

MINUTES OF CANORA TOWN COUNCIL MEETING
January 17, 2017

A regular meeting of Canora Town Council was held on Tuesday, January 17, 2017 at the Canora Town Council Chambers. In attendance were Mayor Gina Rakochy, Councillors Brent Pelechaty, Eric Sweeney, James Trofimenkoff and Kerry Trask. Also in attendance was Chief Administrative Officer Michael Mykytyshyn. Councillors Sheldon Derkatch and Brad Gabora were absent. Mayor Rakochy called the meeting to order at 7 p.m.

17-10

ADOPT AGENDA

Trofimenkoff That the agenda be adopted as follows:
Trask

- 1) **CALL MEETING TO ORDER**
- 2) **ADOPTION OF THE AGENDA**
- 3) **APPROVAL OF COUNCIL MINUTES**
 - a) January 3, 2017 regular meeting
- 4) **BUSINESS ARISING OUT OF THE MINUTES**
- 5) **DELEGATIONS AND PUBLIC FORUM**
 - a) EMO coordinator
- 6) **ADMINISTRATION AND COMMITTEE REPORTS**
 - a) Leisure services report
 - b) Community development report
 - c) Chief administrative officer's report
- 7) **UNFINISHED BUSINESS**
- 8) **NEW BUSINESS**
 - a) Bylaws
 - b) PTIC grant application
 - c) PTIC grant application
 - d) Electrical proposal
 - e) CAP appointment
 - f) Cancel cheque
 - g) Staff training
- 9) **TAX ARREARS**
- 10) **ACCOUNTS PAYABLE**
- 11) **BYLAWS**
- 12) **CORRESPONDENCE**
 - a) SaskEnergy – amendments to SaskEnergy Regulations
 - b) SAMA – response to 2016 resolutions
 - c) MEPP – employer bulletin
 - d) NEATPC – in-house study and membership invoice
 - e) SUMA – pre-convention MLDP
 - f) SaskTel – web hosting changes
 - g) CRPUB – December 15, 2016 minutes
 - h) Willows for Towns – program info and application

Initials

Initials

13) GENERAL REPORTS

- a) November bank reconciliations
- b) December bank reconciliations

14) ADJOURNMENT

Carried

17-11 **APPROVAL OF COUNCIL MINUTES**

Sweeney That the minutes of the January 3, 2017 regular meeting be approved as
Trofimenkoff presented.

Carried

DELEGATIONS AND PUBLIC FORUM

Emergency Measures Organization (EMO) Coordinator Randy Molyneaux met with council to discuss emergency planning activities.

17-12 **SASKALERT TRAINING**

Trofimenkoff That council authorize Emergency Measures Organization (EMO)
Trask Coordinator Randy Molyneaux to attend the SaskAlert training to be held
February 9, 2017 in Yorkton, Sask., expenses to be reimbursed by the town.

Carried

17-13 **PTIC GRANT APPLICATION**

Trask That council approve application to the Provincial Territorial Infrastructure
Sweeney Component (PTIC) and Clean Water and Wastewater Fund (CWWF) grant programs for the 2017 Civic Centre upgrades project, that council agrees to meet legislated standards, to meet the terms and conditions of the programs, to conduct an open tendering process, to manage the construction of the project, to fund the municipal share of construction costs, to fund ongoing operation and maintenance costs and to follow any mitigation measures as required by the *Canadian Environmental Assessment Act* and *The Environmental Assessment Act (Saskatchewan)*.

Carried

17-14 **PTIC GRANT APPLICATION**

Trofimenkoff That council approve application to the Provincial Territorial Infrastructure
Pelechaty Component (PTIC) and Clean Water and Wastewater Fund (CWWF) grant programs for the 2017 Water Treatment Plant chlorine project, that council agrees to meet legislated standards, to meet the terms and conditions of the programs, to conduct an open tendering process, to manage the construction of the project, to fund the municipal share of construction costs, to fund ongoing operation and maintenance costs and to follow any mitigation measures as required by the *Canadian Environmental Assessment Act* and *The Environmental Assessment Act (Saskatchewan)*.

Carried

Initials

Initials

17-15 **ELECTRICAL PROPOSAL**

Trofimenkoff That council, following Gabora Electric 2015 Ltd.'s amendment of its
Trask original proposal, rescind Resolution 17-04 and accept the following
electrical proposal for 2017:

DH Electric \$50 per man hour

Carried

17-16 **CAP APPOINTMENT**

Pelechaty That council appoint councillors Kerry Trask and Eric Sweeney (alternate)
Trofimenkoff to the Child Action Plan committee.

Carried

17-17 **CANCEL CHEQUE**

Trask That council cancel the following cheque:

Sweeney No. 4654 Sarah Germann and/or Ray Hutchins \$35.14

Carried

17-18 **STAFF TRAINING**

Trofimenkoff That council authorize Labourer II Sheldon Danyluk to attend the
Sweeney Fireman's Level Prep Course to be held March 6 to 10, 2017 at Parkland
College in Yorkton, Sask., expenses to be reimbursed by the Town.

Carried

Councillor James Trofimenkoff declared a conflict of interest regarding a payment to Gateway Co-operative in the following resolution and abstained from the vote.

17-19 **ACCOUNTS PAYABLE**

Trask That the following accounts be paid:
Sweeney

| <u>Ch. No.</u> | <u>Payee</u> | <u>Amount</u> |
|----------------|------------------------------|---------------|
| 5348 | Lamb, Graham | 3,000.00 |
| 5349 | Britton, Gwen | 480.00 |
| 5350 | 94.1 The Fox | 470.93 |
| 5351 | Acklands Grainger | 41.32 |
| 5352 | Acklands Grainger | 91.86 |
| 5353 | Assiniboine Watershed | 1,100.00 |
| 5354 | Bargain Shop | 143.44 |
| 5355 | Barteski, David &/Or Deborah | 90.00 |
| 5356 | Biletski, Cody | 142.33 |
| 5357 | Canadian National | 277.00 |
| 5358 | Canora Auto Electric | 63.31 |
| 5359 | Canora Auto Electric | 1,311.77 |
| 5360 | Canora Pharmacy | 42.88 |
| 5361 | Canora Photo | 385.22 |
| 5362 | Canora Fire Brigade | 722.50 |
| 5363 | CCS | 500.00 |
| 5364 | City of Prince Albert | 2,773.75 |
| 5365 | CU CREDIT Payment Processing | 255.87 |
| 5366 | Davidson, Brett | 125.78 |

Initials

Initials

| | | |
|--------|---------------------------------|-----------|
| 5367 | Eastern Air Supplies Ltd | 22.44 |
| 5368 | Gateway Co-op | 1,316.54 |
| 5369 | Gray, Rose | 13.00 |
| 5370 | GX 94 | 240.98 |
| 5371 | Hach Sales & Service Canada Ltd | 2,178.00 |
| 5372 | Voided by the print process | 0.00 |
| 5373 | Hi-Way Welding | 12,113.99 |
| 5374 | Home Hardware | 532.35 |
| 5375 | Hudson Bay Route Association | 300.00 |
| 5376 | IC Sales & Service | 33.00 |
| 5377 | K & T Autobody | 306.38 |
| 5378 | Kal Tire | 205.06 |
| 5379 | Finning International Inc | 82,170.66 |
| 5380 | Lamb, Graham | 4,084.00 |
| 5381 | M & A Billy Equipment | 473.22 |
| 5382 | Meridan Inspections Ltd | 352.28 |
| 5383 | Miles, Lesley | 38.55 |
| 5384 | Minister of Finance | 660.00 |
| 5385 | Munisoft | 3,727.90 |
| 5386 | Nelson Courier | 52.04 |
| 5387 | North East Area Transportation | 350.00 |
| 5388 | Ottenbreit Sanitation Services | 30,489.00 |
| 5389 | Parkland College | 1,000.00 |
| 5390 | Parkland Regional Library | 15,843.66 |
| 5391 | Penguin Refrigeration | 289.45 |
| 5392 | Pro AV | 9,106.60 |
| 5393 | Renegade Plumbing and Heating | 455.12 |
| 5394 | SaskEnergy | 3,309.54 |
| 5395 | Voided by the print process | 0.00 |
| 5396 | SaskPower | 11,891.29 |
| 5397 | Sask Water & Wastewater Assoc | 242.00 |
| 5398 | S.U.M.A. | 773.50 |
| 5399 | S.U.M.A. | 7,038.14 |
| 5400 | Swan, Natasha | 114.18 |
| 5401 | UMAAS | 370.00 |
| 5402 | Wyonzek Bros. Construction | 12,392.52 |
| EFT 16 | Minister of Finance | 2,391.59 |

Carried

17-20

CORRESPONDENCE

Trofimenkoff That the following items of correspondence are acknowledged as received
Trask and be filed:

- a) SaskEnergy – amendments to SaskEnergy Regulations
- b) SAMA – response to 2016 resolutions
- c) MEPP – employer bulletin
- d) NEATPC – in-house study and membership invoice
- e) SUMA – pre-convention MLDP
- f) SaskTel – web hosting changes
- g) CRPUB – December 15, 2016 minutes
- h) Willows for Towns – program info and application

Carried

Initials

Initials

17-21

REPORTS

Trask

Trofimenkoff

That the following reports are acknowledged as received and the written ones be filed:

- a) November bank reconciliations
- b) December bank reconciliations

Carried

17-22

ADJOURNMENT

Pelechaty

Trask

That the meeting be adjourned.

Carried

Meeting adjourned at 9:09 p.m.

Mayor

Chief Administrative Officer

Initials

Initials