

MINUTES OF CANORA TOWN COUNCIL MEETING
November 7, 2017

A regular meeting of Canora Town Council was held on Tuesday, November 7, 2017 at the Canora Town Council Chambers. In attendance were: Mayor Gina Rakochy, Councillors Sheldon Derkatch, Brent Pelechaty, Eric Sweeney, James Trofimenkoff and Kerry Trask. Also in attendance were Chief Administrative Officer Michael Mykytyshyn and Leisure Services Director Aaron Herriges. Councillor Brad Gabora was absent. Mayor Rakochy called the meeting to order at 7 p.m.

17-282

ADOPT AGENDA

Trofimenkoff That the agenda be adopted as follows:
Trask

- 1) **CALL MEETING TO ORDER**
- 2) **ADOPTION OF THE AGENDA**
- 3) **APPROVAL OF COUNCIL MINUTES**
 - a) October 17, 2017 regular meeting
- 4) **BUSINESS ARISING OUT OF THE MINUTES**
- 5) **DELEGATIONS AND PUBLIC FORUM**
- 6) **ADMINISTRATION AND COMMITTEE REPORTS**
 - a) Leisure services report
 - b) Community development report
 - c) Chief administrative officer's report
- 7) **UNFINISHED BUSINESS**
- 8) **NEW BUSINESS**
 - a) Collective bargaining
 - b) Medical clinic lease agreement
 - c) SUMA resolution
 - d) Water and sewer rates
 - e) Cancel cheques
 - f) Staff training
 - g) Council appointments
 - h) Annual Christmas greeting
 - i) District Board of Revision agreement
 - j) Estate notification
- 9) **TAX ARREARS**
 - a) Tax enforcement report
- 10) **ACCOUNTS PAYABLE**
- 11) **BYLAWS**
- 12) **CORRESPONDENCE**
 - a) Water Security Agency – PDWA
 - b) Water Security Agency – PDWA rescinded
 - c) Canora Composite School – annual scholarship
 - d) All-Net Municipal Solutions – municipal communications
 - e) Saskatchewan Housing Corp. – operating surplus

Initials

Initials

- f) Town of Lumsden – SUMA resolution
- g) Sensus – audit services
- h) Canora RCMP – community policing report
- i) Taxervice – tax collection services
- j) Munisight – municipal software

13) GENERAL REPORTS

- a) Bank reconciliations – August 2017
- b) PRY Security – bylaw enforcement reports

14) ADJOURNMENT

Carried

17-283 **APPROVAL OF COUNCIL MINUTES**

Derkatch That the minutes of the October 17, 2017 regular meeting be approved
Sweeney as presented.

Carried

Leisure Services Director Aaron Herriges left the meeting at 7:08 p.m.

17-284 **CANCEL CHEQUES**

Derkatch That council cancel the following cheques:
Sweeney

No. 4634	Ashley Stusek	\$40.00
No. 6192	Cleartech Industries	\$2,042.74
No. 6292	Walter Homeniuk	\$510.16

Carried

17-285 **STAFF TRAINING**

Trofimenkoff That council authorize Labourer I Eric Boychuk to attend the Class 1
Trask Wastewater Treatment and Collection training to be held January 22 to 26,
2018 by Saskatchewan Polytechnic in Saskatoon, Sask., expenses to be
reimbursed by the Town.

Carried

17-286 **STAFF TRAINING**

Derkatch That council authorize Administrative Assistant Courtney Bourassa to
Trask attend the Municipal Leadership Development Program (MLDP) Human
Resources in the Municipal Workplace training to be held November 30,
2017 in Preeceville, Sask., expenses to be reimbursed by the Town.

Carried

17-287 **COUNCIL APPOINTMENTS**

Trask That council appoint Mayor Gina Rakochy to the Canora Community
Sweeney Child Care Centre Inc.

Carried

17-288 **DISTRICT BOARD OF REVISION AGREEMENT**

Sweeney That council agree to increase the board member remuneration to \$100
Trofimenkoff per day; secretary remuneration to \$20 per hour; meal expense allowance
to \$27 per day, and training workshop remuneration to \$100 per day under
the North East District Board of Revision agreement.

Carried

Initials

Initials

17-289
Derkatch
Trask

ESTATE NOTIFICATION

That council authorize Chief Administrative Officer Michael Mykytyshyn to sign the release on behalf of the CN Station House Museum regarding the distribution of the estate for Donald John Prodanchuk.

Carried

Councillor James Trofimenkoff declared a conflict of interest regarding a payment to Gateway Co-operative in the following resolution and abstained from the vote.

17-290
Trask
Sweeney

ACCOUNTS PAYABLE

That the following accounts be paid:

<u>Chq. No.</u>	<u>Payee</u>	<u>Amount</u>
6323	Acklands Grainger	72.96
6324	Tammy Bobyk-Jacquemart	92.50
6325	Canora Courier	196.44
6326	Canora Farm Service Ltd	1,200.95
6327	CUPE Local No. 4438	463.81
6328	Dekra-Lite Industries Inc	1,859.79
6329	DH Electric	1,183.22
6330	Good Spirit School Division	55,832.64
6331	Gabora, Brad	46.80
6332	Gateway Co-op	284.52
6333	Grand & Toy Limited	105.18
6334	Hach Sales & Service Canada Ltd	483.97
6335	Homestead Glass & Lock	515.99
6336	K & T Autobody	171.58
6337	Kondratroff, Elena &.or Noland	160.95
6338	Kuzyk, Olga	92.50
6339	Lamb, Graham	3,000.00
6340	Lamb, Graham	555.00
6341	Sask. Municipal Employees'	10,034.30
6342	VOID-wrong payment type	0.00
6343	Munisoft	349.87
6344	Municipal Leadership	152.25
6345	North Eastern	2,373.29
6346	North Fringe Industrial	546.84
6347	Parkland Septic Tank Services	105.00
6348	Pinkerton, Debra	160.95
6349	Purolator Courier Ltd	377.64
6350	Rakochoy, Danny	570.94
6351	Receiver General for Canada	16,009.88
6352	Redhead Equipment	457.19
6353	Renegade Plumbing and Heating	629.86
6354	Renegade Plumbing and Heating	138.75
6355	Rewakowsky, Darcy	10.30
6356	Rice Construction Ltd	2,720.30
6357	Rocky Mountain Phoenix	2,789.43
6358	Rocky Mountain Phoenix	3,750.60
6359	Royal Canadian Legion	55.00
6360	Royal Canadian Legion	75.00
6361	Rusnak Balacko Kachur & Rusnak	1,177.34
6362	SaskEnergy	1,902.40

Initials

Initials

6363	SaskPower	13,461.01
6364	SaskTel	126.94
6365	SaskTel	1,450.40
6366	SaskTel Mobility	402.25
6367	Septic - Vac	7,350.00
6368	Ministry of Social Services	1.08
6369	Source Embroidery &	222.00
6370	S.U.M.A.	3,054.86
6371	Taylor, Robert	25.00
6372	Taylor, Jay &/or Clair	100.00
6373	Town of Canora	28.00
6374	Xerox Canada Ltd	584.01

Carried

17-291 **CORRESPONDENCE**

Trofimenkoff Sweeney That the following items of correspondence are acknowledged as received and be filed:

- a) Water Security Agency – PDWA
- b) Water Security Agency – PDWA rescinded
- c) Canora Composite School – annual scholarship
- d) All-Net Municipal Solutions – municipal communications
- e) Saskatchewan Housing Corp. – operating surplus
- f) Town of Lumsden – SUMA resolution
- g) Sensus – audit services
- h) Canora RCMP – community policing report
- i) Taxervice – tax collection services
- j) Munisight – municipal software

Carried

Councillor Brent Pelechaty left the meeting at 8:40 p.m.

17-292 **COUNCIL CODE OF CONDUCT**

Derkatch Trofimenkoff That following his disrespectful behaviour towards the Town of Canora bylaw enforcement officer contrary to the council code of conduct and ethics bylaw, council prohibit Councillor Brent Pelechaty from attending all council meetings for 90 days, effective immediately.

Carried

17-293 **GENERAL REPORTS**

Trask Sweeney That the following reports are acknowledged as received and the written ones be filed.

- a) Bank reconciliations – August 2017
- b) PRY Security – bylaw enforcement reports

Carried

Initials

Initials

17-294
Sweeney
Trask

ADJOURNMENT

That the meeting be adjourned.

Carried

Meeting adjourned at 9:08 p.m.

Mayor

Chief Administrative Officer

Initials

Initials