



# CANORA LEISURE SERVICES

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## DIGITAL SIGN EVENT REQUEST FORM

### Event information:

Organization/group/club name: \_\_\_\_\_

Event name: \_\_\_\_\_

Event date: \_\_\_\_\_ Event time: \_\_\_\_\_

Event location (please be specific): \_\_\_\_\_

Contact #: \_\_\_\_\_ Website/email: \_\_\_\_\_

Description of event (maximum 75 characters including spaces):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Required information:

Organization/group/club name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email address: \_\_\_\_\_

Telephone: \_\_\_\_\_(Home) \_\_\_\_\_(Cell)

Terms of sign event advertising:

1. The Town of Canora/Canora Leisure Services reserves the right to edit/limit content for the sign.
2. Organizations/groups/clubs must be recognized by Canora Leisure Services within the town of Canora and be non-profit in nature.
3. Please be advised that it can take up to 3 full business days after submission to have information displayed on the sign and that events will be posted a maximum of 2 weeks prior to the event start date.

*On behalf of \_\_\_\_\_ organization/group/club in the Town of Canora,  
I agree that all information presented is true and correct and that I have the authority to present this  
information for advertising purposes.*

Signature of authorized individual: \_\_\_\_\_ Date: \_\_\_\_\_

Print name: \_\_\_\_\_