

MINUTES OF CANORA TOWN COUNCIL MEETING
December 19, 2017

A regular meeting of Canora Town Council was held on Tuesday, December 19, 2017 at the Canora Town Council Chambers. In attendance were: Mayor Gina Rakochy, Councillors Sheldon Derkatch, Brad Gabora, James Trofimenkoff and Kerry Trask. Also in attendance were Chief Administrative Officer Michael Mykytyshyn and Community Development Officer Brandi Zavislak. Councillors Brent Pelechaty and Eric Sweeney were absent. Mayor Rakochy called the meeting to order at 7 p.m.

17-349

ADOPT AGENDA

Trofimenkoff That the agenda be adopted as follows:
Derkatch

- 1) **CALL MEETING TO ORDER**
- 2) **ADOPTION OF THE AGENDA**
- 3) **APPROVAL OF COUNCIL MINUTES**
 - a) December 5, 2017 regular meeting
- 4) **BUSINESS ARISING OUT OF THE MINUTES**
- 5) **DELEGATIONS AND PUBLIC FORUM**
- 6) **ADMINISTRATION AND COMMITTEE REPORTS**
 - a) Leisure services report
 - b) Community development report
 - c) Chief administrative officer's report
- 7) **UNFINISHED BUSINESS**
- 8) **NEW BUSINESS**
 - a) Project tenders
 - b) Landfill gate fees
 - c) Elevator demolition
 - d) Inventory policy
 - e) Cancel cheque
 - f) Request for extension
- 9) **TAX ARREARS**
- 10) **ACCOUNTS PAYABLE**
- 11) **BYLAWS**
 - a) Bylaw No. 17-22 – to enter into a land lease agreement
 - b) Bylaw No. 17-23 – to enter into a street rehabilitation funding agreement
- 12) **CORRESPONDENCE**
 - a) Eric Saunders – fluoridated water supply
 - b) CFIB – annual property tax report
 - c) AWSA – annual general meeting
 - d) Collins Barrow – engagement letters
 - e) SUMA – membership and benefits
 - f) Trans Canada Trail – trail updates
 - g) Water Security Agency – permit for construction

Initials

Initials

13) GENERAL REPORTS

a) Demolition permit No. 17-07 – Viterra

14) ADJOURNMENT

Carried

17-350 **APPROVAL OF COUNCIL MINUTES**

Trask That the minutes of the December 5, 2017 regular meeting be approved
Gabora as presented.

Carried

17-351 **SIGN CORRIDOR RENTAL RATE**

Trofimenkoff That council increase the sign corridor rental fee to \$155, taxes included,
Trask per year, effective January 1, 2018.

Carried

Community Development Officer Brandi Zavislak left the meeting at 7:24 p.m.

17-352 **PROJECT TENDERS**

Derkatch That council award the contract for the water treatment system piping,
Trofimenkoff control and chemical feed upgrade project to Interwest Mechanical Ltd. of
Saskatoon, Sask. at the tendered bid of \$104,000.00.

Carried

17-353 **LANDFILL GATE FEES**

Gabora That council set the following landfill gate fees, effective January 1, 2018:

Trask	Automobile	\$5
	Half-ton truck or utility trailer	\$10
	One-ton truck	\$30
	Truck or trailer between one-ton and semi, single axle	\$50
	Truck or trailer between one-ton and semi, tandem axle	\$100
	Semi-trailer truck	\$200
	Compostables	Free, residents only
	Annual contractor's fee (compostables only)	\$300
	Non-residents pay double the above rates	

Carried

17-354 **ELEVATOR DEMOLITION**

Derkatch That council authorize the deposit of the demolition debris from the
Gabora Viterra elevator at the Canora landfill for a flat fee of \$35,000.00 with all
excavation, covering and monitoring of the site at the contractor's expense
and provided all Saskatchewan Environment requirements are met.

Carried

Councillor Eric Sweeney joined the meeting at 7:55 p.m.

17-355 **INVENTORY POLICY**

Derkatch That council revise its accounting policy so that low-cost materials used in
Trask day-to-day operations that are kept on hand and that may be carried over
into subsequent fiscal periods be expensed at the time of purchase and
not included in the Town's inventory and tracking system.

Carried

Initials

Initials

17-356 **CANCEL CHEQUE**
 Trofimenkoff That council cancel the following cheque:
 Sweeney No. 6410 Minister of Finance \$274.85
Carried

17-357 **REQUEST FOR EXENSION**
 Trask That council extend the deadline under Section 6 of Dave and Tuk Knox's
 Derkatch offer to purchase Lot 8, Block 8, Plan X3031 to October 4, 2018.
Carried

Councillor James Trofimenkoff declared a conflict of interest regarding a payment to Gateway Co-operative in the following resolution and abstained from the vote.

17-358 **ACCOUNTS PAYABLE**
 Gabora That the following accounts be paid:
 Sweeney

<u>Chq. No.</u>	<u>Payee</u>	<u>Amount</u>
6479	94.1 The Fox	231.00
6480	A&S Transport Ltd	85.91
6481	Baron, Kevin	108.00
6482	Billy, Alex	138.75
6483	Canadian National	263.75
6484	Canora Auto Electric	198.64
6485	Canora Auto Electric	1,342.52
6486	Canora Coin Laundry	92.40
6487	Canora Community Curling Club	842.41
6488	Canora Courier	47.25
6489	Canora Farm Service Ltd	82.19
6490	Canora Farm Service Ltd	4,774.76
6491	Canora & District Fire Dept	1,000.00
6492	Catterall & Wright	17,816.18
6493	Cleartech Industries Inc	1,169.70
6494	DH Electric	7,326.00
6495	Gateway Co-op	666.15
6496	Grain & General Services Union	25.00
6497	Hladun, Paul &/or Bernice	138.75
6498	Homestead Glass & Lock	9.99
6499	IC Sales & Service	114.33
6500	Jay's Transportation Group Ltd	86.00
6501	Kal Tire	27.30
6502	Lamb, Graham	4,333.00
6503	Leniuk, John &/Or Joanne	92.50
6504	Ludba Construction Ltd	1,286.25
6505	Meridan Inspections Ltd	157.50
6506	Molyneaux, Randy	100.00
6507	Ottenbreit Sanitation Services	16,313.04
6508	Collins Barrow PQ LLP	3,441.00
6509	Parmley, Craig	1,500.00
6510	Penguin Refrigeration	107.95
6511	Digital Postage on Call	2,100.00
6512	Practical Labour Relations Inc	250.00

 Initials

 Initials

6513	Prystay, Nestor &/Or Elaine	130.43
6514	Renegade Plumbing and Heating	368.80
6515	Ripa, Polly	138.75
6516	Rocky Mountain Phoenix	118.77
6517	SaskEnergy	1,933.16
6518	SaskPower	1,951.11
6519	SaskTel	126.92
6520	Schamber, Ray &/Or Janice	80.00
6521	Senechal, Dwayne	196.08
6522	Sask Government Insurance	769.06
6523	Source Embroidery &	362.97
6524	Stiles, Morgan &/or Julia	138.75
6525	Sturgis and District	882.00
6526	Walker Projects	2,953.87
6527	Weinbender, Jocelyn	125.00
6528	Westcon Equipment Rentals	3,458.88
EFT 36	Receiver General for Canada	15,507.66
EFT 37	SaskEnergy	1,399.72
EFT 38	SaskPower	8,484.29
EFT 39	CU CREDIT Payment Processing	4,553.81
EFT 40	Minister of Finance	124.66

Carried

17-359 **FIRST READING OF BYLAW No. 17-22**
 Sweeney That Bylaw Number 17-22, a bylaw to enter into a land lease agreement,
 Trask be introduced and read a first time.

Carried

17-360 **SECOND READING OF BYLAW No. 17-22**
 Derkatch That Bylaw No. 17-22 be read a second time.
 Gabora

Carried

17-361 **THIRD READING OF BYLAW No. 17-22**
 Trofimenkoff That Bylaw No. 17-22 be given a third reading at this meeting.
 Derkatch

Carried unanimously

17-362 **ADOPTION OF BYLAW No. 17-22**
 Sweeney That Bylaw No. 17-22 be read a third time and adopted.
 Trask

Carried

17-363 **FIRST READING OF BYLAW No. 17-23**
 Gabora That Bylaw Number 17-23, a bylaw to enter into a street rehabilitation
 Sweeney funding agreement, be introduced and read a first time.

Carried

 Initials

 Initials

17-364 **SECOND READING OF BYLAW No. 17-23**
Sweeney That Bylaw No. 17-23 be read a second time.
Trofimenkoff

Carried

17-365 **THIRD READING OF BYLAW No. 17-23**
Trofimenkoff That Bylaw No. 17-23 be given a third reading at this meeting.
Trask

Carried unanimously

17-366 **ADOPTION OF BYLAW No. 17-23**
Trask That Bylaw No. 17-23 be read a third time and adopted.
Derkatch

Carried

17-367 **CORRESPONDENCE**
Trofimenkoff That the following items of correspondence are acknowledged as received
Gabora and be filed:

- a) Eric Saunders – fluoridated water supply
- b) CFIB – annual property tax report
- c) AWSA – annual general meeting
- d) Collins Barrow – engagement letters
- e) SUMA – membership and benefits
- f) Trans Canada Trail – trail updates
- g) Water Security Agency – permit for construction

Carried

17-368 **GENERAL REPORTS**
Derkatch That the following reports are acknowledged as received and the written
Sweeney ones be filed.
a) Demolition permit No. 17-07 – Viterra

Carried

17-369 **ADJOURNMENT**
Sweeney That the meeting be adjourned.
Trofimenkoff

Carried

Meeting adjourned at 8:12 p.m.

Mayor

Chief Administrative Officer

Initials

Initials