

**MINUTES OF CANORA TOWN COUNCIL MEETING**  
**January 7, 2014**

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A regular meeting of Canora Town Council was held on Tuesday, January 7, 2014 at the Canora Town Council Chambers. In attendance were Mayor Terry Dennis, Councillors Matthew Nehaj, Gina Rakochy, Cory O'Dell, Randy Sigurdson, James Trofimenkoff and Syl Hrynkiw. Also in attendance were Chief Administrative Officer Michael Mykytyshyn, Community Development Officer Jo-Anne Sigurdson and Leisure Services Director Chelsey Exner. Mayor Dennis called the meeting to order at 7 p.m.

#14-01  
Rakochy  
Sigurdson

**ADOPT AGENDA**

That the agenda be adopted as follows:

- 1) **CALL MEETING TO ORDER**
- 2) **ADOPTION OF THE AGENDA**
- 3) **APPROVAL OF COUNCIL MINUTES**
  - a) December 17, 2013 regular meeting
- 4) **BUSINESS ARISING OUT OF THE MINUTES**
- 5) **DELEGATIONS**
- 6) **DEPARTMENT HEAD ISSUES**
  - a) Leisure services report
  - b) Chief administrative officer's report
- 7) **UNFINISHED BUSINESS**
- 8) **NEW BUSINESS**
  - a) Leisure services director
  - b) Staff resignation
  - c) Community development officer
  - d) Council appointments
  - e) Public hearing – discretionary use
  - f) Public hearing – discretionary use
  - g) Electrical proposals
  - h) Plumbing proposals
  - i) Proposed subdivision
  - j) Trakkers request
- 9) **TAX ARREARS**
  - a) Tax enforcement update
- 10) **ACCOUNTS PAYABLE**
- 11) **BYLAWS**
- 12) **CORRESPONDENCE**
  - a) SS. Peter and Paul Parish – sign corridor
  - b) SAMA – annual meeting
  - c) SUMA – annual general meeting
  - d) SUMA – convention resolutions
  - e) SUMA – 2012-2013 financial statements

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Initials

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**13) REPORTS**

a) Bank reconciliations – November 2013

**14) ADJOURNMENT**

*Carried*

#14-02 **APPROVAL OF COUNCIL MINUTES**

Trofimenkoff That the minutes of the December 17, 2013 regular meeting be approved  
Hrynkiw as presented.

*Carried*

Leisure Services Director Chelsey Exner left the meeting at 7:09 p.m.

#14-03 **OPEN PUBLIC HEARING**

Hrynkiw That council suspend its regular meeting and open a public hearing  
Nehaj regarding the operation of a sewing craft shop as a discretionary use at  
Lot 1, Block 34, Plan AA5526.

*Carried*

The hearing was deemed unnecessary after it was reported that Lot 1, Block 34, Plan AA5526 had subsequently been purchased by someone other than the discretionary use applicant.

#14-04 **CLOSE PUBLIC HEARING**

Rakochoy That council close the public hearing regarding the operation of a sewing  
Hrynkiw craft shop as a discretionary use at Lot 1, Block 34, Plan AA5526.

*Carried*

#14-05 **DISCRETIONARY USE APPLICATION**

O'Dell That council table the decision regarding the operation of a sewing craft  
Sigurdson shop as a discretionary use at Lot 1, Block 34, Plan AA5526

*Carried*

Community Development Officer Jo-Anne Sigurdson left the meeting at 7:14 p.m.

#14-06 **LEISURE SERVICES DIRECTOR**

Hrynkiw That council hire Chelsey Exner as Leisure Services Director at an annual  
Rakochoy salary of \$42,000, effective December 23, 2013.

*Carried*

#14-07 **STAFF RESIGNATION**

Trofimenkoff That council accept the resignation of General Office Clerk Jo-Anne  
O'Dell Sigurdson, effective January 3, 2014.

*Carried*

Councillor Randy Sigurdson declared a conflict of interest and left the meeting at 7:17 p.m.

#14-08 **COMMUNITY DEVELOPMENT OFFICER**

O'Dell That council hire Jo-Anne Sigurdson as Community Development Officer  
Trofimenkoff at an annual salary of \$40,000, effective January 6, 2014.

*Carried*

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Councillor Sigurdson rejoined the meeting at 7:19 p.m.

#14-09  
Nehaj  
Rakochoy

**COUNCIL APPOINTMENTS**

That council make the following appointments:

	<u>Term expiry date</u>
<b>TOWN SOLICITOR</b>	
Rusnak Balacko Kachur Rusnak	Dec. 31, 2014
<b>AUDITOR</b>	
Collins Barrow	Dec. 31, 2014
<b>INSPECTORS</b>	
Senior Public Works Operator David Wasyliv	
- Untidy premises	perpetual
- Dutch elm disease	perpetual
PRY Security	
- Bylaw enforcement	perpetual
Meridan Inspection Services	
- Building inspection	perpetual
<b>ASSESSOR &amp; TREASURER</b>	
Chief Administrative Officer Michael Mykytyshyn	perpetual
<b>CANORA PUBLIC LIBRARY BOARD</b>	
Irene Skurat	Dec. 31, 2014
<b>PARKLAND REGIONAL LIBRARY BOARD</b>	
Councillor James Trofimenkoff (alternate)	Dec. 31, 2014
<b>CANORA AGRICULTURAL SOCIETY</b>	
Councillor Cory O'Dell	Dec. 31, 2014
Councillor Syl Hryniw (alternate)	Dec. 31, 2014
<b>CANORA &amp; DISTRICT RURAL FIRE PROTECTION BOARD</b>	
Councillor Gina Rakochoy	Dec. 31, 2014
Councillor Syl Hryniw	Dec. 31, 2014
<b>EAST CENTRAL TOURISM REGION</b>	
Councillor Gina Rakochoy	Dec. 31, 2014
Mayor Terry Dennis (alternate)	Dec. 31, 2014
<b>CANORA WELCOME STATUE COMMITTEE</b>	
Councillor Syl Hryniw	Dec. 31, 2014
<b>STAFF OCCUPATIONAL HEALTH AND SAFETY COMMITTEE</b>	
Councillor Cory O'Dell	Dec. 31, 2014
Councillor Syl Hryniw (alternate)	Dec. 31, 2014
Chief Administrative Officer Michael Mykytyshyn	Dec. 31, 2014
Administrative Assistant Courtney Bourassa	Dec. 31, 2014
Two Town employees	perpetual
One Fire Dept. member	perpetual
<b>COMMUNITY PLANNING COMMISSION</b>	
Councillor James Trofimenkoff	Dec. 31, 2014
Councillor Matthew Nehaj	Dec. 31, 2014
Rod Petrychyn	Dec. 31, 2014
Glenn Dutchak	Dec. 31, 2014

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Deryl Ortynsky Dec. 31, 2014

**DEVELOPMENT APPEALS BOARD**

Bill Foreman Dec. 31, 2014

Ernie Gabora Dec. 31, 2014

**CANORA AND DISTRICT COMMUNITY BENEVOLENT FUND  
ADMINISTRATIVE COMMITTEE INC.**

Mayor Terry Dennis perpetual

Councillor Gina Rakochy (alternate) perpetual

**DISTRICT 19 JOINT COMMITTEE**

Councillor Randy Sigurdson perpetual

**UPPER ASSINIBOINE RIVER BASIN STUDY COMMITTEE**

Councillor Randy Sigurdson perpetual

**NORTH EAST AREA TRANSPORTATION PLANNING COMMITTEE**

Councillor Randy Sigurdson perpetual

Councillor James Trofimenkoff perpetual

**NORTH EASTERN MUNICIPALITIES ASSOCIATION**

Senior Public Works Operator Dave Wasyliv perpetual

Water Treatment Plant Operator Wes Popoff perpetual

**CANORA SPECIAL TRANSPORTATION ASSOCIATION**

Councillor Cory O'Dell perpetual

Councillor Randy Sigurdson (alternate) perpetual

**CANORA RURAL PUBLIC UTILITY BOARD (non-voting  
representative)**

Councillor Syl Hrynkiw Dec. 31, 2014

Mayor Terry Dennis Dec. 31, 2014

**PEST CONTROL OFFICER**

Vince Bailey Dec. 31, 2014

**COMMUNITY (ECONOMIC) DEVELOPMENT COMMISSION**

Councillor James Trofimenkoff Dec. 31, 2014

Councillor Matthew Nehaj (alternate) Dec. 31, 2014

Rick Kozmanuik Dec. 31, 2014

Curt Nordin Dec. 31, 2014

Mike Davis Dec. 31, 2014

Syl Hrynkiw Dec. 31, 2014

Shannon Leson Dec. 31, 2014

Cory O'Dell Dec. 31, 2014

Shyla Yannoulis Dec. 31, 2014

Dana Antonovitch Dec. 31, 2015

**LEISURE SERVICES BOARD**

Councillor Syl Hrynkiw Dec. 31, 2014

Councillor Cory O'Dell (alternate) Dec. 31, 2014

Tammy Bobyk Dec. 31, 2016

Brent Woloshyn Dec. 31, 2016

Ernie Kozak Dec. 31, 2016

Deb Gabora Dec. 31, 2016

Shannon Leson Dec. 31, 2015

Gina Rakochy Dec. 31, 2015

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Mike Kwas	Dec. 31, 2016
Kelsey Magnusson	Dec. 31, 2016
Two CCS representatives	Dec. 31, 2014

**TOURISM COMMITTEE**

Councillor Gina Rakochy	Dec. 31, 2014
Councillor James Trofimenkoff (alternate)	Dec. 31, 2014
Ernie Mazur	Dec. 31, 2014
Patty Kolodzjieski	Dec. 31, 2014
Larry Lesyk	Dec. 31, 2014
Joy Stusek	Dec. 31, 2014
Val Morozoff	Dec. 31, 2014
Ken Wasyliv	Dec. 31, 2014

**CANORA COMMUNITY CHILD CARE CENTRE INC.**

Councillor Randy Sigurdson	Dec. 31, 2014
Councillor James Trofimenkoff (alternate)	Dec. 31, 2014

**MACKENZIE SOCIETY VENTURES BOARD**

Councillor James Trofimenkoff	Dec. 31, 2014
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**PARKLAND COLLEGE PRESIDENT'S ADVISORY COUNCIL**

Mayor Terry Dennis	perpetual
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**WHITESAND RIVER ADVISORY COMMITTEE**

Councillor Syl Hrynkiw	Dec. 31, 2014
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**CANORA AND DISTRICT HEALTH CARE FOUNDATION**

Councillor Cory O'Dell	Dec. 31, 2014
Councillor Randy Sigurdson	Dec. 31, 2014

**GOOD SPIRIT PROVINCIAL PARK ADVISORY GROUP**

Councillor Matthew Nehaj	Dec. 31, 2014
Councillor James Trofimenkoff	Dec. 31, 2014

**EMERGENCY MEASURES ORGANIZATION COMMITTEE**

Control committee  
 Mayor Terry Dennis  
 Councillor Syl Hrynkiw  
 Councillor Gina Rakochy

Emergency Social Services Karen Wishlow	Dec. 31, 2014
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Communications Michelle Molyneaux Larry Davies	Dec. 31, 2014 Dec. 31, 2014
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Transportation Caryn Barnett	Dec. 31, 2014
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Ministerial Pastor Mavis Watson Father Joakim Rac	Dec. 31, 2014 Dec. 31, 2014
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RCMP Sgt. Matt Stringfellow	Dec. 31, 2014
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Initials

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Initials

Fire department  
Mark Carlson Dec. 31, 2014

Ambulance  
Wally Huebert Dec. 31, 2014  
Mary Huebert Dec. 31, 2014

Canora Hospital  
Jennifer Martin Dec. 31, 2014  
Deb Stroeder Dec. 31, 2014

Gateway Lodge  
Leanne Buchinski Dec. 31, 2014  
Deb Stroeder Dec. 31, 2014

Canora Medical Clinic  
Dianne Kotyk Dec. 31, 2014

Public Works  
David Wasyliw Dec. 31, 2014

Leisure Services  
Chelsey Exner Dec. 31, 2014

Chief Administrative Officer  
Michael Mykytyshyn Dec. 31, 2014

**EMERGENCY MEASURES ORGANIZATION COORDINATOR**  
Larry Lesyk perpetual

**CANORA COMPOSITE SCHOOL COMMUNITY COUNCIL**  
Councillor Randy Sigurdson perpetual  
Councillor Gina Rakochy (alternate) perpetual

*Carried*

#14-10 **OPEN PUBLIC HEARING**  
Nehaj That council suspend its regular meeting and open a public hearing  
Rakochy regarding the operation of a home occupation as a discretionary use at  
Lot 2, Block 31, Plan AA5526.

*Carried*

No personal or written representations were received.

#14-11 **CLOSE PUBLIC HEARING**  
Nehaj That council close the public hearing regarding the operation of a home  
Trofimenkoff occupation as a discretionary use at Lot 2, Block 31, Plan AA5526.

*Carried*

#14-12 **DISCRETIONARY USE APPLICATION**  
Hrynkiw That council approve the operation of a home occupation as a  
Sigurdson discretionary use at Lot 2, Block 31, Plan AA5526

*Carried*

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#14-13 **IN CAMERA**  
Hrynkiw That council proceed in camera at 7:31 p.m.  
Rakochoy

*Carried*

Councillor Matthew Nehaj declared a conflict of interest and left council chambers at 7:41 p.m.

#14-14 **RECONVENE MEETING**  
Rakochoy That council come out of camera at 7:47 p.m.  
Sigurdson

*Carried*

#14-15 **PLUMBING PROPOSALS**  
Rakochoy That council accept the following plumbing proposal for 2014:  
Trofimenkoff Nehaj Enterprises \$65 per hour

*Carried*

Councillor Nehaj rejoined the meeting at 7:49 p.m.

#14-16 **ELECTRICAL PROPOSALS**  
Nehaj That council accept the following electrical proposal for 2014:  
Sigurdson DH Electric \$50 per hour

*Carried*

#14-17 **TRAKKERS REQUEST**  
Hrynkiw That council approve the request of Trakkers Snow Club to temporarily  
Nehaj place a storage building on Town of Canora property.

*Carried*

Councillor Syl Hrynkiw declared a conflict of interest regarding the following resolution.

14-18 **ACCOUNTS PAYABLE**  
Nehaj That the following accounts be paid:  
Sigurdson

<u>Ch. No.</u>	<u>Payee</u>	<u>Amount</u>
1200	Aspect Plumbing Heating	5,723.13
1201	Void during printing	0.00
1202	Void during printing	0.00
1203	Void during printing	0.00
1204	Void during printing	0.00
1205	Void during printing	0.00
1206	Void during printing	0.00
1207	Void during printing	0.00
1208	Void during printing	0.00
1209	Void during printing	0.00
1210	Void during printing	0.00
1211	Aspect Plumbing Heating	576.25
1212	Canadian National	15.75
1213	Key Chevrolet Cadillac	28.56
1214	Canora Coin Laundry	67.20
1215	Canora Coin Laundry	361.20
1216	Canora Courier	312.06

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1217	Canora & District Health	648.85
1218	Canora Equipment Rentals	7.70
1219	Canora Farm Service Ltd	151.33
1220	Canora Farm Service Ltd	2,598.34
1221	Canora Pharmacy	61.41
1222	CUPE Local No. 4438	422.29
1223	Dennis' Foods	1,009.21
1224	Good Spirit School Division	10,289.98
1225	Everitt Consulting	1,465.65
1226	Gabora Electric	1,987.13
1227	Gateway Co-op	116.40
1228	Hi-Way Welding	6,232.72
1229	Homestead Glass & Lock	251.80
1230	Hudson Bay Route Association	100.00
1231	IC Sales & Service	36.30
1232	IC Sales & Service	13.20
1233	Investors Group Trust Co. Ltd	50.00
1234	Jay's Moving	526.63
1235	Kotyk, Shane	263.98
1236	Lamb, Graham	3,000.00
1237	Maple Farm Equipment	2,608.87
1238	Marendiuk, Leonard	485.00
1239	Sask. Municipal Employees	8,088.30
1240	Munisoft	3,701.50
1241	Mykytyshyn, Michael	100.00
1242	Nehaj Enterprises Inc	101.18
1243	Nehaj Enterprises Inc	341.83
1244	Palchewich, Elizabeth	578.50
1245	Collins Barrow PQ LLP	2,915.00
1246	Parkland College	1,000.00
1247	Digital Postage on Call	1,059.45
1248	Premium Fire Protection	418.96
1249	Purolator Courier Ltd	98.83
1250	Purolator Courier Ltd	43.56
1251	Receiver General for Canada	13,779.90
1252	SaskEnergy	6,317.88
1253	SaskPower	8,642.15
1254	SaskTel	120.35
1255	SaskTel	1,413.40
1256	SaskTel Mobility	283.77
1257	Stankewich, Walter	118.13
1258	S.U.M.A.	1,055.25
1259	S.U.M.A.	1,591.13
1260	Swervns Repair	327.53
1261	Swetleshnoff, Chad	80.00
1262	The Flower Mill	109.50
1263	Town of Canora - Taxes	474.58
1264	Tratch, Shawn	976.39
1265	Trofimenkoff, James	198.90
1266	Wolseley Cda-Mdwst Reg'n	316.31

*Carried*

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Initials

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Initials



#14-19 **CORRESPONDENCE**

Trofimenkoff That the following items of correspondence are acknowledged as received  
Hrynkiw and be filed:

- a) SS. Peter and Paul Parish – sign corridor
- b) SAMA – annual meeting
- c) SUMA – annual general meeting
- d) SUMA – convention resolutions
- e) SUMA – 2012-2013 financial statements

*Carried*

#14-20 **REPORTS**

Rakochoy That the following reports are acknowledged as received and the written  
Nehaj ones be filed:

- a) Bank reconciliations – November 2013

*Carried*

#14-21 **ADJOURNMENT**

Rakochoy That the meeting be adjourned.  
O'Dell

*Carried*

Meeting adjourned at 7:57 p.m.

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Mayor

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Chief Administrative Officer

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