

MINUTES OF CANORA TOWN COUNCIL MEETING
March 7, 2017

A regular meeting of Canora Town Council was held on Tuesday, March 7, 2017 at the Canora Town Council Chambers. In attendance were Mayor Gina Rakochy, Councillors Sheldon Derkatch, Brad Gabora, Brent Pelechaty, Eric Sweeney, James Trofimenkoff and Kerry Trask. Also in attendance were Chief Administrative Officer Michael Mykytyshyn, Community Development Officer Brandi Zavislak and Leisure Services Director Aaron Herriges. Mayor Rakochy called the meeting to order at 7:01 p.m.

17-40
Sweeney
Trask

ADOPT AGENDA

That the agenda be adopted as follows:

- 1) **CALL MEETING TO ORDER**
- 2) **ADOPTION OF THE AGENDA**
- 3) **APPROVAL OF COUNCIL MINUTES**
 - a) February 14, 2017 regular meeting
- 4) **BUSINESS ARISING OUT OF THE MINUTES**
- 5) **DELEGATIONS AND PUBLIC FORUM**
- 6) **ADMINISTRATION AND COMMITTEE REPORTS**
 - a) Leisure services report
 - b) Community development report
 - c) Chief administrative officer's report
- 7) **UNFINISHED BUSINESS**
 - a) Utility invoice request
- 8) **NEW BUSINESS**
 - a) Street paving estimate
 - b) 2017 budget
 - c) Council appointments
 - d) Council code of conduct
 - e) Staff training
 - f) Water damage claim
- 9) **TAX ARREARS**
 - a) Tax enforcement report
- 10) **ACCOUNTS PAYABLE**
- 11) **BYLAWS**
 - a) Bylaw No. 17-02 – to enter into a farm land lease agreement
- 12) **CORRESPONDENCE**
 - a) SUMA – membership renewal
 - b) Parkland College – annual contribution
 - c) Evenstone Environmental – landfill remediation
 - d) SAMA – annual meeting
 - e) AWSA – 2016 annual report
 - f) Water Security Agency – drinking water advisories

Initials

Initials

- g) GFL Environmental – hazardous waste event
- h) MMSW – post-transition phase
- i) CN EcoConnexions – event date
- j) Ministry of Govt. Relations – local improvement survey
- k) McCullough Management Consulting – introduction
- l) SUMA – conference board report key points
- m) Parkland College – scholarship presentation

13) GENERAL REPORTS

- a) Building permit No. 17-01 – Gateway Co-op

14) ADJOURNMENT

Carried

17-41 **APPROVAL OF COUNCIL MINUTES**

Trofimenkoff That the minutes of the February 14, 2017 regular meeting be approved
 Gabora as presented.

Carried

Senior Public Works Operator David Wasyliw joined the meeting at 7:03 p.m.

17-42 **SWIMMING POOL STAFF**

Gabora That council hire the following swimming pool staff for 2017:
 Trask

- | | |
|-------------------|----------------------|
| Manager | Philomina Mykytyshyn |
| Assistant manager | Kelly Bazuik |
| Full-time guards | Scott Popoff |
| | Chelsi Reay |
| Part-time guards | Abbey Sakal |
| | Mackenzie Gulka |
| | Jill Gulka |
| | Janayah Merriam |
| | Jensen Gabora |
| | Paige Shyiak |
| Casual guards | Brett Popoff |
| | Emma Mykytyshyn |
| | Ashley Stusek |
| | Garrett Bazuik |

Carried

17-43 **POOL MANAGER SALARY**

Sweeney That council authorize an increase in the swimming pool manager's salary
 Derkatch to \$3,433.00 per month for 2017.

Carried

17-44 **SWIMMING POOL RATES**

Trofimenkoff That council approve the swimming pool rate schedule for 2017 and 2018
 Derkatch as recommended by the Leisure Services Board and appended to these minutes.

Carried

 Initials

 Initials

17-45
Sweeney
Gabora

PLANNING 101 WORKSHOP

That council authorize Community Development Officer Brandi Zavislak to attend the Planning 101 workshop to be held March 22, 2017 in Preeceville, Sask., expenses to be reimbursed by the Town.

Carried

17-46
Derkatch
Trask

UTILITY INVOICE REQUEST

That council table the request of Russell Bartko to waive the portion of his January 2017 utility bill above \$160.00 for 372 Centre Avenue East.

Carried

17-47
Trask
Sweeney

STREET PAVING ESTIMATE

That council agree to hire Walker Projects of Regina to provide engineering services, analysis and a cost estimate for a 2017 paving project at a fixed rate of \$18,000.00.

Carried

Community Development Officer Brandi Zavislak, Leisure Services Director Aaron Herriges and Senior Public Works Operator David Wasyliw all left the meeting at 8:44 p.m.

Councillors Kerry Trask, Brent Pelechaty and Brad Gabora all left the meeting at 8:53 p.m.

17-48
Derkatch
Sweeney

COUNCIL APPOINTMENTS

That council amend the 2017 council appointments as follows:

Deputy mayors

Brad Gabora	February 2017 – April 2017
Eric Sweeney	May 2017 – July 2017
James Trofimenkoff	August 2017 – October 2017
Kerry Trask	November 2017 – January 2018

Standing committee/portfolio

Recreation and culture

Chairman

Gabora

Members

Derkatch

Leisure Services Board

Councillor Brad Gabora
Councillor Sheldon Derkatch (alternate)

Carried

Councillors Trask, Pelechaty and Gabora rejoined the meeting at 8:56 p.m.

17-49
Sweeney
Trask

PROCEED IN CAMERA

That council proceed in camera at 8:56 p.m. to discuss matters under the council code of conduct.

Carried

Initials

Initials

17-50 **LEAVE IN CAMERA**
Gabora That council leave in camera at 9:07 p.m.
Trask

Carried

17-51 **LETTER OF NOTIFICATION**
Trofimenkoff That council place a letter of notification on file regarding Councillor Brent
Derkatch Pelechaty's failure to properly declare a conflict of interest regarding the
discussion of his fence removal invoice at the March 7, 2017 regular
council meeting.

Carried

17-52 **STAFF TRAINING**
Sweeney That council authorize Labourer I Eric Boychuk to attend the Water
Gabora Treatment and Distribution Class I training to be held March 27-31, 2017
at Parkland College in Yorkton, Sask., expenses to be reimbursed by the
Town.

Carried

17-53 **WATER DAMAGE CLAIM**
Trofimenkoff That council table the request of Norman and Virginia Werner for the
Derkatch reimbursement of their \$500 insurance deductible and claim free discount
following a water main break near their residence at 103 Johnston
Crescent.

Carried

Councillor James Trofimenkoff declared a conflict of interest regarding a payment to Gateway Co-operative in the following resolution and abstained from the vote.

Councillor Eric Sweeney declared a conflict of interest regarding a payment to himself in the following resolution and abstained from the vote.

Councillor Sheldon Derkatch declared a conflict of interest regarding a payment to Canora Service Station in the following resolution and abstained from the vote.

17-54 **ACCOUNTS PAYABLE**
Gabora That the following accounts be paid:
Trask

<u>Ch. No.</u>	<u>Payee</u>	<u>Amount</u>
5477	Sumner, David	245.00
5478	Britton, Gwen	1,042.00
5479	A&S Transport Ltd	5.78
5480	Acklands Grainger	651.20
5481	Acklands Grainger	5.90
5482	Bedore, Tricia	84.00
5483	Britton, Gwen	400.00
5484	Britton, Gwen	919.19
5485	Key Chevrolet Cadillac	83.03
5486	Canora Equipment Rentals	485.27
5487	Canora Farm Service Ltd	3,097.37
5488	Canora Service Station	262.66

Initials

Initials

5489	Canora Ukr. Heritage Museum	2,500.00
5490	Carlson, Sonia	84.00
5491	Certified Laboratories	566.45
5492	Cleartech Industries Inc	126.50
5493	CUPE Local No. 4438	398.62
5494	Diakow, Stella	84.00
5495	Good Spirit School Division	14,637.98
5496	Gateway Co-op	421.93
5497	Homestead Glass & Lock	527.38
5498	Home Hardware (Canora)	667.52
5499	Investors Group Trust Co. Ltd	50.00
5500	K&T Auto Body	686.45
5501	Koralta Construction Ltd.	450.00
5502	Finning International Inc	44.22
5503	Lamb, Graham	3,000.00
5504	Lucky 7 Custom Metal	880.00
5505	Ludba Construction Ltd.	2,142.02
5506	M&A Billy Equipment	501.87
5507	Matechuk, Elizabeth	80.00
5508	Sask. Municipal Employees Pension	9,049.34
5509	Meridan Inspections Ltd.	472.50
5510	Munisoft	1,261.30
5511	Mykytyshyn, Michael	100.00
5512	Nehaj Enterprises	37.38
5513	Nelson Courier	39.39
5514	Ottenbreit Sanitation Services	15,716.64
5515	Parasky, William and/or Pete	154.88
5516	Purolator Courier Ltd.	29.19
5517	Rakochoy, Gina	47.40
5518	Receiver General	704.00
5519	Receiver General	123.00
5520	Receiver General	516.00
5521	Receiver General	15,606.87
5522	Renegade Plumbing and Heating	194.25
5523	Rocky Mountain Phoenix	90.30
5524	Sapphire Water	1,256.01
5525	SaskEnergy	6,081.43
5526	Voided by the print process	0.00
5527	SaskPower	21,155.42
5528	Ministry of Social Services	243.31
5529	SaskTel	125.84
5530	SaskTel	1,325.62
5531	SaskTel Mobility	408.34
5532	Sask Volunteer Fire Fighters	150.00
5533	Sask Volunteer Fire Fighters	850.00
5534	SEDA	327.60
5535	Sask. Government Insurance	329.00
5536	Sigurdson, Jo-Anne	140.07
5537	SUMA	2,870.86
5538	Sweeney, Eric	770.25
5539	Sweeney, Eric	367.25
5540	The Container Guy	3,836.00
5541	Thompson, Matt and/or Amanda	84.00

Initials

Initials

5542	Tourism Saskatchewan	1,050.00
5543	Ukr. Orth. Church of Holy Trinity	1,000.00
5544	Woloshyn, Brent	80.00
5545	Wyonzek Bros. Construction	7,745.07

Carried

17-55 **FIRST READING OF BYLAW No. 17-02**

Derkatch That Bylaw No. 17-02, a bylaw to enter into a farm land lease agreement,
Pelechaty be introduced and read a first time.

Carried

17-56 **SECOND READING OF BYLAW No. 17-02**

Gabora That Bylaw No. 17-02 be read a second time.
Sweeney

Carried

17-57 **THIRD READING OF BYLAW No. 17-02**

Trask That Bylaw No. 17-02 be given a third reading at this meeting.
Trofimenkoff

Carried unanimously

17-58 **ADOPTION OF BYLAW No. 17-02**

Pelechaty That Bylaw No. 17-02 be read a third time and adopted.
Derkatch

Carried

17-59 **CORRESPONDENCE**

Sweeney That the following items of correspondence are acknowledged as received
Trask and be filed:

- a) SUMA – membership renewal
- b) Parkland College – annual contribution
- c) Evenstone Environmental – landfill remediation
- d) SAMA – annual meeting
- e) AWSA – 2016 annual report
- f) Water Security Agency – drinking water advisories
- g) GFL Environmental – hazardous waste event
- h) MMSW – post-transition phase
- i) CN EcoConnexions – event date
- j) Ministry of Govt. Relations – local improvement survey
- k) McCullough Management Consulting – introduction
- l) SUMA – conference board report key points
- m) Parkland College – scholarship presentation

Carried

17-60 **REPORTS**

Derkatch That the following reports are acknowledged as received and the written
Gabora ones be filed:

- a) Building permit No. 17-01 – Gateway Co-op

Carried

Initials

Initials

17-61 **ADJOURNMENT**
Sweeney That the meeting be adjourned.
Trofimenkoff

Carried

Meeting adjourned at 9:39 p.m.

Mayor

Chief Administrative Officer

Initials

Initials