

**MINUTES OF CANORA TOWN COUNCIL MEETING**  
**March 6, 2018**

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A regular meeting of Canora Town Council was held on Tuesday, March 6, 2018 at the Canora Town Council Chambers. In attendance were Mayor Gina Rakochy, Brad Gabora, James Trofimenkoff and Kerry Trask. Also in attendance were Chief Administrative Officer Michael Mykytyshyn and Leisure Services Director Aaron Herriges. Councillors Sheldon Derkatch, Brent Pelechaty and Eric Sweeney were absent. Mayor Rakochy called the meeting to order at 7 p.m.

18-39

**ADOPT AGENDA**

Trofimenkoff That the agenda be adopted as follows:  
Trask

- 1) **CALL MEETING TO ORDER**
- 2) **ADOPTION OF THE AGENDA**
- 3) **APPROVAL OF COUNCIL MINUTES**
  - a) February 13, 2018 regular meeting
- 4) **BUSINESS ARISING OUT OF THE MINUTES**
- 5) **DELEGATIONS AND PUBLIC FORUM**
- 6) **ADMINISTRATION AND COMMITTEE REPORTS**
  - a) Leisure services report
  - b) Community development report
  - c) Chief administrative officer's report
- 7) **UNFINISHED BUSINESS**
- 8) **NEW BUSINESS**
  - a) Recreation facility rates
  - b) Swimming pool staff
  - c) Pool manager salary
  - d) Bylaw enforcement services
  - e) Back lane closures
  - f) Street light request
  - g) Landfill contract extension
  - h) Special Transportation Association
  - i) Asset management workshop
  - j) Community planning workshop
  - k) 2017 Landfill inspection report
  - l) 2017 Draft financial statements
- 9) **TAX ARREARS**
  - a) Tax enforcement update
- 10) **ACCOUNTS PAYABLE**
- 11) **BYLAWS**
  - a) Bylaw No. 18-05 – to extend CWWF grant funding deadlines
  - b) Bylaw No. 18-06 – for the destruction of documents
  - c) Bylaw No. 18-07 – to authorize certain expenditures

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**12) CORRESPONDENCE**

- a) SUMA – membership benefits
- b) Canora Golf and Country Club – financial statements
- c) NEATPC – annual meeting date change
- d) SAMA – AGM registration brochure
- e) Good Spirit School Division – additional funding
- f) SaskAlert – upcoming training
- g) Water Security Agency – compliance inspection
- h) SUMA – MVC call rates
- i) Catterall and Wright – progress report
- j) Catterall and Wright – final assessment schedule
- k) FCM – Asset Management Readiness Scale
- l) Town of Carnduff – cannabis legislation

**13) GENERAL REPORTS**

- a) Development permit No. 18-01 – Terry Dennis

**14) ADJOURNMENT**

*Carried*

Councillor Sheldon Derkatch joined the meeting at 7:01 p.m.

18-40 **APPROVAL OF COUNCIL MINUTES**

Gabora Trask That the minutes of the February 13, 2018 regular meeting be approved as presented.

*Carried*

Councillor Brent Pelechaty joined the meeting at 7:04 p.m.

18-41 **CO-OP GRANT APPLICATION**

Gabora Trofimenkoff That council approve application to the Co-op Community Spaces program for \$150,000 in upgrades and/or renovations at the Civic Centre; that council agrees to meet the terms and conditions of the program, manage the construction of the project, fund any municipal share of construction costs and to fund ongoing operation and maintenance costs.

*Carried*

18-42 **RECREATION FACILITY RATES**

Derkatch Trask That council approve the three-year facility fee policy, effective April 1, 2018, as recommended by the Canora Leisure Services Board and appended to these minutes.

*Carried*

18-43 **SWIMMING POOL STAFF**

Trofimenkoff Derkatch That council hire the following swimming pool staff for 2018:

Manager	Philomina Mykytyshyn
Assistant manager	Kelly Bazuik
Full time	Abbey Sakal
Full time	Janayah Merriam
Full time	Mackenzie Gulka
Full time	Jill Gulka
Part time	Emma Mykytyshyn
Part time	Ashley Stusek
Part time	Garrett Bazuik

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Part time	Brett Popoff
Casual	Carter Matychuk
Casual	Zane Chopik
Casual	Drea Beblow
Casual	Emily Owchar

*Carried*

18-44 **POOL MANAGER SALARY**  
 Derkatch That council authorize an increase in the swimming pool manager's salary  
 Gabora to \$3,495 per month for 2018.

Councillor Brent Pelechaty requested a recorded vote.  
 For: Mayor Rakochy and Councillors Derkatch, Gabora, Trofimenkoff and Trask  
 Against: Councillor Pelechaty

*Carried*

Leisure Services Director Aaron Herriges left the meeting at 7:53 p.m.

18-45 **BACK LANE CLOSURES**  
 Derkatch That council propose the closure of the back lanes west of Lots 1 to 11  
 Trask and south of Lots 29 to 34 in Block 74, Registered Plan No. Z5383 in Canora, Saskatchewan; and further that preparation of all necessary documentation to affect the closure be authorized.

*Carried*

18-46 **STREET LIGHT REQUEST**  
 Derkatch That council table the request of Gail Quist to have a street light installed  
 Gabora across the street from her residence at 118 Charters Avenue.

*Carried*

18-47 **LANDFILL CONTRACT EXTENSION**  
 Gabora That council extend Craig Parmley's landfill operator contract for one year,  
 Trask in accordance with Section 3(a) of Bylaw 17-03.

*Carried*

18-48 **SPECIAL TRANSPORTATION ASSOCIATION**  
 Trask That council dissolve the Canora Special Transportation Association,  
 Trofimenkoff authorize the closure and transfer of related accounts and assign operation of the Handi Bus to the Town of Canora's Environment and Health portfolio.

*Carried*

18-49 **ASSET MANAGEMENT WORKSHOP**  
 Trofimenkoff That council authorize Chief Administrative Officer Michael Mykytyshyn to  
 Gabora attend the Keeping Pace With Changing Asset Management Requirements workshop to be held April 27, 2018 in Yorkton, Sask., expenses to be reimbursed by the Town.

*Carried*

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18-50 **COMMUNITY PLANNING WORKSHOP**

Trofimenkoff That council authorize Community Development Officer Brandi Zavislak to  
 Trask attend the Community Planning and Building workshop to be held April 12,  
 2018 in Melville, Sask., expenses to be reimbursed by the Town.

*Carried*

18-51 **2017 DRAFT FINANCIAL STATEMENTS**

Trofimenkoff That council approve the 2017 draft financial statements as presented.  
 Trask

*Carried*

Councillor James Trofimenkoff declared a conflict of interest regarding a payment to Gateway Co-operative in the following resolution and abstained from the vote.

18-52 **ACCOUNTS PAYABLE**

Derkatch That the following accounts be paid:  
 Gabora

<u>Ch. No.</u>	<u>Payee</u>	<u>Amount</u>
6677	Lamb, Graham	4,333.00
6678	Brazeau, Eleanore	700.00
6679	Canadian National	248.00
6680	Canora Auto Electric	85.71
6681	Canora Coin Laundry	374.64
6682	Canora Courier	190.15
6683	Canora Equipment Rentals	220.84
6684	Canora Farm Service Ltd	6,771.83
6685	Cleartech Industries Inc	1,695.91
6686	CUPE Local No. 4438	457.14
6687	DH Electric	830.21
6688	Fer-Marc Equipment	2,712.11
6689	Fincaryk, Willis	115.94
6690	Gateway Co-op	133.18
6691	Homestead Glass & Lock	88.25
6692	Home Hardware (Canora)	59.91
6693	Home Hardware (Canora)	378.64
6694	Hrynkiw, Syl	160.00
6695	Interwest Mechanical Ltd	46,753.20
6696	Investors Group Trust Co. Ltd	50.00
6697	Finning International Inc	431.75
6698	Lamb, Graham	3,000.00
6699	Ludba Construction Ltd	1,405.69
6700	Pattison Agriculture	136.29
6701	Maxim Chemical International	529.63
6702	Sask. Municipal Employees'	10,198.36
6703	Mykytyshyn, Michael	100.00
6704	Nehaj Enterprises Inc	388.60
6705	Noble, Sharon &/or Graham	92.50
6706	North East Parts & Ag Ltd	105.95
6707	Parkland Engine Rebuilders	137.32
6708	Parkland Septic Tank Services	105.00
6709	Canora Parkland Music	150.00
6710	Digital Postage on Call	1,060.90

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6711	Publications Saskatchewan	30.00
6712	Receiver General for Canada	704.00
6713	Receiver General for Canada	123.00
6714	Receiver General for Canada	516.00
6715	Rock Ridge Paintball	1,665.00
6716	Ronald Mobile Communications	485.10
6717	SaskEnergy	5,599.98
6718	Voided by the print process	0.00
6719	SaskPower	21,410.08
6720	SaskTel	127.26
6721	SaskTel	1,357.75
6722	SaskTel Mobility	357.14
6723	SGI CANADA	1,800.00
6724	Skibinsky, Brendan	25.00
6725	Solinst Canada Ltd	179.22
6726	S.U.M.A.	3,487.48
6727	Superior Forklift Ltd	714.58
6728	Sweeney, Eric	277.90
6729	Tenwolde, William	97.13
6730	The Safety Warehouse 911 Inc	219.81
6731	W & P Plumbing & Heating	22.54
6732	Westerman, Robert &/or Julia	97.13
6733	Wurth Canada Limited	160.19
EFT 48	Receiver General for Canada	18,595.95
EFT 49	Minister of Finance	17,054.83

*Carried*

18-53 **FIRST READING OF BYLAW No. 18-05**  
 Pelechaty That Bylaw Number 18-05, a bylaw to extend the deadline regarding grant  
 Trask funding under the Clean Water and Wastewater Fund (CWWF), be  
 introduced and read a first time.

*Carried*

18-54 **SECOND READING OF BYLAW No. 18-05**  
 Gabora That Bylaw No. 18-05 be read a second time.  
 Pelechaty

*Carried*

18-55 **THIRD READING OF BYLAW No. 18-05**  
 Trofimenkoff That Bylaw No. 18-05 be given a third reading at this meeting.  
 Derkatch

*Carried unanimously*

18-56 **ADOPTION OF BYLAW No. 18-05**  
 Pelechaty That Bylaw No. 18-05 be read a third time and adopted.  
 Trofimenkoff

*Carried*

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18-57 **FIRST READING OF BYLAW No. 18-06**  
Gabora That Bylaw Number 18-06, a bylaw for the destruction of documents, be  
Pelechaty introduced and read a first time.  
*Carried*

18-58 **SECOND READING OF BYLAW No. 18-06**  
Pelechaty That Bylaw No. 18-06 be read a second time.  
Derkatch  
*Carried*

18-59 **THIRD READING OF BYLAW No. 18-06**  
Trofimenkoff That Bylaw No. 18-06 be given a third reading at this meeting.  
Gabora  
*Carried unanimously*

18-60 **ADOPTION OF BYLAW No. 18-06**  
Pelechaty That Bylaw No. 18-06 be read a third time and adopted.  
Trask  
*Carried*

18-61 **FIRST READING OF BYLAW No. 18-07**  
Trofimenkoff That Bylaw Number 18-07, a bylaw to authorize certain expenditures, be  
Pelechaty introduced and read a first time.  
*Carried*

18-62 **SECOND READING OF BYLAW No. 18-07**  
Trask That Bylaw No. 18-07 be read a second time.  
Pelechaty  
*Carried*

18-63 **THIRD READING OF BYLAW No. 18-07**  
Derkatch That Bylaw No. 18-07 be given a third reading at this meeting.  
Trask  
*Carried unanimously*

18-64 **ADOPTION OF BYLAW No. 18-07**  
Pelechaty That Bylaw No. 18-07 be read a third time and adopted.  
Trofimenkoff  
*Carried*

18-65 **CORRESPONDENCE**  
Derkatch That the following items of correspondence are acknowledged as received  
Trofimenkoff and be filed:  
a) SUMA – membership benefits  
b) Canora Golf and Country Club – financial statements  
c) NEATPC – annual meeting date change  
d) SAMA – AGM registration brochure  
e) Good Spirit School Division – additional funding  
f) SaskAlert – upcoming training  
g) Water Security Agency – compliance inspection

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- h) SUMA – MVC call rates
- i) Catterall and Wright – progress report
- j) Catterall and Wright – final assessment schedule
- k) FCM – Asset Management Readiness Scale
- l) Town of Carnduff – cannabis legislation

*Carried*

18-66 **GENERAL REPORTS**

Gabora That the following reports are acknowledged as received and the written  
 Derkatch ones be filed:

- a) Development permit No. 18-01 – Terry Dennis

*Carried*

18-67 **ADJOURNMENT**

Trask That the meeting be adjourned.

Trofimenkoff

*Carried*

Meeting adjourned at 8:41 p.m.

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 Mayor

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 Chief Administrative Officer

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