,746
Accrued liabilities	26,852	29,957
Utility deposits	19,175	18,725
Deferred revenue - note 8	71,781	134,352
Accrued landfill costs - note 9	21,647	20,207
Long-term debt - note 10	300,030	453,096
<b>Total Liabilities</b>	613,586	926,083
<b>Net Financial Assets</b>	3,693,364	2,430,414
<b>Non-Financial Assets</b>		
Tangible capital assets - schedules 6 and 7	9,123,967	9,260,904
Prepayments and deferred charges	24,386	24,326
Stock and supplies	67,252	77,995
<b>Total Non-Financial Assets</b>	9,215,605	9,363,225
<b>Accumulated Surplus - schedule 8</b>	\$ 12,908,969	\$ 11,793,639

Approved on behalf of the council:

\_\_\_\_\_  
 Mayor

\_\_\_\_\_  
 Councillor

**Town of Canora**  
 Consolidated Statement of Operations  
 For the year ended December 31, 2017

Statement 2

	2017 Budget	2017 Actual	2016 Actual
<b>Revenues</b>			
Taxes and other unconditional revenue - schedule 1	2,831,291	2,831,406	2,195,481
Fees and charges - schedules 4 and 5	1,213,765	1,258,459	1,315,200
Conditional grants - schedules 4 and 5	28,305	71,561	36,757
Tangible capital asset sales - gain (loss) - schedules 4 and 5		( 4,559)	75,360
Land sales - gain - schedules 4 and 5			5,520
Investment income and commissions - schedules 4 and 5	12,000	12,028	12,909
<b>Total Revenue</b>	<u>4,085,361</u>	<u>4,168,895</u>	<u>3,641,227</u>
<b>Expenses - schedule 3</b>			
General government services	512,943	473,263	491,588
Protective services	286,881	282,020	270,459
Transportation services	1,116,992	1,102,181	1,077,120
Environmental and public health services	255,293	248,553	383,372
Planning and development services	189,092	179,779	138,165
Recreation and cultural services	531,645	508,083	509,592
Utilities services	480,176	467,253	518,882
<b>Total Expenses</b>	<u>3,373,022</u>	<u>3,261,132</u>	<u>3,389,178</u>
<b>Surplus of Revenues over Expenses before Other Capital Contributions</b>	712,339	907,763	252,049
Provincial/Federal Capital Grants and Contributions - schedules 4 and 5	<u>366,398</u>	<u>207,570</u>	<u>0</u>
<b>Surplus of Revenue over Expenses</b>	1,078,737	1,115,333	252,049
<b>Accumulated Surplus, Beginning of Year</b>	<u>11,793,639</u>	<u>11,793,639</u>	<u>11,541,590</u>
<b>Accumulated Surplus, End of Year</b>	<u>\$ 12,872,376</u>	<u>\$ 12,908,972</u>	<u>\$ 11,793,639</u>

*The notes to financial statements are an integral part of these financial statements.*

**Town of Canora**  
 Consolidated Statement of Cash Flow  
 For the year ended December 31, 2017

Statement 4

	2017	2016
<b>Cash Provided by (used for) the Following Activities</b>		
<b>Operating:</b>		
<b>Surplus</b>	1,115,333	252,049
Amortization	603,352	549,183
Loss (gain) on disposal of tangible capital assets	<u>4,559</u>	<u>( 75,360)</u>
	<u>1,723,244</u>	<u>725,872</u>
<b>Change in Assets/Liabilities</b>		
Taxes receivable - municipal	21,113	( 45,881)
Other receivables	( 405,433)	( 44,375)
Land for resale	( 6,939)	( 5,611)
Accounts payable	( 95,648)	27,698
Accrued liabilities payable	( 3,105)	29,957
Utility deposits	450	( 150)
Deferred revenue	( 62,571)	125,618
Other liabilities	1,440	1,352
Stock and supplies for use	10,743	( 145)
Prepayments and deferred charges	<u>( 61)</u>	<u>( 957)</u>
<b>Net Cash from (used for) Operations</b>	<u>1,183,233</u>	<u>813,378</u>
<b>Capital:</b>		
Acquisition of capital assets	( 505,973)	( 999,431)
Proceeds from the disposal of capital assets	<u>35,000</u>	<u>71,800</u>
<b>Net Cash from (used for) Capital</b>	<u>( 470,973)</u>	<u>( 927,631)</u>
<b>Investing:</b>		
Long-term investments	<u>5,200</u>	<u>( 7)</u>
<b>Financing:</b>		
Long-term debt repaid	<u>( 153,066)</u>	<u>( 147,899)</u>
<b>Increase (Decrease) in Cash Resources</b>	564,394	( 262,159)
Cash and investments, beginning of year	<u>1,514,027</u>	<u>1,776,186</u>
<b>Cash and Investments, End of Year</b>	<u>\$ 2,078,421</u>	<u>\$ 1,514,027</u>

*The notes to financial statements are an integral  
 part of these financial statements.*

**Town of Canora**  
Notes to Financial Statements  
For the year ended December 31, 2017

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**1. Significant Accounting Policies**

The consolidated financial statements of the municipality are prepared by management in accordance with the local government accounting standards established by the Public Sector Accounting Board of the Chartered Professional Accountants Canada. Significant aspects of the accounting policies are as follows:

**(a) Basis of accounting**

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting recognized revenue as they become available and measurable; expenses are recognized as they are incurred and measurable as a result of the receipt of goods and services and the creation of a legal obligation to pay.

**(b) Reporting entity**

The financial statements consolidate the assets, liabilities and flow of resources of the municipality. The entity is comprised of all of the organizations that are owned or controlled by the municipality and are, therefore, accountable to the council for the administration of their financial affairs and resources.

Entities included in these financial statements are as follows:

<b>Entity</b>	<b>Basis of Recording</b>
Canora Leisure Services Board	Full consolidation

All inter-organizational transactions and balances have been eliminated.

**(c) Collection of funds for other authorities**

Collection of funds by the municipality for the school board, municipal hail and conservation and development authorities are collected and remitted in accordance with relevant legislation. The amounts collected are disclosed in note 3.

**(d) Government transfers**

Government transfers are recognized as either expenditures or revenues in the period that the events giving rise to the transfer occurred, as long as:

- (i) the transfer is authorized;
- (ii) eligibility criteria have been met by the recipient; and
- (iii) a reasonable estimate of the amount can be made.

Unearned government transfer amounts received but not earned will be recorded as deferred revenue.

Earned government transfer amounts not received will be recorded as an amount receivable.

**(e) Deferred revenue - fees and charges**

Certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred or services performed.



**Town of Canora**  
Notes to Financial Statements  
For the year ended December 31, 2017

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**1. Significant Accounting Policies - continued**

(f) Net financial assets

Net financial assets at the end of an accounting period are the net amount of financial assets less liabilities outstanding. Financial assets represent items such as cash and those other assets on hand which could provide resources to discharge existing liabilities or finance future operations. These include realizable assets which are convertible to cash and not intended for consumption in the normal course of operations.

(g) Non-financial assets

Tangible capital and other non-financial assets are accounted for as assets by the government because they can be used to provide government services in future periods. These assets do not normally provide resources to discharge the liabilities of the government unless they are sold.

(h) Tangible capital assets

All tangible capital asset acquisitions or betterments made throughout the year are recorded at their acquisition cost. Initial costs for tangible capital assets that were acquired and developed prior to 2009 were obtained via historical cost information or using current fair market values discounted by a relevant inflation factor back to the point of acquisition. Donated tangible capital assets received are recorded at their fair market value at the date of contribution. The tangible capital assets that are recognized at a nominal value are disclosed in schedule 6. The cost of these tangible capital assets less any residual value are amortized over the asset's useful life using the straight-line method of amortization. The municipality's tangible capital asset useful lives are estimated as follows:

<b>Asset</b>	<b>Useful Life</b>
General Assets	
Land improvements	20 to 40 years
Buildings	11 to 40 years
Vehicles	20 years
Machinery and equipment	10 to 20 years
Infrastructure Assets	
Water and sewer	20 to 40 years
Paving, sidewalks and roadways	15 to 40 years

(i) Government contributions

Government contributions for the acquisition of capital assets are reported as capital revenue and do not reduce the cost of the related asset.

(j) Works of art

Assets that have a historical or cultural significance, which include works of art, monuments and other cultural artifacts, are not recognized as tangible capital assets because a reasonable estimate of future benefits associated with this property cannot be made.

(k) Capitalization of interest

The municipality does not capitalize interest incurred while a tangible capital asset is under construction.

**Town of Canora**  
Notes to Financial Statements  
For the year ended December 31, 2017

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**1. Significant Accounting Policies - continued**

**(l) Leases**

All leases are recorded on the financial statement as either a capital or operating lease. Any lease that transfers the majority of benefits and risk associated with the leased asset is classified as a capital lease. At the inception of a capital lease, an asset and a payment obligation are recorded at an amount equal to the lesser of the present value of the minimum lease payments and the asset's fair market value. Assets under capital leases are amortized on a straight-line basis over their estimated useful lives (lease term). Any other lease not meeting the before-mentioned criteria is classified as an operating lease and rental payments are expensed as incurred.

**(m) Revenue**

Property tax revenue is based on assessments determined in accordance with provincial legislation and the formulas, principles and rules in the Saskatchewan Assessment Manual. Tax mill rates are established annually. Taxation revenues are recorded annually upon receipt of the taxable assessment values as per the Saskatchewan Assessment Management Agency. Penalties on overdue taxes are recorded in the period levied.

Utility revenue is recognized in the period in which the service has been provided.

All other revenue is recorded when received, or receivable, collection is likely, and the amount can be reasonably determined.

**(n) Measurement uncertainty**

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditures during the period. Accounts receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary.

The measurement of materials and supplies are based on estimates of volume and quality.

The opening asset costs of tangible capital assets have been estimated where actual costs were not available.

Amortization is based on the estimated useful lives of tangible capital assets.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary, they are reported in earnings in the periods in which they become known.

**Town of Canora**  
Notes to Financial Statements  
For the year ended December 31, 2017

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**1. Significant Accounting Policies - continued**

(o) Basis of segmentation/segment report

The municipality has adopted the new Public Sector Accounting Board's recommendations requiring financial information to be provided on a segmented basis. Municipal services have been segmented by grouping activities that have similar service objectives (by function). Revenues that are directly related to the costs of the function have been attributed to each segment. Interest is allocated to functions based on the purpose of specific borrowings.

The segments (functions) are as follows:

**General government:** The general government segment provides for the administration of the municipality.

**Protective services:** Protective services is comprised of expenses for police and fire protection.

**Transportation services:** The transportation services segment is responsible for the delivery of public works services related to the development and maintenance of roadway systems and street lighting.

**Environmental and public health:** The environmental segment provides waste disposal and other environmental services. The public health segment provides for expenses related to public health services in the municipality.

**Planning and development:** The planning and development segment provides for neighbourhood development and sustainability.

**Recreation and culture:** The recreation and culture segment provides for community services through the provision of recreation and leisure services.

**Utility services:** The utility services segment provides for delivery of water, collecting and treating of wastewater and providing collection and disposal of solid waste.

<b>2. Cash and Temporary Investments</b>	<b>2017</b>	<b>2016</b>
Cash	<u>\$ 2,078,421</u>	<u>\$ 1,514,027</u>

Cash and temporary investments include balances with banks, term deposits, marketable securities and short-term investments with maturities of three months or less.

**Town of Canora**  
Notes to Financial Statements  
For the year ended December 31, 2017

	2017	2016
<b>3. Taxes and Grants In Lieu Receivable</b>		
Municipal - current	239,594	161,389
Municipal - arrears	<u>37,269</u>	<u>136,587</u>
	276,863	297,976
Less: Allowance for uncollectibles	<u>881</u>	<u>881</u>
Total municipal taxes receivable	<u>275,982</u>	<u>297,095</u>
School - current	47,551	44,246
School - arrears	<u>5,680</u>	<u>40,766</u>
Total school taxes receivable	<u>53,231</u>	<u>85,012</u>
Total taxes and grants in lieu receivable	329,213	382,107
Less: Taxes receivable to be collected on behalf of other organizations	<u>53,231</u>	<u>85,012</u>
<b>Municipal and Grants In Lieu Taxes Receivable</b>	<u>\$ 275,982</u>	<u>\$ 297,095</u>
<b>4. Other Accounts Receivable</b>		
Provincial government	103,846	95,745
Utility	44,996	56,797
Trade	75,294	67,297
Local improvements receivable	<u>440,780</u>	<u>49,525</u>
Total other accounts receivable	664,916	269,364
Less: Allowance for uncollectibles	<u>5,323</u>	<u>15,204</u>
<b>Net Other Accounts Receivable</b>	<u>\$ 659,593</u>	<u>\$ 254,160</u>
<b>5. Land for Resale</b>		
Tax title property	130,946	127,800
Less: Allowance for market value adjustment	<u>106,675</u>	<u>108,120</u>
Net tax title property	<u>24,271</u>	<u>19,680</u>
Other land	1,262,648	1,260,300
Less: Allowance for market value adjustment	<u>9,589</u>	<u>9,589</u>
Net other land	<u>1,253,059</u>	<u>1,250,711</u>
<b>Total Land for Resale</b>	<u>\$ 1,277,330</u>	<u>\$ 1,270,391</u>
<b>6. Long-Term Investments</b>		
Loan - Canora Golf & Country Club	<u>\$ 15,624</u>	<u>\$ 20,824</u>

**Town of Canora**  
Notes to Financial Statements  
For the year ended December 31, 2017

**7. Bank Indebtedness**

Credit arrangements:

At 2017, the municipality had lines-of-credit totaling \$900,000, none of which were drawn. The following has been collateralized in connection with this line-of-credit:

- general security agreement; and assignment of taxes

	2017	2016
<b>8. Deferred Revenue</b>		
Taxpayer deposits	4,945	830
New Deal for Municipalities	<u>66,836</u>	<u>133,522</u>
	<u>\$ 71,781</u>	<u>\$ 134,352</u>
<b>9. Accrued Landfill Costs</b>		
Accrued landfill costs	<u>\$ 21,647</u>	<u>\$ 20,207</u>

Included in environmental liabilities is \$21,647 (2016 - \$20,207) of the estimated total landfill closure and post-closure care expenses. The estimated liability for these expenses is recognized as the landfill site's capacity is used. Estimated total expenses represent the sum of the discounted future cash flows for closure and post-closure care activities discounted at the municipality's average long-term borrowing rate of 6% (2016 - 6%).

The Town of Canora has operated a landfill with the capacity of approximately 240,000 cubic yards since 1994, of which 60,000 cubic yards remain as useable capacity. Best estimates indicate the remaining life of the site is 1 year, with a cost in today's dollars of \$21,647 required to complete the decommissioning. Decommissioning could be completed within a month of beginning the project. As dumping areas in the landfill become inactive, they are decommissioned and converted into green area; thus, upon closure of the landfill the liability is immaterial. However, the estimated landfill closure and post-closure liability is recognized on the Statement of Financial Position.

**10. Long-Term Debt**

- (a) The debt limit of the municipality for 2018 is \$3,424,744. The debt limit for a municipality is the total amount of the municipality's own source revenues for the preceding year (*The Municipalities Act* Section 161).
- (b) Bank loan is repayable in annual instalments of \$171,358 principal and interest at weighted average of 4.20%. The bank loans are secured by a general assignment of property taxes receivable.

Future principal repayments are estimated as follows:

	Principal	Interest	2017 Total	2016 Total
2017				171,363
2018	159,309	12,049	171,358	171,316
2019	<u>140,721</u>	<u>6,486</u>	<u>147,207</u>	<u>146,161</u>
	<u>\$ 300,030</u>	<u>\$ 18,535</u>	<u>\$ 318,565</u>	<u>\$ 488,840</u>

**Town of Canora**  
Notes to Financial Statements  
For the year ended December 31, 2017

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**11. Employee Benefit Plans**

The municipality participates in contributory defined benefit pension plan for all of its employees. For defined benefit plans considered to be multi-employer plans, contributions are expensed when they are due and payable. The municipality currently participates in the Municipal Employees Pension Plan.

The contributions by the participating employers are not segregated in separate accounts or restricted to provide benefits to the employees of a particular employer. The portion of the annual benefit costs and of the asset surpluses (deficits) that are attributable to the municipality cannot be easily determined.

Accordingly, the multi-employer plans are accounted for on the defined contribution basis. No portion of the asset (deficit) surplus of the plan is recognized in these financial statements. The benefit expense reflected in the financial statements is equal to the municipality's contributions for the year.

All contributions by employees are matched equally by the employer. Employee contribution rates in effect for the year are as follows:

	2017	2016
General members	8.15 %	8.15 %
Designated members	11.35 %	11.35 %

Contributions to the plan during the year were as follows:

Benefit expense	\$ 61,761	\$ 58,124
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As per the most recently audited financial statements dated December 31, 2016, the plan surplus is \$344,484,000.

**12. Budget**

The figures shown under the "Budget" column in the statement of operations and attached schedules have not been audited and are provided for information purposes only.

**13. Commitments**

The municipality has entered in to a contract, totaling \$104,000 before taxes, for capital projects expected to be performed in 2018.

**Town of Canora**  
**Schedule of Taxes and Other Unconditional Revenue**  
**For the year ended December 31, 2017**

Schedule 1

	2017 Budget	2017 Actual	2016 Actual
<b>Taxes</b>			
General municipal tax levy	1,810,036	1,811,826	1,482,419
Abatements and adjustments	( 38,957)	( 38,961)	( 32,320)
Discount on current year taxes	( 37,400)	( 37,216)	( 33,464)
Net municipal taxes	<u>1,733,679</u>	<u>1,735,649</u>	<u>1,416,635</u>
Trailer license fees	2,365	2,365	2,377
Penalties on tax arrears	26,250	22,636	28,024
Other	<u>433,267</u>	<u>418,608</u>	<u>5,029</u>
<b>Total Taxes</b>	<u>2,195,561</u>	<u>2,179,258</u>	<u>1,452,065</u>
<b>Unconditional Grants</b>			
Equalization (revenue sharing)	<u>432,598</u>	<u>432,598</u>	<u>511,176</u>
<b>Total Unconditional Grants</b>	<u>432,598</u>	<u>432,598</u>	<u>511,176</u>
<b>Grants In Lieu of Taxes</b>			
Federal	16,553	16,020	10,836
Provincial			
Sask. Energy Gas	17,319	24,954	60,776
SPMC - municipal share	642	695	642
SaskTel	4,644	4,644	3,951
Other	2,752	2,572	2,906
Local/Other			
Housing authority	57,222	57,222	47,003
Other Government Transfers			
S.P.C. surcharge	<u>104,000</u>	<u>113,443</u>	<u>106,126</u>
<b>Total Grants In Lieu of Taxes</b>	<u>203,132</u>	<u>219,550</u>	<u>232,240</u>
<b>Total Taxes and Other Unconditional Revenue</b>	<u>\$ 2,831,291</u>	<u>\$ 2,831,406</u>	<u>\$ 2,195,481</u>

*The notes to financial statements are an integral  
part of these financial statements.*

**Town of Canora**  
 Schedule of Operating and Capital Revenue by Function  
 For the year ended December 31, 2017

Schedule 2-1

	2017 Budget	2017 Actual	2016 Actual
<b>General Government Services</b>			
<b>Operating</b>			
Other Segmented Revenue			
Fees and charges			
Sale of gravel supplies	600	2,559	875
Rentals	17,000	16,286	19,525
General office services	1,560	3,064	1,650
Licenses and permits	8,360	7,602	21,195
Expense recoveries		26	38
<b>Total Fees and Charges</b>	<u>27,520</u>	<u>29,537</u>	<u>43,283</u>
Land sales - gain			5,520
Investment income and commissions	12,000	12,028	12,909
<b>Total Other Segmented Revenue</b>	<u>39,520</u>	<u>41,565</u>	<u>61,712</u>
<b>Total Operating</b>	<u>39,520</u>	<u>41,565</u>	<u>61,712</u>
<b>Capital</b>			
Conditional Grants			
Community Initiatives fund	105,000		
<b>Total Capital</b>	<u>105,000</u>	<u>0</u>	<u>0</u>
<b>Total General Government Services</b>	<u>\$ 144,520</u>	<u>\$ 41,565</u>	<u>\$ 61,712</u>
<b>Protective Services</b>			
<b>Operating</b>			
Other Segmented Revenue			
Fees and charges			
Policing and fire fees	45,900	65,532	65,695
Licenses and permits	5,000	3,982	11,098
<b>Total Other Segmented Revenue</b>	<u>50,900</u>	<u>69,514</u>	<u>76,793</u>
<b>Total Protective Services</b>	<u>\$ 50,900</u>	<u>\$ 69,514</u>	<u>\$ 76,793</u>

*The notes to financial statements are an integral  
 part of these financial statements.*



**Town of Canora**  
 Schedule of Operating and Capital Revenue by Function  
 For the year ended December 31, 2017

Schedule 2-2

	2017 Budget	2017 Actual	2016 Actual
<b>Transportation Services</b>			
<b>Operating</b>			
Other Segmented Revenue			
Fees and charges			
Custom work	2,000	3,437	6,948
Sale of gravel supplies	1,000	1,113	346
Total Fees and Charges	<u>3,000</u>	<u>4,550</u>	<u>7,294</u>
Gain (loss) on capital asset disposals		( 4,559)	75,360
Total Other Segmented Revenue	<u>3,000</u>	<u>( 9)</u>	<u>82,654</u>
Conditional Grants			
Sask Highways	12,651	12,651	12,651
Total Conditional Grants	<u>12,651</u>	<u>12,651</u>	<u>12,651</u>
<b>Total Operating</b>	<u>15,651</u>	<u>12,642</u>	<u>95,305</u>
<b>Capital</b>			
Conditional Grants			
Gas tax	261,398	207,570	
Total Capital	<u>261,398</u>	<u>207,570</u>	<u>0</u>
<b>Total Transportation Services</b>	<u>\$ 277,049</u>	<u>\$ 220,212</u>	<u>\$ 95,305</u>
<b>Environmental and Public Health Services</b>			
<b>Operating</b>			
Other Segmented Revenue			
Fees and charges			
Waste disposal fees	242,000	257,920	280,840
Rentals	4,800	3,015	1,200
Cemetery fees	60,800	55,250	65,600
Total Other Segmented Revenue	<u>307,600</u>	<u>316,185</u>	<u>347,640</u>
Conditional Grants			
Transit for disabled - operating	2,104	2,104	984
Sask Housing		1,858	
Total Conditional Grants	<u>2,104</u>	<u>3,962</u>	<u>984</u>
<b>Total Environmental and Public Health Services</b>	<u>\$ 309,704</u>	<u>\$ 320,147</u>	<u>\$ 348,624</u>

*The notes to financial statements are an integral  
 part of these financial statements.*

**Town of Canora**  
 Schedule of Operating and Capital Revenue by Function  
 For the year ended December 31, 2017

Schedule 2-3

	2017 Budget	2017 Actual	2016 Actual
<b>Planning and Development Services</b>			
<b>Operating</b>			
Other Segmented Revenue			
Fees and charges			
Rentals	8,300	8,283	7,555
Sign corridor	4,800	5,400	4,710
Projects and programs	3,000	13,037	13,277
Expense recoveries			8,200
Total Other Segmented Revenue	<u>16,100</u>	<u>26,720</u>	<u>33,742</u>
Conditional Grants			
Other	10,000	7,962	
Total Conditional Grants	<u>10,000</u>	<u>7,962</u>	<u>0</u>
<b>Total Planning and Development Services</b>	<u>\$ 26,100</u>	<u>\$ 34,682</u>	<u>\$ 33,742</u>
<b>Recreation and Cultural Services</b>			
<b>Operating</b>			
Other Segmented Revenue			
Fees and charges			
Recreation fees	108,345	96,909	101,935
Total Other Segmented Revenue	<u>108,345</u>	<u>96,909</u>	<u>101,935</u>
Conditional Grants			
Saskatchewan Lotteries		23,129	23,122
Donations	3,550	11,121	
Total Conditional Grants	<u>3,550</u>	<u>34,250</u>	<u>23,122</u>
<b>Total Recreation and Cultural Services</b>	<u>\$ 111,895</u>	<u>\$ 131,159</u>	<u>\$ 125,057</u>

*The notes to financial statements are an integral  
 part of these financial statements.*

**Town of Canora**  
 Schedule of Operating and Capital Revenue by Function  
 For the year ended December 31, 2017

Schedule 2-4

	2017 Budget	2017 Actual	2016 Actual
<b>Utility Services</b>			
<b>Operating</b>			
Other Segmented Revenue			
Fees and charges			
Water	697,000	714,984	704,273
Sewer	<u>3,300</u>	<u>60</u>	<u>240</u>
Total Fees and Charges	<u>700,300</u>	<u>715,044</u>	<u>704,513</u>
Total Other Segmented Revenue	<u>700,300</u>	<u>715,044</u>	<u>704,513</u>
Conditional Grants			
CWWF PITC		12,736	
Total Conditional Grants	<u>0</u>	<u>12,736</u>	<u>0</u>
<b>Total Utility Services</b>	<u>\$ 700,300</u>	<u>\$ 727,780</u>	<u>\$ 704,513</u>
<b>Total Operating and Capital Revenue by Function</b>	<u>\$ 1,620,468</u>	<u>\$ 1,545,059</u>	<u>\$ 1,445,746</u>
<b>Summary</b>			
Total Other Segmented Revenue	1,225,765	1,265,928	1,408,989
Total Conditional Grants	28,305	71,561	36,757
Total Capital Grants and Contributions	<u>366,398</u>	<u>207,570</u>	<u>          </u>
<b>Total Operating and Capital Revenue by Function</b>	<u>\$ 1,620,468</u>	<u>\$ 1,545,059</u>	<u>\$ 1,445,746</u>

*The notes to financial statements are an integral part of these financial statements.*

**Town of Canora**  
**Total Expenses by Function**  
**For the year ended December 31, 2017**

Schedule 3-1

	2017 Budget	2017 Actual	2016 Actual
<b>General Government Services</b>			
Council remuneration and travel	53,459	48,062	48,160
Wages and benefits	250,684	236,042	252,978
Contractual services - assessment	30,401	30,401	29,628
Contractual services - other	79,900	73,699	69,072
Utilities	31,360	27,154	30,525
Maintenance, materials and supplies	32,050	22,398	30,027
Amortization	12,889	12,889	12,889
Insurance	17,000	15,515	16,482
Allowance for uncollectibles	5,200	7,103	1,827
<b>Total General Government Services</b>	<b>\$ 512,943</b>	<b>\$ 473,263</b>	<b>\$ 491,588</b>
<b>Protective Services</b>			
Police protection			
Contractual services	156,000	147,373	154,857
Grants and contributions - operating		500	
Fire protection			
Wages and benefits	30,454	41,749	28,096
Contractual services	31,642	30,722	33,218
Utilities	9,150	8,002	8,590
Maintenance, materials and supplies	23,500	23,612	17,015
Amortization	26,135	26,135	25,426
Animal control	10,000	3,927	3,257
<b>Total Protective Services</b>	<b>\$ 286,881</b>	<b>\$ 282,020</b>	<b>\$ 270,459</b>
<b>Transportation Services</b>			
Wages and benefits	487,560	458,021	465,940
Contractual services - maintenance	96,350	119,275	89,334
Utilities	80,640	78,177	75,576
Gravel	14,000	25,306	13,897
Machinery costs/fuel/blades	68,000	59,773	78,451
Amortization	301,474	296,129	262,225
Interest	16,268	16,423	20,702
Other materials and supplies	52,700	49,077	70,995
<b>Total Transportation Services</b>	<b>\$ 1,116,992</b>	<b>\$ 1,102,181</b>	<b>\$ 1,077,120</b>

*The notes to financial statements are an integral  
part of these financial statements.*

**Town of Canora**  
**Total Expenses by Function**  
**For the year ended December 31, 2017**

Schedule 3-2

	2017 Budget	2017 Actual	2016 Actual
<b>Environmental and Public Health Services</b>			
Wages and benefits	17,251	13,552	12,901
Contractual services - waste	204,000	209,304	196,881
Contractual services - other	2,000	3,017	27,310
Utilities			1,832
Maintenance, materials and supplies	7,500	3,638	13,155
Grants and contributions - operating	11,104	5,604	118,000
Amortization	11,998	11,998	11,941
Other	1,440	1,440	1,352
<b>Total Environmental and Public Health Services</b>	<b>\$ 255,293</b>	<b>\$ 248,553</b>	<b>\$ 383,372</b>
<b>Planning and Development Services</b>			
Wages and benefits	61,285	57,651	45,880
Contractual services	62,550	42,637	40,073
Utilities	8,300	7,058	5,639
Grants and contributions - operating	15,000	15,000	15,150
Maintenance, materials and supplies	37,000	52,476	26,466
Amortization	4,957	4,957	4,957
<b>Total Planning and Development Services</b>	<b>\$ 189,092</b>	<b>\$ 179,779</b>	<b>\$ 138,165</b>
<b>Recreation and Cultural Services</b>			
Wages and benefits	155,628	155,634	147,319
Contractual services	108,900	90,374	100,197
Utilities	114,025	95,338	108,258
Maintenance, materials and supplies	66,800	67,202	64,244
Grants and contributions - operating	1,000	17,293	20,463
Amortization	51,220	51,220	39,421
Libraries	34,072	31,022	29,690
<b>Total Recreation and Cultural Services</b>	<b>\$ 531,645</b>	<b>\$ 508,083</b>	<b>\$ 509,592</b>
<b>Utility Services</b>			
Wages and benefits	76,961	69,390	66,225
Contractual services	79,500	77,374	108,064
Utilities	70,690	75,751	65,860
Maintenance, materials and supplies	50,600	42,840	79,515
Amortization	200,550	200,024	192,324
Interest	1,875	1,874	2,762
Allowance for uncollectibles			4,132
<b>Total Utility Services</b>	<b>\$ 480,176</b>	<b>\$ 467,253</b>	<b>\$ 518,882</b>
<b>Total Expenses by Function</b>	<b>\$ 3,373,022</b>	<b>\$ 3,261,132</b>	<b>\$ 3,389,178</b>

*The notes to financial statements are an integral  
part of these financial statements.*

**Town of Canora**  
**Consolidated Schedule of Segment Disclosure by Function**  
**For the year ended December 31, 2017**

Schedule 4

	General Government	Protective Services	Transport. Services	Environ. & Public Health	Planning & Develop.	Rec. & Culture	Utilities Services	Total
<b>Revenues - schedule 2</b>								
Fees and charges	29,537	69,514	4,550	316,185	26,720	96,909	715,044	1,258,459
Tangible capital asset sales - gain (loss)		(	4,559)					( 4,559)
Investment income and commissions	12,028		12,651	3,962	7,962	34,250	12,736	71,561
Grants - conditional			207,570					207,570
Grants - capital			220,212	320,147	34,682	131,159	727,780	1,545,059
<b>Total Revenues</b>	<b>41,565</b>	<b>69,514</b>	<b>220,212</b>	<b>320,147</b>	<b>34,682</b>	<b>131,159</b>	<b>727,780</b>	<b>1,545,059</b>
<b>Expenses - schedule 3</b>								
Wages and benefits	236,042	41,749	458,021	13,552	57,651	155,634	69,390	1,032,039
Professional/contractual services	152,162	178,095	119,275	212,321	42,637	90,374	77,374	872,238
Utilities	27,154	8,002	78,177		7,058	95,338	75,751	291,480
Maintenance materials and supplies	22,398	23,612	25,306	3,638	52,476	67,202	42,840	237,472
Machinery costs/fuel/blades			59,773					59,773
Grants and contributions		500		5,604	15,000	17,293		38,397
Amortization	12,889	26,135	296,129	11,998	4,957	51,220	200,024	603,352
Insurance	15,515							15,515
Libraries								
Interest			16,423			31,022	1,874	31,022
Allowance for uncollectibles	7,103							18,297
Other		3,927	49,077	1,440				7,103
<b>Total Expenses</b>	<b>473,263</b>	<b>282,020</b>	<b>1,102,181</b>	<b>248,553</b>	<b>179,779</b>	<b>508,083</b>	<b>467,253</b>	<b>3,261,132</b>
<b>Surplus (Deficit) by Function</b>	<b>\$( 431,698)</b>	<b>\$( 212,506)</b>	<b>\$( 881,969)</b>	<b>\$ 71,594</b>	<b>\$( 145,097)</b>	<b>\$( 376,924)</b>	<b>\$ 260,527</b>	<b>( 1,716,073)</b>
Taxation and other unconditional revenue								
- schedule 1								2,831,406
<b>Net Surplus</b>								<b>\$ 1,115,333</b>

The notes to financial statements are an integral part of these financial statements.

**Town of Canora**  
**Consolidated Schedule of Segment Disclosure by Function**  
**For the year ended December 30, 2016**

Schedule 5

	General Government	Protective Services	Transp. Services	Environ. & Public Health	Planning & Develop.	Rec. & Culture	Utilities Services	Total
<b>Revenues - schedule 2</b>								
Fees and charges	43,283	76,793	7,294	347,640	33,742	101,935	704,513	1,315,200
Tangible capital asset sales - gain (loss)	5,520		75,360					75,360
Land sales - gain	12,909							5,520
Investment income and commissions			12,651	984				12,909
Grants - conditional			95,305	348,624	33,742	23,122	704,513	36,757
<b>Total Revenues</b>	<b>61,712</b>	<b>76,793</b>	<b>95,305</b>	<b>348,624</b>	<b>33,742</b>	<b>125,057</b>	<b>704,513</b>	<b>1,445,746</b>
<b>Expenses - schedule 3</b>								
Wages and benefits	252,978	28,096	465,940	12,901	45,880	147,319	66,225	1,019,339
Professional/contractual services	146,860	188,075	89,334	224,191	40,073	100,197	108,064	896,794
Utilities	30,525	8,590	75,576	1,832	5,639	108,258	65,860	296,280
Maintenance materials and supplies	30,027	17,015	13,897	13,155	26,466	64,244	79,515	244,319
Machinery costs/fuel/blades			78,451					78,451
Grants and contributions				118,000	15,150	20,463		153,613
Amortization	12,889	25,426	262,225	11,941	4,957	39,421		549,183
Insurance	16,482					29,690		16,482
Libraries							2,762	29,690
Interest			20,702				4,132	23,464
Allowance for uncollectibles	1,827							5,959
Other			70,995	1,352				75,604
<b>Total Expenses</b>	<b>491,588</b>	<b>270,459</b>	<b>1,077,120</b>	<b>383,372</b>	<b>138,165</b>	<b>509,592</b>	<b>518,882</b>	<b>3,389,178</b>
<b>Surplus (Deficit) by Function</b>	<b>\$( 429,876)</b>	<b>\$( 193,666)</b>	<b>\$( 981,815)</b>	<b>\$( 34,748)</b>	<b>\$( 104,423)</b>	<b>\$( 384,535)</b>	<b>\$ 185,631</b>	<b>( 1,943,432)</b>
Taxation and other unconditional revenue - schedule 1								2,195,481
<b>Net Surplus</b>								<b>\$ 252,049</b>

*The notes to financial statements are an integral part of these financial statements.*

**Town of Canora**

**Consolidated Schedule of Tangible Capital Assets by Object**  
For the year ended December 31, 2017

Schedule 6

	2017						2016	
	General Assets			Infrastruct. Assets			General/Infrastruct. Assets	
	Land	Land Improve.	Buildings	Vehicles	Machinery & Equipment	Linear Assets	Assets under Constr.	Total
Asset Cost	16,408	194,938	4,543,300	694,524	1,744,433	18,050,681	482,168	25,726,553
Opening Asset Cost			179,038	34,406	135,004	140,544	16,981	505,973
Additions during the year					( 91,395)			( 91,395)
Disposals and write-down during the year								
Transfer (from) assets under construction						482,168	482,168	
Closing Asset Costs	16,408	194,938	4,722,338	729,030	1,788,042	18,673,393	16,981	26,141,131
Accumulated Amortization Cost								
Opening Accumulated Amortization Costs		175,604	2,630,505	271,210	581,211	12,807,119		16,465,649
Add: Amortization taken		1,611	146,090	31,020	68,976	355,655		603,352
Less: Accumulated amortization on disposals					( 51,837)			( 51,837)
Closing Accumulated Amortization Costs	0	177,215	2,776,594	302,230	598,351	13,162,774	0	17,017,164
Net Book Value	\$ 16,408	\$ 17,723	\$ 1,945,744	\$ 426,800	\$ 1,189,691	\$ 5,510,619	\$ 16,981	\$ 9,123,967

The notes to financial statements are an integral part of these financial statements.



**Town of Canora**

**Consolidated Schedule of Tangible Capital Assets by Function**  
For the year ended December 31, 2017

Schedule 7

	2017					2016		
	General Government	Protective Services	Transport. Services	Environ. & Public Health	Planning & Develop.	Rec. & Culture	Water & Sewer	Total
Asset Cost	503,711	661,195	12,848,915	317,596	115,150	1,705,649	9,574,337	24,959,892
Operating Asset Cost			169,411			179,038	157,524	999,431
Additions during the year								
Disposals and write-down during the year			( 91,395)					( 91,395)
Closing Asset Costs	503,711	661,195	12,926,931	317,596	115,150	1,884,687	9,731,861	25,726,553
Accumulated Amortization Cost								
Operating Accumulated Amortization Costs	437,928	310,483	8,840,266	159,932	27,304	1,078,277	5,611,459	16,152,796
Add: Amortization taken	12,889	26,135	296,129	11,998	4,957	51,220	200,024	603,352
Less: Accumulated amortization on disposals			51,837					51,837
Closing Accumulated Amortization Costs	450,817	336,618	9,084,558	171,930	32,261	1,129,497	5,811,483	16,465,649
Net Book Value	\$ 52,894	\$ 324,577	\$ 3,842,373	\$ 145,666	\$ 82,889	\$ 755,190	\$ 3,920,378	\$ 9,260,904

The notes to financial statements are an integral part of these financial statements.

**Town of Canora**  
**Consolidated Schedule of Accumulated Surplus**  
**For the year ended December 31, 2017**

Schedule 8

	2016	Changes	2017
<b>Unappropriated Surplus</b>	<u>1,831,142</u>	<u>743,265</u>	<u>2,574,407</u>
<b>Appropriated Surplus</b>			
Machinery and equipment			
Machinery & equipment reserve	<u>45,000</u>	<u>300,000</u>	<u>345,000</u>
Capital trust	<u>85,749</u>	<u>40,000</u>	<u>125,749</u>
Utility			
Water and sewer	<u>36,375</u>	<u>50,000</u>	<u>86,375</u>
Other			
Cemetery	227,836	( 67,500)	160,336
Snow removal	20,000		20,000
Civic Centre ice plant	49,000	5,000	54,000
Curling rink ice plant	49,000	( 7,000)	42,000
Future debenture instalment	13,000	42,000	55,000
Rural fire board	52,676	( 6,698)	45,978
Streets	107,059	97,941	205,000
Subdivision	160,000	10,000	170,000
Recreation facilities	118,600	( 45,000)	73,600
Airstrip	6,600		6,600
Sidewalks	46,400	25,000	71,400
Child Action Plan	12,307	( 12,307)	0
Civic Centre	97,500	( 75,000)	22,500
Splash park	19,270		19,270
RCMP community fund	8,317	( 500)	7,817
	<u>987,565</u>	<u>( 34,064)</u>	<u>953,501</u>
<b>Total Appropriated</b>	<u>1,154,689</u>	<u>355,936</u>	<u>1,510,625</u>
<b>Net Investments in Tangible Capital Assets</b>			
Tangible capital assets - schedule 6	9,260,904	( 136,937)	9,123,967
Less: Related debt	<u>453,096</u>	<u>( 153,066)</u>	<u>300,030</u>
<b>Net Investment in Tangible Capital Assets</b>	<u>8,807,808</u>	<u>16,129</u>	<u>8,823,937</u>
<b>Total Accumulated Surplus</b>	<u>\$ 11,793,639</u>	<u>\$ 1,115,330</u>	<u>\$ 12,908,969</u>

*The notes to financial statements are an integral  
part of these financial statements.*

**Town of Canora**

**Schedule of Mill Rates and Assessments  
For the year ended December 31, 2017**

Schedule 9

	Property Class					Total
	Agriculture	Residential	Residential Condominium	Seasonal Residential	Commercial & Industrial	
Taxable Assessment	1,352,505	84,058,880			14,144,800	99,556,185
Regional Park Assessment						
Total Assessment	1,5000	0.8500			1.5000	99,556,185
Mill Rate Factor(s)	11,400	837,000			73,000	921,400
Total Base/Minimum Tax (generated for each property class)	34,465	1,442,900			334,461	1,811,826
Total Municipal Tax Levy (include base and/or minimum tax and special levies)						
<b>MILL Rates:</b>						
Average Municipal*	18.1990					
Average School*	4.3889					
Potash Mill Rate						
Uniform Municipal Mill Rate	13.8700					

\*Average Mill Rates (multiply the total tax levy for each taxing authority by 1,000 and divide by the total assessment for the taxing authority).

The notes to financial statements are an integral part of these financial statements.

**Town of Canora**  
Schedule of Council Remuneration  
For the year ended December 31, 2017

Schedule 10

Name	Remuneration	Reimbursed Costs	Total
Gina Rakochy	13,180	47	13,227
Brad Gabora	6,085	138	6,223
James Trofimenkoff	6,455		6,455
Brent Pelechaty	3,620	161	3,781
Sheldon Derkatch	6,335	383	6,718
Eric Sweeney	6,455	2,054	8,509
Kerry Trask	5,945		5,945
	<u>5,945</u>	<u>2,783</u>	<u>8,728</u>
	<u>\$ 48,075</u>	<u>\$ 2,783</u>	<u>\$ 50,858</u>

*The notes to financial statements are an integral  
part of these financial statements.*



Municipality Name: Town of Canora

**Project Status Information**

What is the status of your project?

JIP #	Plan Title	Is project complete and ready for use?	Is this the final claim for this project?	Date Completed or Estimated Date to be Completed (mm-dd-yyyy)	Project Status <i>Office Use only</i>
1617-004077	2016 Watermain Replacement	Yes	Yes	Oct-31-2017	Complete

Municipality Name: Town of Canora

**Revision of Estimated Cost**

Has the total estimated cost for your project(s) changed?

If yes, you MUST send a detailed explanation of the cost revision by email to [gas-tax-program@gov.sk.ca](mailto:gas-tax-program@gov.sk.ca) or by fax to (306) 767-3641.

IIP #	Plan Title	Cost Change?	If yes, please explain*	Previous Estimate Revised Estimate	Cumulative Gas Tax Funding** to end of Project	Cumulative Municipal Funding to end of Project	Cumulative Other Funding to end of Project	Cumulative Total Project Cost to end of Project	Project Status
1617-004077	2018 Watermain Replacement	Yes	Revised Cost		\$214,145.80	\$765.71	\$429,863.03	\$644,794.54	Complete
					\$207,570.31		\$415,141.25	\$622,711.56	Complete

\*If costs have changed, please explain (i.e. Select scope change, revised costs, other funding etc.)  
 \*\*Only eligible costs may be included for Gas Tax Funding

**CERTIFICATION BY MUNICIPALITY:**

I, Michael Mykytyshyn,  
 (name)

Chief Administrative Officer, of the  
 (title or position)

Town of Canora  
 (name of municipality)

certify that the information provided in this  
 Municipal Annual Expenditure Report is a true and accurate representation of the municipality's financial position with respect to the federal Gas Tax Funds. The municipality is in  
 compliance with Annex B Sections 2.3 and 3.5 and Schedule A, Section 2.1 of the Municipal Gas Tax Fund Agreement (the Agreement). I acknowledge and understand that failure  
 to comply with the terms and conditions of the Agreement may result in an event of default as per Section 8 of the Agreement.

Signature 

(signature of duly authorized signing officer for the municipality)

Date: January 29, 2018 Contact phone: 306-563-6466